



DISTRICT MEETING
MEETING MINUTES – APRIL 26, 2010 – FINAL

Attendees: Chairman, William Andersen, Commissioners: Marilyn Beyer, and Tom Tharp were present.

Also present were: Ike Beal, Brenda Beckmann, Rob Blesser, Donald Bock, Chris Fleming, Vicky Fay, Sergio Garcia, Joshua Hauserman, Mike Jenkins and Jennifer Zimmer. The meeting was held at Station #24.

1. AGENDA

1.A. Call to Order

Chairman Andersen called the meeting to order at 6:00 p.m.

1.B. Pledge of Allegiance

Commissioner Beyer led the Pledge of Allegiance.

1.C. Roll Call

Vicky Fay called the roll. The following Commissioners were present: William Andersen, Marilyn Beyer, Tom Tharp and Mark Wheaton. There was a quorum.

2. APPROVAL OF AGENDA & MINUTES

2.A. Approval of Agenda

Motion: Commissioner Wheaton made a motion to ***approve the agenda with the addition of Item 6.B. to discuss the SAFER Grant.*** This motion was seconded by Commissioner Tharp, and the motion was passed unanimously by the Board.

2.B. Approval of Minutes

2.B.1 Approval of March 22, 2010 Meeting Minutes

Motion: Commissioner Tharp made a motion to ***approve the March 22, 2010 Meeting Minutes.*** This motion was seconded by Commissioner Wheaton, and the motion was unanimously passed by the Board.

3. CHAIRMAN'S REPORT

There were no items presented to the Board by the Chairman.

4. SECRETARY'S REPORT

The Secretary did not have any items to report to the Board.

5. OLD BUSINESS

5.A. Discussion/Approval/Motion: KLVFD Contract – Postpone Action for 30 Days

Kent Van Winkle and Paul Mosizynski addressed the Board.



5.A. Discussion/Approval/Motion: KLVFD Contract – Postpone Action for 30 Days (Continued)

Commissioner Wheaton spoke. The Senior Advisory Group, with 70 years of volunteerism, put in a lot of hard work in their response to the Board, and almost everything they addressed was shot down by the membership. Everyone comes to the Commissioners. We don't want to lose the volunteers, we want to keep them around for another 50 years; and that is why we have to make changes

Commissioner Beyer spoke and said "she never said to do away with the volunteers, or change the By-Laws that was the Fire Department. We still looked for solutions and suggestions. Every suggestion the fire department voted down – you voted them down. That was not our (the District's) intention or suggestion and I would appreciate it if the papers reflect information accurately." Chief Garcia said "to look to the future, and recommended the Board take it slow."

Motion: Commissioner Tharp made a motion for the District Board *to table the motion for 60 days*. This motion was seconded by Commissioner Beyer, and the Board unanimously passed the motion.

6. NEW BUSINESS (ACTION)

6.A. Approval/Motion: Keefe, McCullough & Co. 2009 District Audit Report

Jennifer Zimmer presented the District Audit Report to the Board. The report recommends the District implement a system to ensure the continued existence and proper use of District assets through the use of asset tags or other inventory controls. This would be for items costing \$1,000.00 or more. The KLVFD reported the Original County inventory with additions of the items purchased is on the Red Alert system.

Motion: Commissioner Beyer made a motion for the District Board *to approve the audit report*. This motion was seconded by Commissioner Wheaton. The motion was unanimously passed by the Board.

6.B Safer Grant (Tharp)

It is expected the 2010 Safer Grant will be open in June 2010. A new grant funding item has been added to provide two years of funding for a paid fire chief. Commissioner Tharp proposed applying for the grant to have someone oversee the day-to-day operations of the fire department and ambulance corporation, and he agrees with the 2005/2006 Consultant Report which recommended the District have an operations manager/fire chief.

Motion: Commissioner Tharp made a motion for the District Board *to move forward to begin the process to hire a District Manager/Fire Chief/Coordinator position and apply for the SAFER Grant*. This motion was seconded by Commissioner Wheaton. The motion was unanimously passed by the Board.

Commissioner Tharp recommended the District move forward to develop the administrative process to hire the position: Prepare a job description, develop an application package, determine the process, and identify the hiring rating selection process. Tharp recommended the Board not do anything that could disqualify the District from receiving the grant, which was agreed by all Commissioners. Commissioner Andersen said, "In the government Management Model, the legislative body hires a full-time position". Commissioner Wheaton said "the fire department administration has outgrown the volunteers as the department is so big. I hope things change, I don't want to have to threaten departments because things do not change."



7. FINANCIAL REPORT

7.A. Financial Report (March 2010)

Jennifer Zimmer presented the March Financial Report. The District is half-way through the budget year. The KLVFD Keys Accounting bill is still the same about \$400-\$700 a month. The Ambulance Paramedic and overtime was \$20,246.61 and the collections were \$34,500.

8. LEGAL COUNSEL REPORT

Joshua Hauserman reported there were no new items to be presented by Legal Counsel.

9. EMS DEPARTMENT REPORT

9.A. KLVAC Status Report (March 2010)

Brenda Beckmann reported the AED's have been converted and returned to the owners. The Corps attended the Healthy Kids Day event. Attendance was lower than in previous years. The manufacturers are issuing recalls on ambulance speed controls. As of this date, the Ambulance Corporation has not received a recall.

10. FIRE DEPARTMENT REPORT

10.A. KLVFD Status Report (March 2010)

Chief Garcia notified the District Board he will retire as Chief at the end of September, 2010. It would be the perfect time to transition into that change, and Garcia will help to make the transition as smooth as possible. There are nine candidates in the Officer program. The ten locations for the fire hydrants have been selected. FKAA is moving forward with the fire hydrants. They are updating the water pipes and the holdup is over. Legal is still waiting for information on the Fire Hydrant Maintenance. Chief Garcia feels strongly that the bid for the Rescue Pumper will come in under budget. Mike Jenkins reported the department needs someone to help with the administrative side, and that no one has ever besmirched the combat side. Commissioner Beyer said, "Everyone ran on the premise to keep volunteers as much as possible." Both Commissioners Beyer and Tharp reminded the department, their first budget submitted by the department requested 18 paid personnel. Jenkins said, "We need to get more business people with the business side."

11. COMMISSIONER'S ITEMS

The selection of the Interim Commissioner is in the pipeline at the Governor's Office.

12. ADJOURN

Commissioner Tharp made a motion to adjourn at 7:04 p.m., which was seconded by Commissioner Wheaton.

Next Scheduled Meeting

May 24, 2010 District Meeting

June 7, 2010 Budget Workshop (KLVFD) & District Meeting

June 21, 2010 Budget Workshop (KLVAC) & District Meeting

DOCUMENTS

100322 District Meeting Minutes

100408 Keefe, McCullough & Co. 2009 District Audit Report

100331 Financial Report (March 2010)

100331 KLVAC Status Report (March 2010)

100331 KLVFD Status Report (March 2010)