



DISTRICT MEETING
MARCH 22, 2010 – FINAL

Attendees: Chairman, William Andersen, Commissioners: Marilyn Beyer, and Tom Tharp were present.

Also present were: Brenda Beckmann, Rob Blesser, Donald Bock, Chris Fleming, Vicky Fay, Sergio Garcia, Joshua Hauserman, Mike Jenkins and Peter Rosasco. The meeting was held at Station #24.

1. AGENDA

1.A. Call to Order

Chairman Andersen called the meeting to order at 6:01 p.m.

1.B. Pledge of Allegiance

Commissioner Andersen led the Pledge of Allegiance.

1.C. Roll Call

Vicky Fay called the roll. The following Commissioners were present: William Andersen, Marilyn Beyer, and Tom Tharp. There was a quorum.

2. APPROVAL OF AGENDA & MINUTES

2.A. Approval of Agenda

Motion: Commissioner Beyer made a motion to ***approve the agenda***. This motion was seconded by Commissioner Tharp, and the motion was passed unanimously by the Board.

2.B Approval of Minutes

2.B.1 Approval of February 22, 2010 Meeting Minutes

Motion: Commissioner Tharp made a motion to ***approve the February 22, 2010 Meeting Minutes***. This motion was seconded by Commissioner Beyer, and the motion was unanimously passed by the Board.

3. CHAIRMAN'S REPORT

There were no items presented to the Board by the Chairman.

4. SECRETARY'S REPORT

The Secretary did not have any items to report to the Board.

5. OLD BUSINESS

5.A. Approval/Motion: KLVFD Reimbursement Schedule

The new reimbursement schedule was used for January and February, and both months came in under the prorated 1/12 budgeted amount. Commissioner Tharp will get with the KLVAC and the KLVFD to bring the departments into closer alignment with each other. The Commissioners may revisit if necessary.



5.A. Approval/Motion: KLVFD Reimbursement Schedule (Continued)

Motion: Commissioner Tharp made a motion to ***approve the KLVFD Reimbursement Schedule***. This motion was seconded by Commissioner Beyer, and the motion was unanimously passed by the Board.

5.B. Discussion: Bid Specification (Pumper)

Chairman Andersen appreciated the Bid Package Rescue Pumper Executive Summary. Joshua Hauserman will place the Bid Package on Demand Star. The bid will be on Demand Star for a two months, and the bids need to be submitted to the District by May 19, 2010. The rescue pumper is replacing the squad. The pumper is tailored to the Fire Department needs, and the department plans on keeping it for 15 years. The current vehicle is very dilapidated. The Board is not required to accept any bids from Demand Star. This will be a Class I vehicle. No funding will be expended prior to October 2010.

5.C. Discussion: KLVFD Senior Advisory Group Report

Rob Blesser addressed the Board with a statement. The Group recommended changes in Job Descriptions and the Department By-Laws. The Senior Advisory Group is at the end of the 60 day period. The Group is stepping down, as the By-Laws require general membership approval.

The District Clerk read Commissioner Wheaton's letter to the KLVFD into the record.

William Meehan read a prepared statement to the Board.

5.D. Approval/Motion: KLVFD Contract – Postpone Action for 30 Days

The KLVFD By-Laws will be voted on April 1, 2010. All changes posted thirty days ago will be voted upon, with the exception of the composition of the Board of Directors, which will be voted upon at a later meeting.

Motion: Commissioner Tharp made a motion for the District Board ***to postpone any action until the next meeting***. This motion was seconded by Commissioner Beyer, and the Board unanimously passed the motion.

6. NEW BUSINESS (ACTION)

6.A. Approval/Motion: KLVAC Restructuring of Starting Paramedic Pay

The KLVFD is requesting approval from the Board to reduce the starting salary range, as the Corps does not want to start people out at a salary higher than people who have been on staff for two years. The Paramedic Pay Salary Range was approved by the District Board in 2007.

Motion: Commissioner Tharp made a motion to ***approve the changes to the KLVAC to the Paramedic Salary Schedule***. This motion was seconded by Commissioner Beyer, and the motion was unanimously passed by the Board.

6.B. Approval/Motion: Check Request Marcum Rachlin (\$3,519.00)

Both Legal and Finance incurred additional expenses as a result of the KLVFD not turning over the computers as requested. Commissioner Tharp requested that Legal and Finance confirm the total charges associated with the KLVFD delay in turning over the computer to the District.

The KLVFD has not responded to the Marcum Rachlin Report.



6.B. Approval/Motion: Check Request Marcum Rachlin (\$3,519.00) (Continued)

Motion: Commissioner Tharp made a motion to ***approve the Check Request for Marcum Rachlin in the amount of \$3,519.00.*** This motion was seconded by Commissioner Beyer, and the Board unanimously passed the motion.

