

# KEY LARGO FIRE RESCUE AND EMERGENCY MEDICAL SERVICES DISTRICT



## FY11/12 Adopted Budget

The KLFR&EMS District Mission is to provide **exceptional**  
fire protection and emergency medical services  
**efficiently and cost-effectively**  
without compromising the health or safety of residents or personnel.

KLFR&EMS District, P. O. Box 371023, Key Largo, FL 33037-1023

**KEY LARGO FIRE RESCUE AND EMS DISTRICT  
FY 2011-2012  
SUMMARY OF ALL FUNDS**

9/20/2011

**Millage Per \$ 1,000**

**0.7890**

	<b>GENERAL FUND</b>	<b>VEHICLE &amp; EQUIPMENT REPLACEMENT FUND</b>	<b>TOTAL BUDGET</b>
<b><u>ESTIMATED REVENUES</u></b>			
Ad Valorem Taxes	\$ 1,711,150	\$ -	\$ 1,711,150
Interest Income	19,400	-	19,400
<b>TOTAL REVENUES</b>	<b>\$ 1,730,550</b>	<b>\$ -</b>	<b>\$ 1,730,550</b>
<b>OTHER FINANCING SOURCES:</b>			
Transfers In:	633,900	-	633,900
Fund Balance October 1, 2011	\$ 625,385	\$ 1,753,224	\$ 2,378,609
<b>TOTAL REVENUES, FUND BALANCE, RESERVES AND OTHER FINANCING SOURCES</b>	<b>\$ 2,989,835</b>	<b>\$ 1,753,224</b>	<b>\$ 4,743,059</b>
<b><u>EXPENDITURES</u></b>			
<b>Departments:</b>			
District Board	\$ 283,659	\$ -	\$ 283,659
Key Largo Fire & Rescue	1,868,485	-	1,868,485
Key Largo Ambulance	569,739	-	569,739
Total Department Expenditures	2,721,883	-	2,721,883
<b>OTHER FINANCING USES:</b>			
Transfers Out:	-	633,900	633,900
Fund Balance September 30, 2012	267,952	1,119,324	1,387,276
<b>TOTAL EXPENDITURES, FUND BALANCE, RESERVES AND OTHER FINANCING USES</b>	<b>\$ 2,989,835</b>	<b>\$ 1,753,224</b>	<b>\$ 4,743,059</b>

**KEY LARGO FIRE RESCUE AND EMS DISTRICT  
FY 2011-2012  
GENERAL FUND SUMMARY**

9/20/2011

**PROPOSED REVENUES**

*Prior Year Millage Rate:* 0.7890  
*Roll- Back Rate:* 0.8559  
*2011 Gross Taxable Value:* \$ 2,259,122,585  
**Millage Rate :** **0.7890**

Ad Valorem Taxes (at 96% collection)	\$	1,711,150
Interest Income		19,400
<b>Total Revenues</b>	<b>\$</b>	<b>1,730,550</b>

**OTHER FINANCING SOURCES**

<b>Transfers In</b>		
Transfer from Vehicle & Equipment Replacement Fund		633,900

<b>PROJECTED FUND BALANCE OCT 1, 2011</b>	<b>\$</b>	<b>625,385</b>
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<b>TOTAL REVENUES, FUND BALANCES AND OTHER FINANCING SOURCES</b>	<b>\$</b>	<b>2,989,835</b>
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**PROPOSED EXPENDITURES**

<b>Key Largo Fire/EMS District Board</b>		
Operating Expenditures	\$	283,659
Capital Outlay		-
<b>Subtotal District Board</b>	<b>\$</b>	<b>283,659</b>

<b>Key Largo Fire &amp; Rescue</b>		
Operating Expenditures	\$	1,168,560
Capital Outlay		699,925
<b>Subtotal Key Largo Fire &amp; Rescue</b>	<b>\$</b>	<b>1,868,485</b>

