



KEY LARGO FIRE RESCUE & EMS DISTRICT

Seat 1, William A. Andersen, Seat 2, Michael Cavagnaro;
Seat 3, Mark Wheaton; Seat 4, Tom Tharp;
Seat 5, Marilyn Beyer



KEY LARGO FIRE & EMS DISTRICT

1ST PUBLIC HEARING - FINAL SEPTEMBER 16, 2010

Attendees: Chairman, William Andersen, Commissioners: Marilyn Beyer, Tom Tharp and Mark Wheaton were present.

Also present were: Brenda Beckmann, Donald Bock, Vicky Fay, Sergio Garcia, Joshua Hauserman, Brittany Neugent, Peter Rosasco, Travis Wilson, and Jennifer Zimmer. The meeting was held at Station #24.

1. AGENDA

1.A. Call to Order

Chairman Andersen called the meeting to order at 6:03 p.m.

1.B. Pledge of Allegiance

Commissioner Wheaton led the Pledge of Allegiance.

1.C. Roll Call

Vicky Fay called the roll. The following Commissioners were present: William Andersen, Marilyn Beyer, Tom Tharp and Mark Wheaton. There was a quorum.

2. APPROVAL OF AGENDA & MINUTES

2.A. Approval of Agenda

Motion: Commissioner Wheaton made a motion to *move Public Comment to 5.A.1 immediately following the Proposed Budget Presentation and to approve the agenda.* This motion was seconded by Commissioner Tharp and the motion was passed unanimously by the Board.

5. PUBLIC HEARING

A. Budget Discussion KLFR&EMS District 2010-2011 Proposed Budget

The District originally proposed a 1.000 mill rate. Peter Rosasco presented the Proposed FY 2010-2011 Budget. Two versions of the budget were presented. The Commissioners instructed Finance to come up with a proposed budget meeting rollback. The rollback rate of 0.8883 is a balanced budget. There were changes to both departments. The Ad Valorem taxes are a little over \$2M, and the interest income is \$35,000. The expenses are \$118,875 less than at the workshop. This budget proposes a transfer to the Vehicle & Equipment Replacement Fund of \$150,000. There were no changes to the District Budget.

The KLFR&EMS District Mission is to provide *exceptional* fire protection and emergency medical services *efficiently* and *cost-effectively* without compromising the health or safety of residents or personnel.

KLVFD

The salaries are frozen at the present level. There is no new firefighter position included in the budget. Overtime and unemployment were reduced. The audits were removed from the departments. To be more in line with the actual 2010 expenses the following accounts were reduced: Travel and Per Diem; Repair and Maintenance for Buildings and Grounds; Training; Operating Supplies; Fuel (Gasoline); and Capital Outlay (Small Tools). The Capital Outlay for Vehicles was increased by \$20,000. This is a reduction from the previous budget of \$58,375.

KLVAC

The volunteer pay was reduced by \$20,000 to be more in line with 2010, as well as: Overtime, Employer Payroll Taxes, Accounting and Financial Services, and Travel and Per Diem. This is a \$60,500 reduction from the previous budget.

General Fund Budget

With a millage rate of .8883, roll-back, the Ad Valorem revenues at a 95% collection rate would be \$2,065,095, interest income of \$35,000 and a transfer in of \$580,000 for a total revenue of \$2,680,095.

The total expenditures were \$2,866,195 creating a general fund - fund balance of \$167,782 as of September 30, 2011.

Vehicle Replacement Fund

The Vehicle and Equipment Reserve Fund was reviewed (Page 15 of the Budget Package). Finance recommends the District contribute \$150,000 for FY 2010-2011. It is proposed the District will contribute \$300,000 to the fund in FY 2011-2012, and then contributions should level off to \$275,000.

5.A.1 PUBLIC COMMENT: There were no comments from the General Public.

Commissioner Discussion:

Peter Rosasco reported that historically Monroe County does not fund audits for its' volunteer services. The audits were removed. Funding of the Departments accounting fees was discussed. Finance will work with the departments to clarify expenses currently being paid, and report back to the District Board. The KLVAC did not factor inflation into the Vehicle Replacement Fund; however, the KLVFD used a 3% inflation factor. Commissioner Tharp expressed concern regarding putting \$150,000 into the fund when it will increase the Millage. Buying more pumpers will not raise the ISO rating. The District still needs to do the State Bid Process, and see how much the cost will be reduced. Chief Beal will review all five of the proposals, and then the District may go to the next step.

Motion: Commissioner Tharp made a motion *not to fund the replacement fund in FY 2010-2011*. This motion was seconded by Commissioner Wheaton, and the motion was passed unanimously by the Board.

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KLFR&EMS District, P. O. Box 371023, Key Largo, FL 33037-1023

The Proposed Budget contemplates freezing the step plan, which was approved by the Commission, and not to give any cost-of-living raises. Chief Garcia requests the step plan in the budget. Chairman Andersen said the step plan should be for merits, and it should not go on auto pilot. Chief Garcia asked the Commissioners if the department can take the budget back to the KLVFD Board. An option presented by Commissioner Wheaton was for it to come out of the Departments Travel and Per Diem. Repair and Maintenance is based on the actual numbers. The Board requested more information on the WET Team instructor fees. Operating supplies were reduced by \$15,000. Commissioner Wheaton requested the retirement and health insurance for the proposed District Chief position be removed from the budget for the District Administrator position.

KLVFD

In Account 120, the Logistics Officer position was discussed. It was created when there was only an office manager. The Senior Advisory Group recommended the position be removed. There are no Logistics Officer positions at Homestead Air Base, Islamorada or Marathon. These duties may be handled by other paid firefighters. There are two questions. 1st Question: Do you need the position; if the position is not required, then it should be abolished. The 2nd Question: Does the District need a fourth (4th) Firefighter position. A needs assessment needs to be completed to determine if this is required. The Commissioners requested Chief Garcia send both the original and the revised Logistics job description. Per Chairman Andersen, there should be no volunteer firefighting now that he is a paid driver, referring to the incumbent logistics officer. There is training during the day, Tuesday nights, Thursday nights and on the weekends. ISO says they have to train 20 hours a month.

KLVAC

Account 210 Employer Payroll Taxes is twice as high as the 11 month total. It should be changed to \$20,000.

B. Resolution #2010-005:

Motion: Commissioner Wheaton made a motion to *adopt the FY 2010-2011 tentative operating Millage rate for the District at .8133 mills, which is less is less by 8.44% less than the rolled-back rate.* This motion was seconded by Commissioner Tharp and the motion was passed unanimously by the Board.

C. Resolution #2010-006:

Motion: Commissioner Beyer made a motion to *adopt a tentative District budget for the fiscal year beginning on October 1, 2010, and ending on September 30, 2011 in the amount of \$4,892,119.* This motion was seconded by Commissioner Wheaton, and the Board unanimously passed the motion.

7. ADJOURN

The meeting was adjourned at 8:30 p.m.

DOCUMENTS:

2010-2011 Proposed KLVFD Budget (Dated 9/16/10)
Resolution #2010-005
Resolution #2010-006

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