



**KLFR&EMS DISTRICT BOARD
1ST PUBLIC HEARING MINUTES (FINAL)
SEPTEMBER 14, 2009 6:00 PM.**

Attendees: Chairman, William Andersen, Commissioners: Marilyn Beyer, Mark Wheaton and Tom Tharp were present. Also present were: Brenda Beckmann, Donald Bock, Vicky Fay, Sergio Garcia, Joshua Hauserman, Mike Jenkins, Peter Rosasco, Robert Stoky and Jennifer Zimmer. The meeting was held at Station #24.

1. Call to Order

Chairman Andersen called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

Commissioner Beyer led the Pledge of Allegiance.

3. Roll Call

Vicky Fay called the roll. The following Commissioners were present: William Andersen, Marilyn Beyer, Tom Tharp and Mark Wheaton. Commissioner Cavagnaro was absent. There was a quorum.

4. Approval/Changes to the Agenda

There were no changes or additions to the agenda.

5. PUBLIC HEARING

A. Budget Discussion

Peter Rosasco reported the budget is balanced at this time with a fund balance of \$350,293. There were two changes to the District Budget for the Collection Fee and District Audit. The wastewater assessment will be placed with the appropriate building. Chairman Andersen recommended bringing down the budget to last year's figures, which is a little over a 10% reduction.

The following KLVFD Budget line-items were discussed:

Sergio Garcia presented a proposed staffing report to the Board.

120: Regular Salaries; 121: Volunteer Reimbursement; 210: Payroll Taxes;

230: Life & Health Insurance: The Board previously agreed upon \$750 per employee; and there is approximately a 7.5% increase for FY 2009-2010. This item will be changed to \$36,000.

220: Retirement: Another option is Florida State retirement. Volunteer organizations do not qualify, employees would have to be District employees. It would not extend to KLVAC. The Board directed Rosasco proceed with study for the firefighters.

312: Tom presented a new program to the KLVFD, and the KLVFD will use Dr. Steed. This item will be reduced by \$7,200.

513: Accounting Fees: This item is being increased.

400: Travel & Per Diem: Includes out-of-town travel.

410: Phones: Station 24 (Comcast) Station 25 (Dish).

430: Utilities: FKEC has not billed the District for Station #24.

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KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: William A. Andersen; Seat 2: Michael Cavagnaro; Seat 3: Mark Wheaton; Seat 4: Tom Tharp; Seat 5: Marilyn Beyer

A. Budget Discussion (Continued)

450: Accident & Sickness: This is a supplemental policy above and beyond Workman's Compensation. Question: Why did it go up 100%? Mike will check with Linda.

460: Repairs & Maintenance (Equipment): Yes, the ladders and Hurst tools need outside inspections.

461: Repair & Maintenance (Buildings): Garcia will check with Frank Moc to see what is included.

491: Training: \$5,000-\$6,000 is fire prevention programs (public). Department policy is not to charge anyone in the District.

630: Capital Outlay (Infrastructure Improvements: The Board previously agreed to add 10 hydrants a year. The Board said to remove 10 hydrants, and reduce this line item by \$75,000.

640: Capital Outlay (Equipment); The board requested the gate sensor be deleted, thereby reducing this item by \$2,500.

641: Capital Outlay (Vehicles): This is a replacement for Squad 24. It was suggested to review the Sheriff's Bid and piggy back on a state-wide bid. The current annual repair is approximately \$3,800. Peter Rosasco recommended the District "Buy Cheaper", and recommended holding off on funding until next fiscal year. The Board agreed to freeze the Vehicle Fund, and hold off from purchasing a replacement for Squad 24.

The KLVAC budget line-items were discussed:

120: Paramedic Payroll,: This reflects the actual payroll, the EMS collections was increased to \$200,000.

121: Volunteer Pay: More people are volunteering, and the Corp may need to establish a waiting list.

210 & 220 & 230: The increase for Betsy was discussed; Rosasco will reconfirm Betsy's life, health and workman's compensation.

312: Professional Fees: \$14,800 for Attorney and \$18,000 for the Medical Director.

513: Accounting & Financial: Reduce by \$10,000.

410 : Phones: It will be reduced to \$3,000 Air Cards.

440: Rental Equipment: This for the rental of 02 Bottles, and the Corp is working for a better rate.

461: Repair & Maintenance (Building): This includes parking lot cleanup. Per the audit the District will pick up a portion of cleaning for upstairs/bathroom areas. Ground keeping of \$2,000.00 will be moved to repairs & maintenance.

491: Training/Instructor Fees/Education. This is for specialized training, no employees are paid to conduct training for the Corp.

520: Operating Supplies: This will remain the same as budgeted.

522: Diesel: This will be reduced to \$12,000.

540: Subscriptions: Need to renew the subscriptions for everyone

640: Capital Outlay (Equipment): The Lifepak 10 is expected to become obsolete about the second quarter of 2010. If new ones need to be ordered, the cost will be approximately \$35,000.

620: Capital Outlay (Buildings). \$8,000 will be added for the sewer Lateral.

Peter Rosasco reported the Millage was .7768, with an 11% fund balance; and recommended the Millage be set at .8250, which is 15.21% below rollback. The KLVFD will pursue an ISO grading in 2010.

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KLFR&EMS District, P. O. Box 371023, Key Largo, FL 33037-1023



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: William A. Andersen; Seat 2: Michael Cavagnaro; Seat 3: Mark Wheaton; Seat 4: Tom Tharp; Seat 5: Marilyn Beyer

B. Resolution #2009-005:

The District Clerk read the Resolution into the record: A RESOLUTION OF THE KEY LARGO FIRE RESCUE AND EMERGENCY MEDICAL SERVICES DISTRICT, FLORIDA, ADOPTING THE TENTATIVE LEVY OF AD VALOREM TAXES FOR THE DISTRICT FOR THE FISCAL YEAR 2009-2010; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Motion: Commissioner Beyer made a motion *to approve Resolution #2009-005 and to establish the FY 2009-2010 tentative operating Millage rate for the District at .8250, which is less than the rolled-back rate of 0.9730 by 15.21%*. This motion was seconded by Commissioner Tharp and was passed unanimously by the Board.

C. Resolution #2009-006:

The District Clerk read the Resolution into the record: A RESOLUTION OF THE KEY LARGO FIRE RESCUE AND EMERGENCY MEDICAL SERVICES DISTRICT, FLORIDA, PROVIDING FOR ADOPTION OF THE TENTATIVE BUDGET OF THE DISTRICT FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2009, AND ENDING ON SEPTEMBER 30, 2010; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion: Commissioner Tharp made a motion *to approve Resolution 32009-006 and to establish the tentative budget of the District for the fiscal year beginning on October 1, 2009, and ending September 30, 2010 in the amount of \$6,128,675*. This motion was seconded by Commissioner Wheaton and was passed unanimously by the Board.

6. Public Comment: Questions and Answers

There were no comments from the public.

7. Adjourn

Commissioner Tharp made a motion to adjourn at 10:18 p.m.

DOCUMENTS:

2009-2010 Proposed KLVFD Budget & Version 2 with EMS Changes
Rosasco Email (Budget Considerations)
Resolution #2009-005
Resolution #2009-006
KLVFD Handout: Staffing Needs

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