



**DISTRICT “STRATEGIC PLANNING WORKSHOP”  
MEETING MINUTES - November 14, 2016 – FINAL**

**1. AGENDA**

**1.A. Call to Order**

Chairman Allen called the meeting to order at 6:00 p.m.

**1.B. Pledge of Allegiance**

Commissioner Beyer led the Pledge of Allegiance.

**1.C. Roll Call**

Vicky Fay called the roll. The following Commissioners were present: Tony Allen, Marilyn Beyer, Kay Cullen, George Mirabella and Bob Thomas. There was a quorum.

Also present were Don Bock, Vicky Fay, David Garrido, Jennifer Johnson, Scott Robinson and Theron Simmons. The Strategic Planning Workshop was held at Station 24.

**2. APPROVAL OF AGENDA – November 11, 2016**

**MOTION:** Commissioner Cullen made a motion **to approve the November 14, 2016 District Strategic Planning Workshop Agenda.** Commissioner Beyer seconded the motion, and the Board unanimously passed the motion.

**3. PUBLIC COMMENT**

There were no comments from the General Public.

**4. REVIEW STRATEGIC PLANNING ACTION ITEMS**

Theron Simmons discussed the Florida Statutes pertaining to Special Districts and charging for services. Chapter 191: Independent Special Fire Control Districts; F.S. 191.008: Special Powers, Chapter 633: Pertains to fire suppression, prevention and fire-safety code enforcement; Chapter 553: Building Construction Standards; Chapter 633: Fire Prevention & Control (State Fire Marshall) and F.A.C. 69A; and Chapter 252: Emergency Management.

The District Ordinances for Open Burn and False Alarms are in accordance with Chapter 191.008. Fees are not to be considered a source of income. Chapter 633 does not have a lot of room for the District to charge for services; Chapter 252 is for one-time cost recovery. Theron stressed it should be a cost-recovery stream and not a revenue stream.

Some Commissioners want to be sure this does not create a situation where residents/taxpayers would think they are being charged twice. Once for taxes and once for service.



## KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Kay Cullen; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Marilyn Beyer

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### 4. REVIEW STRATEGIC PLANNING ACTION ITEMS (Continued)

#### 4.1. Review 2016 Closed Items & Ongoing Items

Simmons reviewed the Closed and Ongoing Items.

#### 4.2. Review 2016 Open Items & 2017 Open Items

Theron reviewed the entire list of Open Items.

#### 4.3 Identify Any New Strategic Plan Items

New Strategic Plan Items identified during the Florida Statute Discussion:

The Ambulance Corps can be reviewed for other medical services.

Bring back wording to change the legislation which formed the District that would not require voter approval for billable services.

Review the Fire Department to identify any services that may be charged for extrication, materials or other services.

Determine if the Fire Department may charge non-residents for car accidents.

Determine if Sales Tax may be used to upgrade Station 24.

The Commissioners agreed no further discussion was required at this time regarding Strengths, Weaknesses, Opportunities and Threats. This will allow more time to assess the effectiveness of the new items, and determine if changes should be implemented.

#### 4.4 FASD

Commissioner Thomas is working on an item as a result of attending FASD. It is a new commissioner program. It would be generic, and he would like to present it to the Board at a later date.

### 5. ADJOURN WORKSHOP

The next District Strategic Planning Workshop is scheduled for February 27, 2017.

Commissioner Cullen made a Motion to adjourn at 6:54 p.m., which was seconded by Commissioner Beyer.

#### Next Scheduled Workshop

February 27, 2017 District Meeting

#### Documents

4.0 Strategic Plan Action List