<b>Key Largo Ambulance</b>		
Operating Expenditures	\$	550,364
Capital Outlay		19,375
<b>Subtotal Key Largo EMS</b>	<b>\$</b>	<b>569,739</b>

<b>Total Expenditures</b>	<b>\$</b>	<b>2,721,883</b>
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**OTHER FINANCING USES**

<b>Transfers Out</b>		
Transfer to Vehicle & Equipment Replacement Fund		-

<b>FUND BALANCE SEP 30, 2012</b>		<b>267,952</b>
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<b>TOTAL EXPENDITURES, FUND BALANCES AND OTHER FINANCING USES</b>	<b>\$</b>	<b>2,989,835</b>
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**KEY LARGO FIRE RESCUE AND EMS DISTRICT**  
**FY 2011-2012**  
**BUDGET DETAILS - DISTRICT**

9/20/2011

Department: 1100 District Board  
 Exp Transaction Code 511 (except as indicated below)

Acct #	Computation / Explanation	FY 11-12 Adopted Budget
110	Board Member Stipends 5 Members @ \$ 200 / month x 12 months	12,000
210	FICA Taxes: @ 7.65 % of Wages	918
514.310	Legal Services	
	Non- Litigation	50,000
	Litigation	25,000
	<i>Total Legal Services</i>	75,000
512.311	District Clerk Services	25,000
513.320	Accounting and Financial Services	
.01	District Audit	10,500
.03	Financial and Accounting Services	62,000
	<i>Total Accounting &amp; Financial Services</i>	72,500
450	Insurance & Risk Management:	
	Public Position Bond	520
	General & Mgt Liability, Hired Auto and Umbrella	2,035
	<i>Total Risk Management</i>	2,555
470	Printing and Binding	2,300
490	General Departmental: Miscellaneous Expenses	
.32	MoCo Property Appraiser Charges	34,000
.33	MoCo Tax Collector Charge (@3% of Ad Valorem Collection)	51,335
.44	Miscellaneous Expenditures	2,651
	<i>Total General Departmental</i>	87,986
411	Advertising	3,000
510	Office Supplies & Equipment	500
540	Dues, Subscriptions and Publications	1,900

**Department Total   \$    283,659**

**KEY LARGO FIRE RESCUE AND EMS DISTRICT  
FY 2011-2012**

9/20/2011

**BUDGET DETAILS - FIRE DEPARTMENT**

Department: 1250 Key Largo Fire & Rescue  
Exp Transaction Code 522 (except as indicated below)

Acct #	Computation / Explanation	FY 11-12 Adopted Budget
120	Regular Salaries & Wages: <b>Please see Fire Dept. Handout</b>	
	Office Manager	57,720
	Firefighter II/EMT (1)	44,625
	Firefighter II/EMT (1)	43,974
	Firefighter II/EMT (1)	41,328
	<i>Total Regular Salaries &amp; Wages</i>	187,647
121	Volunteer Pay:	
.04	Volunteer Chief's Reimbursement	24,000
.05	Volunteer Assistant Chief's Reimbursement	21,600
.45	4 Vol. F/F @ \$120 / 24 hr. day x 365 days	233,660
.46	2 Vol. F/F Home Shift Drivers (2 per station) @ \$30 / 12 hr. shift x 365 days	21,900
.47	Base Pay for Vols., Stipends, Responders, Special Details **	22,000
.49	1 Supervisor Firefighter II/ Driver Operator @ \$9 / hr. (in lieu of new fulltime paid FF for station 25)	78,840
	<i>Total Volunteer Pay</i>	402,000
140	Overtime wages	4,000
210	Employer Payroll Taxes @ 7.65% of Full Time Wages and Volunteer Pay	45,414
230	Life & Health Insurance	
	Medical/Dental/Vision/Life Insurance for (4) Full Time Employees (\$500 per month each)	24,000
240	Worker's Compensation (10% increase)	
	Premium	32,010
	Audit Premium	3,500
	<i>Total Workers Compensation</i>	35,510
250	Unemployment Tax	16,500
312	Professional Services:	
	Firefighter Annual Physicals (\$400*50 F/F's includes TB test & Drug Testing)	20,000
	Background Checks, drug testing	1,000
	<i>Total Professional Services</i>	21,000

