



## KEY LARGO FIRE RESCUE & EMS DISTRICT

Seat 1, William A. Andersen, Seat 2, Michael Cavagnaro;  
Seat 3, Mark Wheaton; Seat 4, Tom Tharp;  
Seat 5, Marilyn Beyer



### KEY LARGO FIRE & EMS DISTRICT AGENDA -- (FINAL) MARCH 10, 2008 (6:00 PM.) (North Key Largo Fire Station)

Tab 1: 1. **AGENDA**

- 1.A. *Call to Order*
- 1.B. *Pledge of Allegiance*
- 1.C. *Roll Call*

- 2. **APPROVAL OF AGENDA & MINUTES**
  - 2.A. *February 11, 2008 Meeting Minutes*

#### REPORTS

Tab 3: 3. **Chairman's Report**

Tab 4: 4. **Secretary's Report**

- 4.A. *Credit Card*

#### 5. **OLD BUSINESS**

- 5.A. *KLFR&EMS: District Slogan (Cavagnaro)*
- 5.B. *KLTFD: Overtime (Wheaton)*
- 5.C. *KLFR&EMS: Advertising Schedule (Fay)*
- 5.D. *KLFR&EMS: Personnel Manual Status (Wheaton/Hauserman)*
- 5.E. *KLTFD: American LaFrance (Hauserman/Garcia)*
- 5.F. *KLFR&EMS: Status 2007 AFG & Safer Grants (Tharp/Fay)*
- 5.G. *KLFR&EMS: Ethics Forms (Fay)*

#### 6. **NEW BUSINESS**

- 6.A. **Approval/Motion:** *KLTFD Capital Equipment Item Payment (Camp-Air Air Conditioning Installation - \$3,800.00) (Lawson)*
- 6.B. **Approval/Motion:** *KLTFD Travel Authorization Request (S. Garcia FDIC 2008 Instructors Conference - \$1,900.95) (Lawson)*
- 6.C. **Approval/Motion:** *KLTFD Travel Expense Report Reimbursement (S. Garcia Fire Rescue East Conference - 199.95) (Lawson)*
- 6.D. **Approval/Motion:** *KLTFD Capital Equipment Item: Mity-Lite Chairs Payment (\$1,770.71) (Lawson)*
- 6.E. **Discussion:** *KLTFD Draft Request for Bids for Replacement Ambulance (Lawson/Delgado)*

(See Next Page)

The KLFR&EMS District Mission is to provide *exceptional* fire protection and emergency medical services *efficiently* and *cost-effectively* without compromising the health or safety of residents or personnel.



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### AGENDA (Continued)

**(FINAL)**

MARCH 10, 2008 (6:00 pm.)

- Tab 7:           **7. FINANCIAL REPORT**  
                  7.A. January 2008 Financial Reports
- Tab 8:           **8. LEGAL COUNSEL REPORT**  
                  8.A. Punch List
- Tab 5:           **9. EMS DEPARTMENT REPORT**  
                  9.A. EMS Status Report (February 2008)  
                  9.B. KLVAC Annual Report (2006-2007)
- Tab 6:           **10. FIRE DEPARTMENT REPORT**
- 11. ADJOURN**

Next Scheduled Meetings: March 24, 2008

#### DOCUMENTS

- 02/11/08 Meeting Minutes
- 03/07/08 Advertising Schedule
- 03/09/08 AFG & Safer Grants (Status 2007 Grants)
- 02/26/08 Email Fay: Commission on Ethics Financial Disclosure List
- 03/08/08 KLVFD Capital Equipment Item (Camp Air Conditioning)
- 03/08/08 Travel Authorization Request (Garcia)
- 03/08/08 Travel Expense Reimbursement (Garcia)
- 03/08/08 KLVAC Capital Equipment Item (Mity-Lite Chairs)
- 01/31/08 Revenues & Expenditures
- 01/31/08 Expenditure Detail Report
- 01/31/08 Reconciliation Summary/Detail
- 01/31/08 Register (1/01/08-01/31/08)
- 02/27/08 Letter: V&B (Open Punch List Items)
- 03/08/08 EMS Status Report (February 2008)
- 03/07/08 KLVAC Annual Report 2007 (2 pgs)

*PERSONS WHO WISH TO BE HEARD SHALL COMPLETE A SPEAKER REQUEST CARD,  
AND SUBMIT THE CARD TO THE DISTRICT CLERK PRIOR TO THE AGENDA ITEM BEING HEARD*

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KLFR&EMS District, P. O. Box 371023, Key Largo, FL 33037-1023