



## KEY LARGO FIRE RESCUE & EMS DISTRICT



*Seat 1, William A. Andersen, Seat 2, Michael Cavagnaro;  
Seat 3, Mark Wheaton; Seat 4, Tom Tharp;  
Seat 5, Marilyn Beyer*

### **KLFR&EMS DISTRICT BOARD PUBLIC WORKSHOP MEETING MINUTES: June 16, 2008 FINAL**

**Attendees:** Chairman, Bill Andersen; Commissioners: Marilyn Beyer, Mike Cavagnaro, and Tom Tharp. Mark Wheaton was absent. Also present were: Brenda Beckmann, Vicky Fay, Sergio Garcia, Johnny Delgado, Joshua Hauserman, Cindy Lawson, and Robert Stokey.

#### **1. AGENDA**

**1.A. Call to Order:** Chairman, Bill Andersen, called the meeting to order at 6:01 p.m.

**1.B. Pledge of Allegiance:** Commissioner Beyer led the Pledge of Allegiance.

**1.C. Roll Call:** Vicky Fay called the roll. The following Commissioners were present: Bill Andersen, Marilyn Beyer, Mike Cavagnaro, and Tom Tharp. Mark Wheaton was absent due to an accident. There was a quorum.

#### **2. DISCUSSION: KLVAC 2008-2009 Proposed Budget**

Ms. Lawson said “When you look at the bottom line of the 2008-2009 budget, it appears to be \$48,000 to \$49,000 higher than the 2007-2008 budget.” There are two things to keep in mind: 1) The Commissioners approved in concept a budget amendment for 2007-2008 for \$48,000 to \$50,000 for volunteer stipends. The budget amendment was never formally adopted by the Board; 2) If the amendment had been incorporated, the budgets would be about the same with one exception. Last year’s budget included a transfer of \$125,000 from the vehicle replacement fund. This results in the 2008-2009 KLVAC budget requiring an additional \$125,000 funding from Ad Valorem taxes.

The Corp accomplished a lot in 2007-2008 working towards accreditation, the AED project, volunteer reimbursement, and a formula for paramedic pay. This year for operational expenses the Corp is requesting \$694,498.00 with a capital outlay expense of \$126,700.00 totaling \$821,198.00. The budget figures presented in the 2008-2009 Budget Report differ slightly from the figures presented in the Finance Report due to differences in definitions to be resolved with Finance. The numbers presented by Finance will be the formally approved budget for the Corp.

Each of the budget line items presented in the 2008-2009 KLVAC Budget Presentation Report were discussed in detail. The report and line items discussed in more detail include:

Call volume & transport revenue;

Volunteer reimbursement (\$15.00 per person per month to offset fuel expenses);

New line item: The paramedics (not EMT’s) will be paid overtime (\$32,000.00 in the budget) due to labor laws, and the Corp is working aggressively to manage the overtime;

The KLFR&EMS District Mission is to provide *exceptional* fire protection and emergency medical services *efficiently* and *cost-effectively* without compromising the health or safety of residents or personnel.



## **KEY LARGO FIRE RESCUE & EMS DISTRICT**



*Seat 1, William A. Andersen, Seat 2, Michael Cavagnaro;  
Seat 3, Mark Wheaton; Seat 4, Tom Tharp;  
Seat 5, Marilyn Beyer*

### ***KLFR&EMS DISTRICT BOARD PUBLIC WORKSHOP MEETING MINUTES: June 16, 2008 FINAL***

The items discussed in more detail were: *(Continued)*

- Increase in binding and printing to produce manuals and Standards of Operation and Medical Protocols for all members;
- Increase of \$7,500.00 for diesel due to the increased costs of fuel.  
Guidelines have been provided to the staff regarding the use of vehicles to minimize expenses;
- Increase in EMS income  
The Corp is approximately \$200.00 below the national average. Charges are based upon insurance and the ability to pay;
- New line item: Life and health insurance (\$450 per month) for the paramedics  
Volunteers will be offered insurance, and payment would be deducted from reimbursement;
- Increase in the travel per diem was due to Clincon being moved into this line item because it is a seminar;
- Increase in general departmental is primarily due to the accreditation process;
- Decrease in the training instructor fees due to transferring Clincon;
- Increase in advertising to meet Sunshine requirements and CPR classes. The Red Cross has moved out of the county;
- Capital outlay for building repairs to split the upstairs classroom into two separate classrooms;
- Increase in the capital outlay for equipment: stretchers, a human patient simulator, AED's, pagers and classroom supplies. The grant for the human patient simulator has been identified as a regional request. The grant for the human patient simulator can be shown as income to offset the expense, which would only be approved if the grant is received.

The 2008-2009 KLVAC Budget Presentation Report was approved by the KLVAC Board.

#### **3. PUBLIC COMMENT**

There were no comments from the general public.

#### **4. ADJOURN**

Commissioner Tharp made a Motion to Adjourn at 7:55 p.m., and Commissioner Cavagnaro seconded the motion. The Board unanimously approved the motion.

#### **Next Scheduled Meetings:**

June 16 and June 23, 2008

#### **DOCUMENTS**

2008-2009 Proposed KLVAC Budget  
2008-2009 KLVAC Budget Presentation Report

The KLFR&EMS District Mission is to provide *exceptional* fire protection and emergency medical services *efficiently* and *cost-effectively* without compromising the health or safety of residents or personnel.