**KEY LARGO FIRE RESCUE AND EMS DISTRICT  
FY 2011-2012**

9/20/2011

**BUDGET DETAILS - FIRE DEPARTMENT**

Department: 1250 Key Largo Fire & Rescue  
Exp Transaction Code 522 (except as indicated below)

Acct #	Computation / Explanation	FY 11-12 Adopted Budget
	Legal Services - Non-Litigation - Reasonable Stipend	1
	Litigation	25,000
	<i>Total Legal</i>	25,001
320	Accounting Fees (*note: Corporation pays an additional fee for accounting not reflected here.)	13,000
400	Travel & Per Diem - Training, Seminars, Meetings	5,000
401	Vehicle Reimbursement: Volunteer Chief's Command Vehicle	7,800
410	Phones, Television & Internet (Station Phones, Cell Phones, Air Cards)	
.09	Station Phones, Equipment lease and DSL- North & So. Stations	12,900
.10	Television Service	1,650
.11	Nextel Communications - (8) Phones & (2) PCS card	5,091
	<i>Total Phones</i>	19,641
430	Utilities	
.12	Electric	33,025
.13	Water (additional \$5,480 for sewer fees)	17,000
.50	Propane Gas	724
.14	Fire Hydrant Maintenance (120 Hydrants @ \$ 50 per hydrant)	6,000
	<i>Total Utilities</i>	56,749
440	Rent & Leases:	
	Station 24 Copier/Scanner/Fax Lease:	7,540
	Annual Lease Payment - DEP Station 25 Property	300
	Red Alert Incident Reporting Program support and maintenance	495
	<i>Total Rent &amp; Leases</i>	8,335
450	Risk Management (10% increase across the board)	
	Package (Property, General & Mgmt Liability, Portable Equipment)	55,465
	Auto	20,165
	Statutory AD&D	578
	Accident and Sickness	7,858
	Umbrella Policy	1,574
	Storage Tank Liability	1,415
	<i>Total Risk Management</i>	87,055

**KEY LARGO FIRE RESCUE AND EMS DISTRICT  
FY 2011-2012**

9/20/2011

**BUDGET DETAILS - FIRE DEPARTMENT**

Department: 1250 Key Largo Fire & Rescue  
Exp Transaction Code 522 (except as indicated below)

Acct #	Computation / Explanation	FY 11-12 Adopted Budget
460	Repair & Maintenance: Equipment	
	Air Packs	6,500
	Tools & Equipment	3,500
	Ground Ladders inspection	2,400
	Hurst tools inspection and maintenance	5,100
	<i>Total R&amp;M Equipment</i>	17,500
461	Repair & Maintenance: Buildings & Grounds	8,500
	Generator Preventive Maintenance Program	2,000
	Diesel fuel tank inspections both stations	2,400
	Elevator Maintenance Plan	3,500
	<i>Total R&amp;M: Buildings</i>	16,400
462	Repair & Maintenance: Vehicles (includes oil & lube)	35,925
	Aerial Truck Inspecting and Testing	1,100
	<i>Total R&amp;M Vehicles</i>	37,025
470	Printing and Binding	500
490	General Departmental: General Office & Administrative Costs	4,900
.35	Key Largo Wastewater District Assessments	3,924
	<i>Total General Departmental</i>	8,824
491	Training - Instructor Fees, Education, Student Text and Fire Prevention	
.15	In-house training (Instructor Fees)	10,000
.16	Off-site training (Seminar Fees & Education & Text Books)	5,500
.17	Fire Prevention (KLVFD Only)	4,900
.18	WET Team Training	1,600
.51	KAPLAN online education (50 firefighters @ \$60 per student)	3,000
	<i>Total Training</i>	25,000
412	Postage & Freight	500
510	Office Supplies	4,725

