



KEY LARGO FIRE RESCUE & EMS DISTRICT

Seat 1, William A. Andersen, Seat 2, Michael Cavagnaro;
Seat 3, Mark Wheaton; Seat 4, Tom Tharp;
Seat 5, Marilyn Beyer



KEY LARGO FIRE & EMS DISTRICT

AGENDA (FINAL)

JUNE 25, 2007 6:00 PM.

(KLWTD Office – 98880 Overseas Highway)

- Tab 1:
1. AGENDA
 - 1.A. Call to Order
 - 1.B. Pledge of Allegiance
 - 1.C. Moment of Silence (Cavagnaro)
 - 1.D. Roll Call
 - 1.E. Approval/Changes to the Agenda

NEW BUSINESS:

- Tab 2:
2. Approval of Minutes:
 - 2.A. May 14, 2007
 - 2.B. June 11, 2007
 - 2.C. June 15, 2007 (Auditor Selection Committee Approval)
 - 2.D. June 18, 2007

REPORTS

- Tab 3:
3. Chairman's Report

- Tab 4:
4. Secretary Report
 - 4.A. Website/Email Addresses (Fay)

5. OLD BUSINESS

(Provide status of Open Action Items)

- 5.A. Fire Hydrant Replacement (Andersen)
- 5.B. District Vision, Level of Service Objective, Overall Service Goals (Cavagnaro)
- 5.C. Format for Budget Submittal (Lawson)
- 5.D. Travel Authorization & Expense Policy Clarification (Lawson)
- 5.E. Establish LOSAP Program (Tharp)
- 5.F. Personnel Policies & Procedures (Mollohan)
- 5.G. Develop Formal Disciplinary Process/Appeal Procedure (Mollohan)
- 5.H. Employment Status: Logistics Officer (Lawson/Smits)
- 5.I. LOSAP: Update of Department Employees (Beckmann/Garcia)
- 5.J. New KLVFD Volunteer Assignment Schedule (Garcia)
- 5.K. Proposal for Purchasing NFPA Standards (Tharp)

(See Next Page)

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AGENDA (FINAL – CONTINUED)

FOR
JUNE 25, 2007 6:00 PM.

6. NEW BUSINESS

6.A. Approval/MOTION: Audit Engagement (Keefe, McCullough & Co., LLP.)

- Tab 7: 7. Financial Report
7.A. Financial Reports
- Tab 8: 8. Legal Report
- Tab 5: 9. EMS Department Report
- Tab 6: 10. Fire Department Report
11. Adjourn

Next Scheduled Meetings/Workshops/Hearings:

July 1 (KLVFD Celebration)
July 2, July 9, July 12, July 16, and July 23
August 6, August 13 and August 27
September 10th, September 17 and September 24

DOCUMENTS:

06/25/07 Open Action Items List
05/14/07 Meeting Minutes
06/11/07 Meeting Minutes
06/18/07 Meeting Minutes
06/25/07 Contract: KLFR&EMS District with Keith, McCullough & Co., LLP.
05/30/07 Revenues & Expenditures
05/30/07 Expenditure Detail Report
05/30/07 Reconciliation Summary/Detail
05/30/07 Register (5/1/07-5/30/07)
06/26/07 KLFR&EMS District Personnel Manual, Draft 1.

PERSONS WHO WISH TO BE HEARD SHALL COMPLETE A SPEAKER REQUEST CARD,
AND SUBMIT THE CARD TO THE DISTRICT CLERK PRIOR TO THE AGENDA ITEM BEING HEARD

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KLFR&EMS District, P. O. Box 371023, Key Largo, FL 33037-1023