



**DISTRICT MEETING
AGENDA – JULY 2, 2009 - FINAL**

Attendees: Chairman, William Andersen, Commissioners: Mike Cavagnaro and Tom Tharp. Also present were: Vicky Fay, Sergio Garcia, Joshua Hauserman, and Jennifer Zimmer. The meeting was held at the KLVFD Building.

1. AGENDA

1.A. Call to Order

Chairman Andersen called the meeting to order at 6:06 p.m.

1.B. Pledge of Allegiance

Commissioner Cavagnaro led the Pledge of Allegiance.

1.C. Roll Call

Vicky Fay called the roll. The following Commissioners were present: William Andersen, Mike Cavagnaro and Tom Tharp. Commissioners Beyer and Wheaton were on vacation. There was a quorum.

2. APPROVAL OF AGENDA & MINUTES

2.A. Approval of Agenda

Motion: Commissioner Tharp made a motion *to approve the Agenda with the addition of Item 6.B. Station Construction Grant.* This motion was seconded by Commissioner Cavagnaro and passed unanimously by the Board.

3. CHAIRMAN'S REPORT

Chairman Andersen did not have any new items to report to the Board.

4. SECRETARY'S REPORT

There was not a Secretary's report.

5. OLD BUSINESS

5.A. Status: SCG Grant

Vicky Fay provided an update of the grant application strengths and weaknesses.

6. NEW BUSINESS (ACTION)

6.A. Approval/Motion: Compressor Bid: Bid Award, Purchase Order & Contract

6.A.1. Reliance Compressor Service, Inc.

The bid received from Reliance Compressor Service, Inc. was \$35,932.00. The original bid was \$39,773.00. Commissioner Tharp requested Joshua Hauserman explain the difference between the 1st and the 2nd bid. It is basically for safety items. A Budget Amendment to use excess funds from the AFG Grant was requested from DHS/FEMA for an additional \$5,000.00. Commissioner Tharp requested the District purchase the safest and best product. The grant deadline date is August 29, 2009.



Motion: Commissioner Tharp made a motion *to select the Reliance Compressor Service, Inc. bid; and approve the purchase order and contract in the amount of \$39,773.00.* This motion was seconded by Commissioner Cavagnaro and was passed unanimously by the Board.

6.A.2. Mako

The Legal Department recommended the Board not accept the Mako bid.

6.B. Station Construction Grant

The estimated District funding of 50% for the Station Construction Grant is approximately \$605,000. The additional expenses, not covered by grant funding, are approximately \$58,000. TIB Bank will send a letter of commitment to DHS/FEMA confirming the District is approved for a loan for 50% of the total cost of the second-story addition. It will have a lower interest rate. Commissioner Tharp asked Finance if the District should consider bonds. Time will be budgeted for the Clerk. The 50% match needs to be included in the FY 2009-2010 budget.

Commissioner Tharp requested the consultant submit a proposal to create a strategic master plan. Commissioner Tharp requested Legal revisit the issue of whether or not the consultant could perform the subsequent work.

Motion: Commissioner Tharp made a motion *approve up to \$675,000 for the second-story addition to Station #24, not to exceed 50% in matching funds for the DHS/FEMA Grant.* This motion was seconded by Commissioner Andersen and was passed unanimously by the Board.

7. FINANCIAL REPORT

Finance had no items to present to the Board.

8. LEGAL COUNSEL REPORT

There were no new items presented by the Legal Counsel.

9. EMS DEPARTMENT REPORT

Kay Cullen reported that Robert Stoky resigned all of his KLVAC committee positions with the Corps; however, he will continue to provide support as a paramedic. Commissioner Cavagnaro expressed concern with Robert Stoky's resignation from the KLVAC Committees.

10. FIRE DEPARTMENT REPORT

Chief Garcia offered to sit down with the new chief to discuss joint ownership in resource sharing. It was clarified that only KLVAC paramedics can administer IVs. Everyone passed the physical agility test. Garcia will get number for the Firefighter I class. Monroe County started a Fire II class, and three KLVFD volunteers were accepted. The fire department: Needs to purchase an aluminum trailer for the little boat; they purchased a new treadmill \$4,000 and weights for the North Station; and they need to purchase a TV for the south station. The fire hydrants are almost all in the ground. Some of the hydrants are too high in the ground and some areas surrounding the hydrants need to be restored.

11. ADJOURN

Commissioner Tharp made a motion to adjourn the meeting at 7:11 p.m.

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Next Scheduled Meeting:

July 16 District Board Meeting (Adopt proposed Millage and establish dates/times for public hearings)
August 10 District Board Workshop (Final Review of Proposed Budget) **and** District Board Meeting
September 14 First Public Hearing (Adopt Tentative Millage Rate & Budget) **and** District Board Meeting
September 21 Final Public Hearing (Adopt Final Millage Rate & Budget) **and** District Board Meeting

DOCUMENTS

Letter from BKV Group
Reliance Compressor Bid Package
Mako Bid Package