**KEY LARGO FIRE RESCUE AND EMS DISTRICT  
FY 2011-2012  
BUDGET DETAILS - FIRE DEPARTMENT**

9/20/2011

Department: 1250 Key Largo Fire & Rescue  
Exp Transaction Code 522 (except as indicated below)

Acct #	Computation / Explanation	FY 11-12 Adopted Budget
520	Operating Supplies	
.52	Daily Operating/Maintenance Supplies	4,400
.53	Medical Supplies & Equipment	3,000
.54	Command Vehicle Computer Software	2,200
.55	Station Cleaning/Housekeeping Supplies	4,700
.56	Firefighting Gear (10 sets of Bunker Gear)	26,386
.57	Clothing, Apparel (\$1,000 for Honor Guard Apparel)	9,200
.58	Fire Ground Safety	2,500
.59	Firefighting Foam or suppression agent	9,500
	<i>Total Operating Supplies</i>	61,886
521	Fuel: Gasoline	7,670
522	Fuel: Diesel	22,878
540	Dues, Subscriptions and Publications	2,000
630	Capital Outlay: Infrastructure Improvements	
	10 Fire Hydrants (\$6,050 per hydrant + 5% admin fee)	63,525
	<i>Total Capital Outlay: Infrastructure Improvements</i>	63,525
640	Capital Outlay: Equipment - Hurst Tool	5,000
641	Capital Outlay: Vehicles - Squad 24	
	Rescue Pumper - Squad 24	333,900
	Tanker Pumper	300,000
	<i>Total Capital Outlay: Vehicles</i>	633,900
642	Capital Outlay: Small Tools & Equipment	
	Various Hose, Tools, Equipment >\$1,000 but < \$ 2,500 per each item and a useful life of 1 year or more	2,500

**Department Total \$ 1,868,485**

\*\* = Monthly - \$150 FFI, \$175 FFII, Stipends per responder \$30 per call or \$15 for responding but not working a fire



**KEY LARGO FIRE RESCUE AND EMS DISTRICT  
FY 2011-2012  
BUDGET DETAILS - AMBULANCE CORP**

9/20/2011

**Department: 1300 Key Largo Ambulance/EMS  
Exp Transaction Code 526 (except as indicated below)**

Acct #	Computation / Explanation	FY 11-12 Adopted Budget
120	Regular Salaries & Wages:	
	Administrative (1 Position)	45,000
	<i>Paramedic Payroll</i>	259,003
	<i>Less: EMS Income Applied to Offset Reimbursement</i>	(206,535)
	<i>Total Paramedic Payroll Reimbursement</i>	52,468
	<i>Total Regular Salaries &amp; Wages</i>	97,468
121	Volunteer Pay: Volunteer Reimbursement	142,800
140	Overtime Wages	10,000
210	Employer Payroll Taxes @ 7.65% of Full Time Wages and Volunteer Pay	19,146
220	Retirement Contributions	4,500
230	Life & Health Insurance	
	Administrative (1 position)	10,000
	<i>Total Life &amp; Health Insurance</i>	10,000
240	Worker's Compensation	
	Worker's Compensation (All Members including Administrative position)	19,480
250	Unemployment Tax (State/Federal)	440
312	Professional Services:	
.21	Medical Director	18,000
314	Legal Services (any additional - requires board approval)	1
320	Accounting and Financial Services	7,000
400	Travel & Per Diem - Training, Seminars, Meetings - 2 members to Expo	3,500
410	Phones - Station Phones, Cell Phones & Internet	
	Station Phones: (4 phone & 2 fax lines)	1,900
	Wireless Air Cards	1,700
	DSL for Station	1,400
	<i>Total Phones</i>	5,000
411	Advertising	200
412	Postage & Freight	500

