



KEY LARGO FIRE RESCUE & EMS DISTRICT

Seat 1, William A. Andersen, Seat 2, Michael Cavagnaro;
Seat 3, Mark Wheaton; Seat 4, Pam Steed;
Seat 5, Marilyn Beyer



MEETING MINUTES – FINAL July 17, 2006

Attendees: Chairman, Bill Andersen; Commissioners: Marilyn Beyer, Mike Cavagnaro, Pam Steed, and Mark Wheaton were present. Also present were: Brenda Beckmann, Vicky Fay, Chris Fleming, Sergio Garcia, Cindy Lawson, Dirk Smits, Tom Tharp, and Kerry Willis.

1. AGENDA

- A. **Call to Order:** Chairman, Bill Andersen, called the meeting to order at 6:01 p.m.
- B. **Pledge of Allegiance:** Pam Steed led the Pledge of Allegiance.
- C. **Roll Call:** Vicky Fay called the roll. Bill Andersen, Marilyn Beyer, Mike Cavagnaro, and Pam Steed were present. Mark Wheaton arrived a few minutes later.
- D. **Changes or Additions to the Agenda:** Agenda Items 9A and 9B were switched so the budget could be Discussed before a vote would be taken for the resolution

2. APPROVAL OF MINUTES: June 20, 2006

There were no changes to the June 20, 2006 Meeting Minutes. Pam Steed made a motion to accept the minutes, which was seconded by Marilyn Beyer, and unanimously approved by the Board.

REPORTS:

3. Chairman's Report

The Chairman discussed the July 7th, 2006 Transition Team Meeting held with the County. The primary purpose of this meeting was to discuss the ILA to transition the county's responsibility to the district effective September 30, 2006. The county incorporated the district's comments. The ILA will be reviewed by Vernis & Bowling after the BOCC meeting on July 19, 2006. After the attorneys for the district review the ILA, it will be distributed to the Commissioners and Transition Team for review.

4. Secretary's Report

All bond documents have been received and processed by the State.

5. EMS Department

Brenda Beckmann reported the building passed State Inspection for conducting classes. Some time in the future an event will be scheduled to practice some type of pandemic event.

6. Fire Department

Commissioner Cavagnaro recommended working with the Monroe County Fire Marshall to create an ordinance regarding propane tank sizes within the district to protect children and residents in close proximity of the tanks. Dirk Smits will confirm the district is authorized to create ordinances. Commissioner Cavagnaro, Smits, Garcia and Wally Romero will work on drafting an ordinance, if appropriate.



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6. Fire Department (Continued)

The North Station is coming along. The Fire Department Corporation Contract is ready for approval. Several volunteers (Key Largo, Tavernier and Islamorada) passed the Firefighter 1 test. The State is checking to verify that all departments are in compliance with the National Incident Management System presidential directive. Elected officials are required to participate in training classes.

7. Financial Services Report

Cindy Lawson presented the Revenues and Expenditures Reports, as well as checks for signatures.

8. Legal Services Report

Dirk Smits had no new legal issues to discuss. Dirk expected the BOCC to approve for the firm to represent the district at the July 19th BOCC meeting.

9. DISCUSSIONS:

A. Updated FY 06-07 Proposed Budget

Cindy discussed several methods the district may use ad valorem taxes to pledge for a loan. Bonds require a referendum. The district may levy a non-ad valorem assessment for capital replacement; however, the funds will not be available until next year. Impact fees cannot be used for leases. An increase in ad valorem taxes will require a referendum. The Fire Department's vehicle replacement plan was discussed. The Transition Team should verify the status of the FEMA reimbursement, and if the vehicle the County permanently borrowed will be replaced..

B. Resolution #2006-01 for Adoption of Proposed Millage and Dates/Times/Places for Public Meetings

The establishment of the millage was discussed. There is a process for raising millage; however, it is difficult and expensive. Millage fees may be go down.

Motion: Mark Wheaton *made a motion*, which was seconded by Mike Cavagnaro *to establish the proposed millage at 1 mil* (1.000 mills which is \$1.00 per \$1,000.00 of assessed property value). Discussion was held. Pam Steed and Marilyn Beyer believed 1 Mil was too high, and that the people should have accountability. A vote was called and the motion passed as follows: Andersen (Yes), Beyer (No), Cavagnaro (Yes), Steed (No) and Wheaton (Yes).

The Meeting dates at the KLWTD Building on August 14th, September 5th and September 18th were approved.

9. New Business:

Public comment was received regarding outsourcing the professional side of the Fire Department.

10. Next Scheduled Meetings:

07/31/06: *KLFR&EMS District Board Meeting (Contract & ILA)*

08/14/06: *KLFR&EMS District Workshop (Final Review of Proposed Budget)*

09/05/06: *KLFR&EMS District (1st Public Hearing to Adopt Millage)*

09/18/06: *KLFR&EMS District (Final Public Hearing to Adopt Millage)*

11. Adjourn: Pam Steed moved and Mike Cavagnaro seconded to adjourn the meeting at 7:15 p.m.