



## KEY LARGO FIRE RESCUE & EMS DISTRICT



*Seat 1, William A. Andersen, Seat 2, Michael Cavagnaro;  
Seat 3, Mark Wheaton; Seat 4, Pam Steed;  
Seat 5, Marilyn Beyer*

### **MEETING MINUTES – FINAL** **September 5, 2006** **(Final Review of Proposed Budget Workshop)**

**Attendees:** Chairman, Bill Andersen; Commissioners: Marilyn Beyer, Mike Cavagnaro, Pam Steed and Mark Wheaton were in attendance. Also present were: Brenda Beckmann, Vicky Fay, Chris Fleming, Sergio Garcia, Cindy Lawson, Tom Tharp and Kerry Willis.

1. **Call to Order:** Chairman, Bill Andersen, called the meeting to order at 6:05 p.m.
2. **Pledge of Allegiance:** Marilyn Beyer led the Pledge of Allegiance.
3. **Roll Call:** Vicky Fay called the roll. Bill Andersen, Marilyn Beyer, Mike Cavagnaro, Pam Steed and Mark Wheaton were present.
4. **Changes or Additions to the Agenda:** No changes or additions were made to the agenda.
5. **PUBLIC HEARING**

**A. Resolution #2006-002:** A RESOLUTION of the KLFR&EMS District, Florida, Adopting the Tentative Levy of Ad Valorem Taxes for the District for the Fiscal Year 2006-2007; Severability Clause and Effective Date.

Two members of the general public spoke against the increase in Ad Valorem taxes. Several suggestions were recommended to reduce the Fire Department budget thereby allowing the Millage to be lowered. These suggestions included: Proposing options to the budget, reducing paid personnel (considering part-time), recruiting more volunteers. It was reported there were 20 new volunteers, and the majority of them are certified.

**Motion:** Mark Wheaton *made a motion to continue public comment for Resolution #2006-002*, which was seconded by Mike Cavagnaro and unanimously approved by the Board.

Public Discussion ended.

Discussion resumed regarding #2006-002, and adopting the millage.

**Motion:** Marilyn Beyer *made a motion* to adopt RESOLUTION #2006-002 of the KLFR&EMS District, Florida, Adopting the Tentative Levy of Ad Valorem Taxes of .8416 for the District for the Fiscal Year 2006-2007, which was seconded by Mark Wheaton. William Andersen, Marilyn Beyer Mike Cavagnaro and Mark Wheaton voted "YES"; and Pam Steed voted "NO". The motion passed 4 votes to 1.



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### 5. PUBLIC HEARING (Continued)

**B. Resolution #2006-003:** A RESOLUTION of the KLFR&EMS District, Florida, Providing for Adoption of the Tentative Budget of the District for the Fiscal Year Commencing on October 1, 2006 and Ending on September 30, 2007, and providing for an Effective Date.

Two members of the general public spoke against an increase in the budget. Several suggestions were recommended by the public and commissioners to reduce the budget including: Volunteer reimbursements, mass casualty command vehicle for \$275,000, tent & air conditioning system, and reviewing Homeland Security grants available for equipment.

Bill Andersen distributed a copy of the 2006 Staffing Compliance Report submitted to the State, which was discussed. The Email and the Additional Fire Department Backup Documentation was discussed.

Public Discussion ended.

The following Capital Improvement items were discussed; \$790,000 available funding, and \$275,000 command vehicle. Other budget items discussed were utilities and fire hydrant maintenance. Then discussion was held regarding paid personnel for the fire department.

**Motion:** Mark Wheaton *made a motion to hire 10 paid personnel starting December 1st*, which was seconded by Mike Cavagnaro. Mike Cavagnaro and Mark Wheaton voted "YES"; and William Andersen, Marilyn Beyer and Pam Steed voted "NO". The motion failed 3 votes to 2 votes.

Discussion was then held regarding proposed Millage if there were no additional paid personnel.

**Motion:** Marilyn Beyer *made a motion to hire 2 paid personnel*, which was seconded by Pam Steed. William Andersen, Marilyn Beyer and Pam Steed voted "YES"; and Mike Cavagnaro and Mark Wheaton voted "NO". The motion passed 3 votes to 2 votes.

**Motion:** Marilyn Beyer *made a motion* to adopt RESOLUTION #2006-003 of the KLFR&EMS District, Florida, Providing for Adoption of the Tentative Budget of the District for the Fiscal Year Commencing on October 1, 2006 and Ending on September 30, 2007, and providing for an Effective Date, which was seconded by Mark Wheaton. William Andersen, Marilyn Beyer Mike Cavagnaro and Mark Wheaton voted "YES"; and Pam Steed voted "NO". The motion passed 4 votes to 1.

### 6. Unfinished Business

#### A. Approval of Minutes (August 14, 2006 Final Review of Proposed Budget Workshop Minutes)

**Motion:** Marilyn Beyer *made a motion to accept the minutes for the August 14, 2006 Final Review of Proposed Budget Workshop Minutes*, which was seconded by Pam Steed. William Andersen, Marilyn Beyer, Mike Cavagnaro, Pam Steed and Mark Wheaton voted "YES" to accept the minutes. The motion passed unanimously.



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### **7. Unfinished Business (Continued)**

#### **Approval of Minutes (August 14, 2006 Final Review of Board Meeting)**

*Motion:* Pam Steed *made a motion to accept the minutes for the August 14, 2006 Final Review of Proposed Budget Workshop Minutes with one minor change to the minutes*, which was seconded by Mark Wheaton. The motion passed unanimously.

#### **B. ILA, Draft dated 08/2/06**

Sergio Garcia discussed a concern regarding the nomenclature referencing the EOC. It was stated that it will be discussed with the County. Lawson preferred the language submitted to the County for Step 3.5; however, she stated it would not be a problem to accept the County version. Willis discussed the process to be used by the Fire Department to review Station 25. Chris Fleming and Garcia will be the points of contact for Station 25 progress reports.

#### **C. Approval of Vernis & Bowling Contract**

It was agreed the contract would be carried over to the next meeting due to time.

#### **D. Station 25**

D. The Station 25 issues were discussed with the ILA.

#### **E. Management Analysis for Fire Department**

Pam Steed reported that she has information for two consultants, and is working on a third. Sergio Garcia has information from one consultant.

#### **F. Establish 4<sup>th</sup> Quarter District Meeting Schedule**

The District Clerk should prepare a schedule for the Board.

### **8. Next Scheduled Meetings:**

*09/18/06: KLFR&EMS District (Final Public Hearing to Adopt Millage)*

8. **Adjourn:** Pam Steed made a motion to adjourn the meeting at 10:40 p.m, which was seconded by Marilyn Beyer; and unanimously approved by the Board.