



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

*Seat 1: William A. Andersen; Seat 2: Jennifer Miller; Seat 3: Mark Wheaton,
Seat 4: Tom Tharp, Seat 5: Marilyn Beyer*

DISTRICT MEETING MINUTES September 12, 2011 - FINAL

1. AGENDA

1.A. Call to Order

Chairman Andersen called the meeting to order at 7:48 p.m.

Also present were: Don Bock, Vicky Fay, Sergio Garcia, Mike Jenkins, Scott Robinson, Theron Simmons and Jennifer Zimmer. The meeting was held at Station #24.

1.B. Roll Call

Vicky Fay called the roll. The following Commissioners were present: William Andersen, Jennifer Miller, Tom Tharp and Mark Wheaton. Commissioner Beyer was absent due to family illness. There was a quorum.

2. APPROVAL OF AGENDA & MINUTES

2.A. Approval of Agenda

Commissioner Tharp requested the following two items be added to the agenda.

7.B. KLVAC County Meeting

7.C. Legal Dept to get a Certificate of Medical Necessity in the Name of the District

Motion: Commissioner Wheaton made a motion to ***approve the agenda with the addition of Agenda Items 7.B. and 7.C.*** This motion was seconded by Commissioner Miller, and the motion was passed unanimously by the Board.

2.B. Approval of Minutes

2.B.1. District Meeting Minutes August 22, 2011

Motion: Commissioner Wheaton made a motion to ***approve the August 22, 2011 District Meeting Minutes***, which was seconded by Commissioner Andersen. The motion was unanimously passed by the Board.

3. CHAIRMAN'S REPORT

Chairman Andersen read Bruce Stoll's Letter of Resignation.

4. SECRETARY'S REPORT

No report was given.

5. PUBLIC COMMENT

There were no comments received from the General Public.



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6. OLD BUSINESS

6.A. Infrastructure Funds

Theron Simmons reported that as a result of non-response from the County regarding the Infrastructure Funds, the District will send the County (Bob Schilling) a 164 Inter- Governmental Dispute Letter. This is a statutory requirement.

6.B. Approval/Motion: Inter-local Agreement District w/ FCAA (Fire Hydrants)

Theron Simmons reported Draft 2 of the Inter-Local Agreement with FCAA stipulates a 5% Administrative Fee, and payment in advance from the District to purchase the hydrants. FCAA hopes to use the existing engineering reports, and would like to piggyback on the Marathon hydrant contract. Chief Garcia will provide information to Theron Simmons so Legal may get with FCAA to ensure the permitting will not stop.

Motion: Commissioner Wheaton made a motion to **approve Draft 2 of the FCAA Inter-Local Agreement which includes: A 5% Administrative Fee and advance payment from the District prior to FCAA purchasing the fire hydrants.** This motion was seconded by Commissioner Tharp, and the motion was passed unanimously by the Board.

6.C. Tanker Refurbishment

Commissioner Tharp reported Hallmark and EI are willing to come down to evaluate the tanker, and he hopes to have another vendor evaluate the tanker.

6.D. AFG Grant Status

Commissioner Tharp provided an updated AFG Grant status. Submittal to FEMA/DHS of AFG Grants has been slower than normal, and the grant period was extended.

7. NEW BUSINESS

7.A. Resignation of Bruce Stoll, District Administrator

The Commissioners agreed to discuss filling the administrator position when Commissioner Beyer returns. Commissioner Wheaton recommended not filling the position.

7.B. KLVAC County Meeting

The department indicated a meeting was held with the County Administrator, Fire Chief and Commissioner Murphy. The Board of Directors did not request the meeting, it was a fact-finding mission to see what the funding options were for the KLVAC. Returning the Corps to the County would require a referendum.

7.C. Legal Dept to get a "Certificate of Medical Necessity" in the Name of the District

Commissioner Tharp asked if the District needs to apply for a Certificate of Medical Necessity. Theron Simmons will review the requirements for a Certificate of Medical Necessity, and report back to the Board. The State issues the ALS License, and the County will issue to entity.



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8. FINANCIAL REPORT

Jennifer Zimmer did not have any new items to present to the Board.

9. LEGAL COUNSEL REPORT

Theron reported the District has been named in a second Freeman lawsuit. This lawsuit has the same basic allegations that Freeman was an employee.

10. EMS DEPARTMENT REPORT

Commissioner Wheaton determined the problem was a radiator leak. Theron Simmons will contact Palmetto Ford to have the money refunded to the Corps.

11. FIRE DEPARTMENT REPORT

Chief Garcia reported the Illegal Burn and False Alarm Ordinances should be distributed within a month to the Commissioners for their review.

12. DISTRICT ADMINISTRATOR REPORT

None.

13. COMMISSIONER'S ITEMS

Commissioner Miller requested the October 10th meeting be rescheduled due to the fact October 10th is a National Holiday.

14. ADJOURN

Commissioner Wheaton made a motion to adjourn the meeting, which was seconded by Jennifer Miller.

Next Scheduled Meetings:

September 19, 2011 Final Public Hearing followed by District Meeting

October 10 and October 24, 2011 District Board Meetings

November 21, 2011 District Board Meeting

December 19, 2011 District Board Meeting

Documents:

110822 District Meeting Minutes August 22, 2011

110822 KLFR&EMS District/FKAA ILA (Fire Hydrants) (Draft 2)