



KEY LARGO FIRE RESCUE & EMS DISTRICT

*Seat 1, William A. Andersen; Seat 2, Michael Cavagnaro;
Seat 3, Mark Wheaton; Seat 4, Tom Tharp;
Seat 5, Marilyn Beyer*



MEETING MINUTES – **FINAL** June 18, 2007

Attendees: Chairman, Bill Andersen; Commissioners: Marilyn Beyer, Mike Cavagnaro, Tom Tharp and Mark Wheaton were present. Also present were: Vicky Fay, Cindy Lawson and Curtis Mollohan.

1. **I.A. Call to Order:** Chairman, Bill Andersen, called the meeting to order at 6:00 p.m.
- 1.B. **Pledge of Allegiance:** Marilyn Beyer led the Pledge of Allegiance.
- 1.C. **Roll Call:** Vicky Fay called the roll. All of the Commissioners were present: Bill Andersen, Marilyn Beyer, Mike Cavagnaro, Tom Tharp and Mark Wheaton. There was a quorum.
- 1.D. **Changes or Additions to the Agenda:** There were no additions or changes to the agenda.

2. NEW BUSINESS

2.A. **Auditor Selection Committee Ranking**

Cindy Lawson briefly discussed the Auditor Selection Committee ranking process to select the auditor to conduct the 2005-2006 District Audit. The firm of Keefe, McCullough & Co., LLP was unanimously ranked #1 by the Committee.

Motion: Mike Cavagnaro *made a motion to rank Keefe, McCullough & Co. as the number #1 firm for conducting the audit, and to direct the Finance Director to bring a contract to the Board for approval at the June 25, 2007 meeting.* This motion was seconded by Marilyn Beyer. The Board unanimously passed the motion.

2.B **6/18/07 Addendum to KLVFD Contract dated 9/27/06**

Curtis Mollohan discussed the Addendum to the KLVFD contract. This Addendum authorizes the KLVFD to make budget line-item transfers in certain situations.

Motion: Mike Cavagnaro *made a motion to allow the KLVFD to make budget line-item transfers provided the transfer does not:*

- . *Increase the total amount of the department's adopted budget.*
- . *Change capital expenditures, personnel and payroll-related costs, all of which require District Board approval.*

This motion was seconded by Mark Wheaton. The Board unanimously passed the motion.

The KLFR&EMS District Mission is to provide *exceptional* fire protection and emergency medical services *efficiently* and *cost-effectively* without compromising the health or safety of residents or personnel.



KEY LARGO FIRE RESCUE & EMS DISTRICT

*Seat 1, William A. Andersen, Seat 2, Michael Cavagnaro;
Seat 3, Mark Wheaton; Seat 4, Tom Tharp;
Seat 5, Marilyn Beyer*



Meeting Minutes: June 18, 2007 (Continued)

2.C 6/18/07 Addendum to KLVAC Contract dated 9/27/06

Curtis Mollohan discussed the Addendum to the KLVAC contract. This Addendum authorizes the KLVAC to make budget line-item transfers in certain situations.

Motion: Marilyn Beyer *made a motion to allow the KLVAC to make budget line-item transfers provided the transfer does not:*

- . Increase the total amount of the department's adopted budget.*
- . Change capital expenditures, personnel and payroll-related costs, all of which require District Board approval.*

This motion was seconded by Mike Cavagnaro. The Board unanimously passed the motion.

3. *Adjourn*

A motion was made by Tom Tharp and seconded by Mike Cavagnaro to adjourn the meeting at 6:04 p.m.

Next Scheduled Meetings/Workshops/Hearings:

July 2, July 9, July 12, July 16, and July 23
August 6, August 13 and August 27
September 10th, September 17 and September 24

DOCUMENTS:

06/18/07 Interoffice Memo (Lawson to KLFR&EMS Commissioners)
06/18/07 Addendum to KLVFD Contract with an effective date of 10/1/06
06/18/07 Addendum to KLVAC Contract with an effective date of 10/1/06

The KLFR&EMS District Mission is to provide *exceptional* fire protection and emergency medical services *efficiently* and *cost-effectively* without compromising the health or safety of residents or personnel.