



DISTRICT “STRATEGIC PLANNING WORKSHOP” MINUTES
April 24, 2017 – FINAL

1. AGENDA

1.A. Call to Order

Chairman Allen called the District Meeting to order 7:38p.m.

1.B. Roll Call

The Clerk called the roll. The following Commissioners were present: Tony Allen, Kay Cullen, George Mirabella, and Danny Powers. Commissioner Thomas was out of town. There was a quorum.

Also present were Don Bock, Vicky Fay, Marcus Golling, Jennifer Johnson, Scott Robinson and Theron Simmons.

2. APPROVAL OF AGENDA – April 24, 2017

MOTION: Commissioner Cullen made a motion ***to approve the April 24, 2017 District Meeting Agenda***, which was seconded by Commissioner Powers. The Board unanimously passed the motion.

3. PUBLIC COMMENT

Sue Heim addressed the Board.

4. REVIEW STRATEGIC PLANNING ACTION ITEMS

SWOT – S - Strengths

Controlling Finance
Community Support
Board Diversity
EMS Cost Recovery
Strong Volunteerism

SWOT – W – Weaknesses

Limited Revenues
Local Volunteers
Staffing
Fractured Communications

SWOT – O - Opportunities

Funding
ILA
Capital
Cadet Program
Retention Incentives



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Kay Cullen; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Danny Powers

SWOT – T - THREATS

Legislation
Capital Budget
Economy
Loss of Staff

4.1 Review 2017 Items

Update fire hydrant item, potential legislation (Theron/Fay), Cost Recovery Corps (increased Cost), Fire Department (has not increased cost), Grants update for FP&S grant, Thomas Create ILA for Impact Fees and review Sales Tax ILA in 2020.

Create new “General Funding Source” item to include all funding items.

4.2 Reassign Commissioner Beyer’s Items

Commissioner Powers will assume responsibility for Commissioner Beyer’s Items, and Commissioner Cullen is working with the Chief on the Community Support item.

4.3 Review 2017 Ongoing Items

See item 4.2.

4.4 Identify Any NEW Strategic Plan Items

Strengths

The Board resolution solidified the strength of the District.
There were no audit findings or deficiencies.

Weaknesses

Limited revenue – need to look at raising the millage.
Determine proposed increase of property values.
Identify actions necessary to raise the millage in 2018.
Compare District millage rate with the county.
Option to budget for reserves.
Determine the savings generated with 1.0 millage.
Review Retention incentives.
Review 401K match.

Opportunities

Funding sources.
Interlocal Agreement.
Impact Fees (Capital Improvement Funding).
Cadet program.

(See Next Page)



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Kay Cullen; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Danny Powers

Threats

Fire Department Turnover (lost 20 firefighters).

Inability to compete with Monroe County.

Fire I class only six participants (1 hired by another department and last person not certified).

5. ADJOURN WORKSHOP

Commissioner Cullen made a motion to Adjourn at 8:18 p.m., which was seconded by Commissioner Powers.

Next Scheduled Meetings:

May 22, 2017

November 13, 2017

Documents

AI 4.0 District Strategic Action Plan 170410