



# KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Jennifer Miller; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Marilyn Beyer

## DISTRICT MEETING AGENDA – FEBRUARY 24, 2014 – DRAFT (Key Largo Volunteer Fire Department Station 24 )

### 1. AGENDA

#### 1.A. Call to Order

#### 1.B. Pledge of Allegiance

#### 1.C. Roll Call

### APPROVAL OF AGENDA & MINUTES

#### 2.A. Approval of February 24, 2014 Agenda

#### 2.B. Approval of January 27, 2014 Meeting Minutes

### 3. CHAIRMAN'S REPORT

### 4. SECRETARY'S REPORT

### 5. PUBLIC COMMENT

### 6. OLD BUSINESS

#### 6.A. Discussion: Fire Hydrants (Thomas)

#### 6.B. Discussion: Property Lease Transfer (Simmons)

### 7. NEW BUSINESS

#### 7.A. Motion/Approval: Travel Request VFIS EVOC Trainer Course 2/10 & 2/11/14 (Johnson)

##### 7.A.1. Eric (Neitzer) \$446.73

##### 7.A.2 Eric Fundora \$446.73

#### 7.B. Motion/Approval: Department 401K Plans (Johnson)

##### 7.B.1. KLVAC Request to Change District Match from 10% to 20% with \$500.00 cap

##### 7.B.2. Request to Fund NEW KLVFD 401K Plan

#### 7.C. Motion/Approval: (Johnson)

##### 7.C.1. KLVFD Budget Line-Item Transfer

Decrease Acct 522 Diesel \$1,000 and Acct 522 Capital Outlay \$1,033.00

Increase Acct 640 Capital Outlay Equipment \$2,033.00

##### 7.C.2. KLVFD Purchase Order Municipal Equipment Company (Hose for Truck) \$8,303.90



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## DISTRICT MEETING AGENDA – FEBRUARY 24, 2014 – DRAFT (Continued)

8. **FINANCIAL REPORT**
  - 8.A. District January 2014 Financial Report
  
9. **LEGAL COUNSEL REPORT**
  
10. **EMS DEPARTMENT REPORT**
  - 10.A. January 2014 Monthly Report
  
11. **FIRE DEPARTMENT REPORT**
  - 11.A. January 2014 Minutes/Financial Report
  
12. **COMMISSIONER ITEMS**
  - 12.A. Action List dated 130224
  
13. **NEXT MEETING**
  
14. **ADJOURN**

### **Next Scheduled Meetings:**

March 10, 2014 District Meeting  
March 24, 2014 District Meeting (if required)  
April 14, 2014 District Meeting  
April 28, 2014 District Meeting (if required)

### **DOCUMENTS**

140127 District Meeting Minutes  
140128 Letter District to Old KLVFR Department  
140209 Letter Old KLVFR Department to District  
140205 Travel Request VFIS EVOG Training Course (Neitzer)  
140205 Travel Request VFIS EVOG Training Course (Fundora)  
140224 KLVAC Request to Change 401K Plan  
140224 KLVFD Request for District to Fund 401K Plan  
140204 KLVFD Budget Line Item Transfer (Acct 522 & 641 to Acct 640)  
140204 KLVFD Purchase Order to Municipal Equipment Company for Hose (\$8,303.90)  
140131 District Financial Report (January 2014)  
140131 KLVAC Monthly Report (January 2014)  
140131 KLVFD Meeting Minutes/Financial Report (January 2014)  
140224 District Action Plan

PERSONS WHO WISH TO BE HEARD SHALL COMPLETE A SPEAKER REQUEST CARD,  
AND SUBMIT THE CARD TO THE DISTRICT CLERK PRIOR TO THE AGENDA ITEM BEING HEARD