



**DISTRICT MEETING
APRIL 11, 2011 – FINAL**

1. AGENDA

1.A. Call to Order

Chairman Andersen called the meeting to order at 6:02 p.m.

Also present were: Vicky Fay, Ronnie Fell, Sergio Garcia, Theron Simmons, and Jennifer Zimmer. The meeting was held at Station #24.

1.B. Pledge of Allegiance

Commissioner Wheaton led the Pledge of Allegiance.

1.C. Roll Call

Vicky Fay called the roll. The following Commissioners were present: William Andersen, Marilyn Beyer, Mike Edgerton, Jennifer Miller and Mark Wheaton. There was a quorum.

2. APPROVAL OF AGENDA & MINUTES

2.A. Approval of Agenda

Motion: Commissioner Edgerton made a motion to *approve the agenda*. This motion was seconded by Commissioner Wheaton, and the Board unanimously passed the motion.

2.B. Approval of Minutes

2.B.1 District Meeting Minutes March 21, 2011

Motion: Commissioner Beyer made a motion to *approve the March 21, 2011 District Meeting Minutes*. This motion was seconded by Commissioner Edgerton, and the motion was passed unanimously by the Board.

2.B.2 District Meeting Minutes March 28, 2011

Motion: Commissioner Beyer made a motion to *approve the March 28, 2011 District Meeting Minutes*. This motion was seconded by Commissioner Edgerton, and the Board unanimously passed the motion.

3. CHAIRMAN'S REPORT

The Chairman did not have any new items to report to the Board.

4. SECRETARY'S REPORT

There were no new items presented by the Secretary.

5. PUBLIC COMMENT

No members from the General Public addressed the Board.

6. OLD BUSINESS



6.A. 20% Reimbursement Requirement

This item will be carried over to the next meeting.

6.B. Update KLVFD & KLVAC Contract Status

6.B.1 Fire Department Contract

Theron Simmons reported the final Fire Department contract would be distributed this week to the commissioners and the department.

Motion: Commissioner Beyer made a motion to *postpone the KLVFD contract until the next meeting.* This motion was seconded by Commissioner Wheaton, and the Board unanimously passed the motion.

6.B.2 Ambulance Corps Contract

The KLVAC recommended approval of the contract.

Motion: Commissioner Wheaton made a motion to *approve the KLVAC Contract.* This motion was seconded by Commissioner Edgerton, and the motion was passed unanimously by the Board.

Motion: Commissioner Edgerton made a motion to *begin the process to purchase the ambulance.* This motion was seconded by Commissioner Wheaton, and the Board unanimously passed the motion.

7. NEW BUSINESS

7.A. Review/Discussion: KLVAC Documents

7.A.1 Review/Discussion: KLVAC Organizational Chart

Chief Bock submitted the KLVAC Organizational Chart to the district.

7.A.2 Review/Discussion: EMS Paramedic Hiring Policy

The Corps submitted the Paramedic Hiring Policy to the district for review. This policy was reviewed by HR, Legal Counsel and the Clerk. Staff had no comments.

7.A.3 Review/Discussion: EMT Acceptance Process

The Corps submitted the EMT Acceptance Policy to the district for review. This policy was reviewed by HR, Legal Counsel and the Clerk. Staff had no comments.

7.B. Motion/Approval: Travel Requests

7.B.1 Commissioner Edgerton (Governor's Hurricane Conference)

Commissioner Edgerton's Travel Request will be revised to remove the mileage. No item was included in the Travel Request for lodging as the Commissioner will stay with his family.

7.B.2 Chief Garcia (Governor's Hurricane Conference)

There were no changes to Chief Garcia's Travel Request.

Motion: Commissioner Wheaton made a motion to *approve the Travel Requests for Commissioner Edgerton and Chief Garcia.* This motion was seconded by Commissioner Miller, and the motion was passed unanimously by the Board.



7.C. Motion/Approval: Computer for District Administrator

Motion: Commissioner Wheaton made a motion to ***approve purchasing a computer for the District Administrator not exceed \$1,000.00.*** This motion was seconded by Commissioner Beyer, and the Board unanimously passed the motion.

8. FINANCIAL REPORT

No report was presented by Finance.

9. LEGAL COUNSEL REPORT

Legal Counsel did not have any additional items to present to the board.

10. EMS DEPARTMENT REPORT

The ambulance was taken to the Ford Dealer again for repair. The ambulance is under warranty; and the board directed Legal Counsel to write a letter to the dealer, if the problem is not resolved. The Corps reported “All is good” now that the Corps has a contract. The Drug-Free Workforce Policy is the same as the county, and it will be distributed to the District for review. The Employee Assistance Program requires a Drug-Free Workplace Policy.

11. FIRE DEPARTMENT REPORT

The department conducted a five and one-half hour meeting. A lot of things were accomplished. Training will be documented. The department is updating hydrant information prior to the ISO inspection and rating. All hydrants and wells now require GPS coordinates. There was fire on a 39 ft boat, and everything went well, and an accident extrication. The department would like the District logo to make an ID badge for the Administrator. The fire department will provide a working space for the Administrator.

12. COMMISSIONER’S ITEMS

There were no new items reported by the Commissioners.

13. ADJOURN

Mark Wheaton made a motion to adjourn the Meeting at 6:27 p.m.

Next Scheduled Meeting:

April 25, 2011 District Meetings

May 9, 2011 District Meeting

May 23, 2011 KLVAC Budget Workshop & May 23, 2011 District Meeting (if required)

June 20, 2011 KLVFD Budget Workshop & June 20, 2011 District Meeting

June 27, 2011 District Meeting (if required)

Documents:

110321 District Meeting Minutes

110328 District Meeting Minutes

110406 KLVFD Contract, Version F

110405 KLVAC Contract, Version F

1104__ KLVAC Organizational Chart

110300 KLVAC EMS Hiring Policy

110300 KLVAC EMT Acceptance Process

1104__ Travel Request: Commissioner Edgerton

1104__ Travel Request: Chief Garcia

110322 KLVFD BOD Meeting Minutes 02/16/11