**KEY LARGO FIRE RESCUE AND EMS DISTRICT  
FY 2011-2012  
BUDGET DETAILS - AMBULANCE CORP**

9/20/2011

**Department: 1300 Key Largo Ambulance/EMS  
Exp Transaction Code 526 (except as indicated below)**

<b>Acct #</b>	<b>Computation / Explanation</b>	<b>FY 11-12 Adopted Budget</b>
430	Utilities	
.22	Electric & Propane	8,000
.33	Water	2,000
	<i>Total Utilities</i>	10,000
440	Rental Equipment - O2 rental bottles	2,000
450	Insurance & Risk Management	
	Fire/Wind/Flood	25,780
	Auto & Umbrella	10,073
	Disability Insurance (All Members)	5,326
	<i>Total Insurance &amp; Risk Management</i>	41,179
460	Repair & Maintenance: Equipment	21,000
461	Repair & Maintenance: Buildings (\$2,300 to pressure clean)	10,800
462	Repair & Maintenance: Vehicles (includes oil & lube) 10% aging fleet	15,000
470	Printing and Binding - printing of new protocols completed in FY11	500
490	General Departmental: Miscellaneous Expenses	
.60	Licenses & Permits	1,750
.61	Employee Assistance Program (program through AETNA aprx \$2 per month per member)	1,100
.62	Records Maintenance & Disposal	1,000
.38	Computer R&M (includes \$1,000 for backup)	4,000
.40	Membership & Retention	2,500
.39	Key Largo Wastewater District Assessments	1,675
	<i>Total General Departmental</i>	12,025
491	Training - Instructor Fees, Education	
.25	ACLS	3,500
.63	CPR Recertification for Department	1,200
.30	ClinCon or EMS Expo - 4 personnel	2,400
.28	Misc. Training/Books	1,700
	<i>Total Training</i>	8,800

**KEY LARGO FIRE RESCUE AND EMS DISTRICT  
FY 2011-2012  
BUDGET DETAILS - AMBULANCE CORP**

9/20/2011

**Department: 1300 Key Largo Ambulance/EMS  
Exp Transaction Code 526 (except as indicated below)**

<b>Acct #</b>	<b>Computation / Explanation</b>	<b>FY 11-12 Adopted Budget</b>
510	Office Supplies	2,200
520	Operating Supplies	
.29	Station Supplies: Ambulance & Building	7,000
.30	Uniforms, Clothing and Apparel, Membership Supplies	3,575
.31	Medical Supplies-Bandages/First Aid/Drip Sets	48,000
	<i>Total Operating Supplies</i>	<b>58,575</b>
522	Fuel: Diesel	15,000
524	Medicine & Drugs	
	Supplies: Medicine & Controlled Substances	15,000
540	Dues, Subscriptions and Publications	250
640	Capital Outlay: Equipment	
	Computer server and equipment replacements	5,200
	Ambulance Cabinets	5,000
	PDA STAT Training Manikin (1)	9,175
	<i>Total Capital Outlay: Equipment</i>	<b>19,375</b>

**Department Total \$ 569,739**

FY 2011-2012

VEHICLE AND EQUIPMENT REPLACEMENT RESERVE FUND

<b>REVENUES</b>	\$ -
<b>OTHER FINANCING SOURCES</b>	
<b>Transfers In:</b>	
From General Fund	-
<b>Subtotal Other Financing Sources</b>	<u>-</u>
<b>FUND BALANCE OCT 1, 2011</b>	1,753,224
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<b>TOTAL REVENUES, FUND BALANCES AND OTHER FINANCING SOURCES</b>	<b><u><u>\$ 1,753,224</u></u></b>
<b>EXPENDITURES</b>	\$ -
<b>OTHER FINANCING USES</b>	
<b>Transfers Out:</b>	
To General Fund: For EMS Vehicle Purchase	-
To General Fund: For Fire Vehicle Purchase	633,900
<b>Subtotal Other Financing Sources</b>	<u>633,900</u>
<b>FUND BALANCE SEP 30, 2012</b>	
Reserved for Vehicle and Equipment Replacement	1,119,324
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<b>TOTAL EXPENDITURES, FUND BALANCE AND OTHER FINANCING USES</b>	<b><u><u>\$ 1,753,224</u></u></b>

