



DISTRICT “STRATEGIC PLANNING WORKSHOP” MINUTES
May 22, 2017 – FINAL

1. AGENDA

1.A. Call to Order

Chairman Allen called the Strategic Planning Workshop to order at 7:25 p.m.

1.B. Roll Call

The Clerk called the roll. The following Commissioners were present: Tony Allen, Kay Cullen, George Mirabella, and Bob Thomas. Commissioner Powers was out of town. There was a quorum.

2. APPROVAL OF AGENDA – May 22, 2017

MOTION: Commissioner Cullen made a motion **to approve the May 22, 2017 Strategic Planning Workshop Agenda**, which was seconded by Commissioner Mirabella. The Board unanimously passed the motion.

3. PUBLIC COMMENT

Sue Heim spoke on increasing the millage.

4. REVIEW STRATEGIC PLANNING ACTION ITEMS

Discussion was held regarding potentially raising the millage above 1.0 mill, and the importance of identifying the items required to place a referendum on the 2018 ballot. Theron Simmons will review the requirements of assessing a Special Assessment, which is not an Ad Valorem Tax. The District might want to select a firm to conduct a rate study. Legal will submit quarterly written reports to the Board.

4.1 Commissioner Thomas “Commissioner Indoctrination Program”

Commissioner Thomas presented the District Commissioner Indoctrination Training Program to the Board.

4.2 Identify Any New Strategic Plan Items

The Original Strategic Planning Workshop Items were discussed.

- STRENGTHS: There were no changes to the Strengths.
- WEAKNESSES: W.1 Recruiting Local Volunteers has been difficult, no volunteers signed up for the Firefighter1 class, and item W.3 Fractured Internal/External Communications was removed.
- OPPORTUNITIES: Q.4 Revenue, Fire Response – Cost Recovery, this item was removed, and Q.5. ILA Impact Fees work towards guaranteed percentage of impact fees (growth of service fees).
- THREATS: T.5 Global Warming was removed, and the following items were added: T.6 Survivability and a Timeline for a submitting a referendum for the 2018 Election (See Item Q 7.1 on the Strategic Plan Action List). The terminology for the rate increase needs to be clarified, it is a millage cap.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Kay Cullen; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Danny Powers

5. **ADJOURN WORKSHOP**

Commissioner Thomas made a motion to Adjourn at 8:57 p.m., which was approved by Commissioner Cullen.

Next Scheduled Strategic Planning Workshop:

November 13, 2017

Documents

- AI 2.0 Strategic Planning Workshop Agenda
- AI 4.1 District Commissioner Indoctrination Program
- AI 4.2 District Strategic Action Plan 170518
- AI 4.3 Original Strategic Plan Items