



**DISTRICT MEETING
SEPTEMBER 20, 2010 – FINAL**

1. AGENDA

1.A. Call to Order

Chairman Andersen called the meeting to order at 7:45 p.m.

Also present were: Brenda Beckmann, Donald Bock, Vicky Fay, Sergio Garcia, Joshua Hauserman, Mike Jenkins, Brittany Neugent, Peter Rosasco, and Jennifer Zimmer. The meeting was held at Station #24.

1.B. Pledge of Allegiance

1.C. Roll Call

Vicky Fay called the roll. The following Commissioners were present: William Andersen, Marilyn Beyer, Tom Tharp and Mark Wheaton. There was a quorum.

2. APPROVAL OF AGENDA & MINUTES

2.A. Approval of Agenda

Motion: Commissioner Wheaton made a motion to ***approve the agenda***. This motion was seconded by Commissioner Beyer, and the motion was passed unanimously by the Board.

2.B. Approval of Minutes

2.B.1. August 30, 2010 KLFR&EMS Budget Workshop

Motion: Commissioner Tharp made a motion to ***approve the August 30, 2010 Budget Workshop Meeting Minutes***. This motion was seconded by Commissioner Wheaton, and the Board unanimously passed the motion.

2.B.2. August 30, 2010 KLFR&EMS District Meeting

Motion: Commissioner Wheaton made a motion to ***approve the August 30, 2010 District Meeting Minutes***. This motion was seconded by Commissioner Beyer, and the motion was passed unanimously by the Board.

3. CHAIRMAN'S REPORT

There were no new items to be presented by the Chairman.

4. SECRETARY'S REPORT

The Secretary did not report any new items to the Board.

5. OLD BUSINESS



5.A. Discussion: Job Description Advertising

Ads were placed in the Keynoter, Reporter, and Citizen. There was no response to the Citizen ad, and Finance recommends not scheduling another ad in the Citizen. It was recommended to run internet website advertising with the Florida Fire Chiefs and the International Association of Fire Chiefs Associations for a total of \$375.00. Commissioner Tharp recommended taking advantage of the Florida Association of Special District's free advertising.

6. NEW BUSINESS (ACTION)

6.A. Approval/Motion: District Staff Contract Addendums

6.A.1 Approval/Motion: Vernis & Bowling Contract

Motion: Commissioner Wheaton made a motion to ***approve the Vernis & Bowling Contract Addendum***. This motion was seconded by Commissioner Beyer, and the motion was passed unanimously by the Board.

6.A.2 Approval/Motion: Tropical Business Services Contract

Motion: Commissioner Wheaton made a motion to ***approve the Contract Addendum to the Tropical Business Services Contract***. This motion was seconded by Commissioner Beyer, and the Board unanimously passed the motion.

6.B. Discussion/Status: Department Staff Contracts

6.B.1 Discussion/Status: KLVFD Contract 10/1/10-9/30/11

Commissioner Tharp and Joshua Hauserman met with Andy Tobin, Mike Jenkins, Bill Meehan and Linda Newman to discuss the contract. They will meet again next week, and will not use a mediator.

6.B.2 Approval/Motion: Short-Term Extension of current contract with KLVFD

Motion: Commissioner Wheaton made a motion to ***grant a two-month extension to the KLVFD Contract***. This motion was seconded by Commissioner Beyer, and the motion was unanimously passed by the Board.

6.B.3 Discussion/Status: KLVAC Contract 10/1/10-9/30/11

Joshua Hauserman received a copy of the proposed KLVAC Contract, and it will be distributed to the Commissioners.

6.B.4 Approval/Motion: Short-Term Extension of current contract with KLVAC

Motion: Commissioner Beyer made a motion to ***grant a two-month extension to the KLVAC Contract***. This motion was seconded by Commissioner Wheaton, and the Board unanimously passed the motion.

7. FINANCIAL REPORT

7.A. District Financial Report (August 2010)

The actual Ad Valorem taxes received are at 91.7%, and the expenditures are at 84.7% for 11 months. There are no major changes from last month. The KLVFD expenditures are at 79.%, and the KLVAC expenditures are at 66% of the budgeted totals. The District will come in under budget this year.



8. LEGAL COUNSEL REPORT

Legal and Finance will meet with the County Administrator to discuss balances of infrastructure funds collected in Key Largo that could benefit the district. The District will look at the properties that are not on the Ad Valorem tax rolls. The County will bill the District for changing the traffic lights near Station #24.

9. EMS DEPARTMENT REPORT

9.A. KLVAAC August Status Report

The Corps did not have any new items to report.

10. FIRE DEPARTMENT REPORT

10.A. KLVFD Status Report

Chief Garcia met with Miami-Dade regarding the Mutual Aid Agreement. The KLFR&EMS District has the responsibility to sign the agreements.

11. COMMISSIONER'S ITEMS

There were no new items presented by the Commissioners.

12. ADJOURN

Commissioner Wheaton made a motion to adjourn at 8:45 p.m.

Next Scheduled Meetings:

October 25, 2010

November 22, 2010

December 20, 2010

DOCUMENTS

100830 KLFR&EMS Budget Workshop Meeting Minutes

100830 KLFR&EMS District Meeting Minutes

100920 Vernis & Bowling Contract Addendum

100920 Tropical Business Services Contract

100831 District Financial Report

100831 KLVAAC August Status Report & Treasurer's Report

100831 KLVFD Status Report