



BUDGET WORKSHOP MEETING MINUTES
August 14, 2017 – FINAL

1. AGENDA

1.A. Call to Order

Chairman Allen called the District Meeting to order 6:00 p.m.

1.B. Pledge of Allegiance

Commissioner Powers led the Pledge of Allegiance.

1.C. Roll Call

The Clerk called the roll. The following Commissioners were present: Tony Allen, Kay Cullen, George Mirabella, Danny Powers and Bob Thomas.

Also present were Don Bock, Vicky Fay, Matt Francis, David Garrido, Jennifer Johnson and Scott Robinson.

1.D. Approval of Agenda

MOTION: Commissioner Powers made a motion **to approve the August 14, 2017 Budget Workshop Agenda**, which was seconded by Commissioner Cullen. The Board unanimously passed the motion.

2. PUBLIC COMMENT

Sue Heim addressed the Board regarding the millage.

3. DISCUSSION: KLVFD Proposed FY 2017-2018 Budget

Jennifer Johnson presented the proposed District Budget in its entirety for FY 2017-2018. It is at 1.00 mil, and is 20.89% above roll back. At this millage rate the ad valorem revenue is just shy of \$3M at a .97% collection rate. It includes \$150,000 of infrastructure funds for the fire hydrants, \$22,797 of grant revenue for a fire department grant for Smoke alarms, \$50,000 of Trauma District funding, and \$8,000 of interest income for a total of \$3,210,591 of total revenues. The projected unassigned fund balance as of October 1, 2017 is \$757,651 and with \$370,278 committed for vehicle replacement. The total revenues and beginning reserves are projected at \$4,338,520.

The District expenses are projected at \$399,379 for operating expenses, and reserve transfers of \$250,000 for total expenses of \$559,379. The Fire Department expenses are \$2,495,261 of which \$1,441,666 is for Operations and \$1,053,595 for Capital Expenses. The Ambulance Corporations expenses are \$ 668,603 of which \$642,253 is for Operations and \$26,350 for Capital Outlay. The total expenditures and transfers are \$3,723,243.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Kay Cullen; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Danny Powers

3. **DISCUSSION: KLVFD Proposed FY 2017-2018 Budget** (Continued)

The projected unassigned fund balance as of September 30, 2018 will be \$769,999 and the balance to be committed to the Vehicle Replacement Fund will be \$95,278 for total expenditures and ending reserves of \$4,338,520. The funds from the Trauma District for the Hurst equipment will be a wash.

It was mentioned, there is a proposed \$20 per shift increase for the volunteers, and the Board directed Legal to review the ratio between the paid firefighters and the volunteers.

KLVFD:

Acct 320 Accounting Fees: This is the Department's Accountant.

Acct 410 Phones, Television, and Internet: This item used to be bundled with phone and now it is broken out about \$180 per station for Direct TV.

Acct 460 Repairs & Maintenance Equipment): There is a concern why this item is budgeted at approximately \$20,000 less than last year.

Acct 461 Repairs & Maintenance (Building & Grounds): This is for a commercial elevator maintenance plan.

Acct 491.02 Training: Firefighter I has been removed, and the Chief will reconfirm the \$11,700 expense.

Acct 620 Capital Outlay (Building & Grounds): Painting the building was removed from the budget last year.

Acct 640 Capital Outlay (Equipment): This item includes the SCBA's and includes the new vehicle. A couple of options to help offset the increase in capital expenditures are to sell the Dive Rescue Vehicle and it was mentioned pursuing a 5 –year lease option; however, a lease with an option to buy would incur interest.

KLVAC:

Acct 121 Volunteer Pay: This includes one additional 24 hour volunteer shift; however, not every shift is filled, and that is why 100% participation is not being budgeted.

Acct 320 Accounting Fees: This is the Corporate Account, and this is about a 15% increase.

Acct 491.07 Training (ACLS/PALS): This is for the 12-lead class.

Acct 524 Medicine & Drugs: This includes an increase for the Narcon program.

Acct 640 Capital Outlay (Equipment): The portable ultrasound the interface link is estimated at \$23,500.

4. **ADJOURN**

Commissioner Cullen made a motion to Adjourn at 6:42 p.m., which was approved by Commissioner Thomas.

DOCUMENTS

1.D. Agenda Budget Workshop Meeting for August 14, 2017

3.0 KLFR&EMS District Proposed Budget FY 2017-2018