**KEY LARGO FIRE RESCUE AND EMS DISTRICT  
FY 2011-2012**

9/20/2011

**VEHICLE AND EQUIPMENT REPLACEMENT RESERVE FUND- VEHICLE LISTING**

Equipment/Vehicle Type	Dept	Make	Unit #	Year New	Service Life	Replace Year	Years to Replacement	Estimated Replacement Cost (updated for FY11/12 Budget)
Dive Rescue Van	Fire Rescue	EVI - International Durastar	WATER RESCUE-25	2009	12	2021	9	255,000
Technical Rescue Pumper	Fire Rescue	Salsbury	SQUAD-24	1994	17	2011	0	333,900
Tanker/Pumper	Fire Rescue	Boardman	TANKER-24	1993	19	2012	0	300,000
80' Ladder / Pumper	Fire Rescue	E-One	LADDER-24	1988	25	2013	1	985,000
Class A Engine	Fire Rescue	Pierce	ENGINE-25	2001	15	2016	4	505,000
Class A Engine	Fire Rescue	Pierce	ENGINE-24	2001	16	2017	5	525,000
Cascade Air Fill & Lighting Truck	Fire Rescue	Ford-Pierce	AIR-24	2002	16	2018	6	275,000
** Type III Ambulance	EMS			2000	11	2011	0	-
Type III Ambulance	EMS			2002	11	2013	1	135,000
Type III Ambulance	EMS			2003	11	2014	2	135,000
Type III Ambulance	EMS			2008	8	2016	4	135,000
Type III Ambulance	EMS			2011	12	2023	11	135,000

*\*\* to be disposed of*

**Key Largo Fire Rescue EMS District  
FY 2011-2012  
Vehicle and Equipment Replacement Funding Schedule**

Equipment/Vehicle Type	Dept	Make	Unit #	Year New	Service Life	Replace Year	Years to Replacement (2010-2011)	Estimated Replacement Cost	2010-2011 BALANCE (at 9/30/11)	2011-2012 Additions (pooling by dept)	2011-2012 Withdrawals	2011-2012 BALANCE (at 9/30/12)
Dive Rescue Van	Fire Rescue	Ford-Pierce	DR-425	2009	12	2021	9	255,000	10,000	-	-	10,000
Technical Rescue Pumper	Fire Rescue	Salsbury	SQUAD-24	1994	17	2011	0	333,900	438,900	-	(333,900)	105,000
Tanker/Pumper	Fire Rescue	Boardman	TANKER-24	1993	19	2012	0	300,000	329,000	-	(300,000)	29,000
80' Ladder / Pumper	Fire Rescue	E-One	LADDER-24	1988	25	2013	1	985,000	467,984	-	-	467,984
Class A Engine	Fire Rescue	Pierce	ENGINE-25	2001	15	2016	4	505,000	211,365	-	-	211,365
Class A Engine	Fire Rescue	Pierce	ENGINE-24	2001	16	2017	5	525,000	157,159	-	-	157,159
Cascade Air Fill & Lighting	Fire Rescue	Ford-Pierce	AIR-24	2002	16	2018	6	275,000	70,568	-	-	70,568
Type III Ambulance	EMS	Ford E-450		2008	8	2016	4	135,000	-	-	-	-
Type III Ambulance	EMS	Ford E-450		2009	11	2022	0	135,000	5,724	-	-	5,724
Type III Ambulance	EMS	Ford E-450		2002	11	2012	1	135,000	62,524	-	-	62,524
Type III Ambulance	EMS	Ford E-450		2003	11	2014	2	135,000	-	-	-	-
Type III Ambulance	EMS	Ford E-450	2009 Ford Chassis	2011	11	2016	11	135,000	-	-	-	-
<b>Totals</b>									<b>1,753,224</b>	<b>-</b>	<b>(633,900)</b>	<b>1,119,324</b>
								KLVAC portion	68,248			
								KLFD portion	1,051,076			