

Key Largo Volunteer Fire Department
Business Meeting
September 10, 2013
MINUTES

Board members in attendance were Ken Edge, Ronnie Fell, Eric Fundora, Jackie Harder, and Mark Wheaton. Chief Donald Bock, attorney Bernadette Restivo and District Commissioner Bob Thomas were also in attendance. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 7:15pm by President Ronnie Fell.
2. Announcements
The fire department will participate in 9/11 services at the Key Largo Rotary Club, at Station 25 and the Elks Club.
3. Public Comment
4. Approval of Minutes
Jackie Harder moved to approve the August 13, 2013 minutes seconded by Mark Wheaton. Motion passed unanimously.
5. Treasurer's Report
Ken Edge reported the following Payroll Reimbursement Account, \$5152.19; District Account, \$4752.80, Corporate Account, \$1308.81 for a balance amount of \$11,213.80. Eric Fundora moved approval seconded by Jackie Harder. Motion passed unanimously.
6. Legal Report
Attorney Bernadette Restivo announced that her firm has merged with another firm and is now known as Restivo, Reilly & Vigil-Farinas, LLC.

She will have a new contract for the fire department.

She reported meeting with Russ Yagel, representing the old fire department, Dirk Smits, representing the district board as well as some other members of the district board to learn, find some common ground, and to discuss bridging the transition from old to new.

She reported the lease has been extended through January, 2014.

The By-law committee needs to set dates to meet.

7. Old Business
 - A. Budget Update
Chief Bock reported the district had asked for a reduction in the reimbursement portion of the budget and a compromise was reached for a \$35,000 reduction in the volunteer reimbursement. Six slots were originally allotted for volunteers. This was reduced from six to five financially as the reality is that every slot will not be filled every day for the entire year. Three positions remain at Station 25 including paid staff and four positions remain at Station 24 including paid staff.
 - B. Other Old Business
None

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8. New Business

A. Scheduling/Reimbursement Policy

Chief Bock and President Ronnie Fell are in the process of addressing the fire department's reimbursement policy which will be presented to the board at the next meeting.

Chief Bock stated the following.

- Last month there were fifteen volunteers that ran only one shift.
- Proposing improving the number of shifts being covered by having the volunteers run three shifts and attending one training meeting a month.
- The Honor Guard must be incorporated into the reimbursement/scheduling as well as a 35 year plus volunteer.
- Current policy is that whatever time you run you are paid for it.
- Proposing that there will be no reimbursement if the three shifts and one training meeting attendance per month are not completed
- Working on repercussions for "dumping" a shift.

The fire department officers working on the SOP revisions will hold another meeting on September 13.

B. Other New Business

Chief Bock reported that twenty three potential new candidates responded to the "help wanted" advertisement placed only in The Reporter and the Free Press. Of those, twelve will test for positions. There are currently 35 members running shifts. Fifteen to twenty new members would bring station staffing levels up to three and three.

9. Membership Discussion

There was long discussion reference manning the stations.

10. Adjournment

There being no further business, Eric Fundora moved to adjourn seconded by Jackie Harder. Motion passed unanimously.

Meeting adjourned at 8:15 pm

Pamela Johnson
Recording Secretary