6.C. Approval/Motion: Resolution 2010-003 Budget Amendment FY 2009-2010

The District Clerk read the Resolution into the record. The allocated funds will come out of the District reserve. The KLVFD utilities were budgeted at \$12,000, and the department has expended 99% of the funds. The total FY 2009-2010 electric utilities are currently being estimated at \$30,000.00.

Motion: Commissioner Tharp made a motion to ***amend Resolution #2010-003 for the FY 2009-2010 Budget Amendment from \$20,000.00 to \$40,000.00 for the KLVFD Utilities.*** This motion was seconded by Commissioner Beyer, and the motion was unanimously passed by the Board.

Motion: Commissioner Tharp made a motion to ***approve the Resolution #2010-003 the Budget Amendment for FY 2009-2010, as amended, in the amount of \$40,000.00.*** This motion was seconded by Commissioner Beyer, and the Board unanimously passed the motion.

6.D. Approval/Motion: Check Request Monroe County (\$20,000 KLVFD Utilities)

The balance of \$76,957.39 to Monroe County will be payable in FY 2010-2011.

Motion: Commissioner Tharp made a motion to ***approve the Check Request to Monroe County in the amount of \$20,000 for the KLVFD Utilities.*** This motion was seconded by Commissioner Beyer, and the motion was unanimously passed by the Board.

6.E. Approval/Motion: Meeting/Advertising Schedule

The Commissioners reviewed the Meeting/Advertising Schedule, and the proposed schedule was revised.

Motion: Commissioner Tharp made a motion to ***approve the Meeting & Advertising Schedule for the 2nd Quarter of 2010.*** This motion was seconded by Commissioner Beyer and the motion was unanimously passed by the Board.

7. FINANCIAL REPORT

7.A. Financial Report (February 2010)

Peter Rosasco reported the District is at 42% of budget year, and approximately 70% of the Ad Valorem taxes have been collected. The District Board is looking good. The KLVFD volunteer pay is within expectation. The KLVFD is over in workman's comp (due to front-end loading), accounting services (the accounting firm is performing more work); and repairs is slightly higher (due to the truck repairs). The Utilities will be in line with the new budget amendment. The KLVAC volunteer pay is within the budget; office supplies is a little higher than expected; and Building Repairs is slightly higher due to the remodeling of the bathroom.

The District overall is well within the budget. The annual District Fiscal audit is in process.



7.B. EMS Fees Discussion/Update

Peter Rosasco reported the budgeted and adopted Paramedic Pay for the District was projected at \$263,737 less \$200,000 billing revenues from the Corps with District providing \$63,737. There is a third-party billing firm for the Corps. The actual Corps collections received this year are \$89,096.28. The paramedic salaries are \$101,260.42 to date compared to the billing revenues collected of \$89,096.28.

The District has good controls of the funds received and expended by the Corps, and all funds have properly been accounted for.

8. LEGAL COUNSEL REPORT

8.A. FCAA Hydrant Maintenance Report

Joshua Hauserman is working to obtain a quarterly hydrant maintenance reports from Florida Keys Aqueduct Authority.

Hauserman spoke with the Governor's Office, and a new person has been assigned to work on Commissioner Appointments. The highest priority at this time are the Senate-approved positions.

9. EMS DEPARTMENT REPORT

9.A. KLVAC Status Report (February 2010)

Ken Edge addressed the Board. Brenda Beckmann reported that one of the paramedics will be having a kidney transplant in the near future, the Corps hopes that the Departments and Board will donate blood. Things are going well. There were two diving fatalities. There were AED's on the FWC Boats. One of the FWC Boats with the AED's responded to one of the incidents, but did not arrive in time to intervene. Cardiac Sciences has a recall for five of the District's AED's because they are not charging properly. The new discs are being reprogrammed and will be distributed to the Corps.

10. FIRE DEPARTMENT REPORT

10.A. KLVFD Status Report (February 2010)

Chief Garcia reported he has been working with the Aqueduct and has targeted 22 areas where hydrants should be installed. The list is being reviewed to identify the priority for the next ten hydrants. There was a question to the Board, "Is a new contract required for the hydrant maintenance this year?"

The Department forwarded the necessary paperwork to the Monroe County Fire Marshall. It is estimated there is approximately \$48,000 to \$51,000 in Impact Fees that may available to the District to help with the hydrant project. Officer Classes will be held in April and May, and the Department hopes to have 4 to 6 new lieutenants. A local instructor can help weekends and evenings, and this may save the District \$2,000.00 for these two classes. There were some major incidents recently, including Snook's, and everyone was certified.

11. COMMISSIONER'S ITEMS

The Monroe County Commission voted to postpone the proposed legislation to require hospitals to notify patients of the various air transport systems available to the County. Commissioner Tharp recognized the applicants for the Interim Commissioner position for their continued attendance at the District Meetings. Commissioner Tharp's Letter to the Editor regarding Lesson's Learned from the Snook's fire was discussed.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: William A. Andersen; Seat 2: Michael Cavagnaro; Seat 3: Mark Wheaton; Seat 4: Tom Tharp; Seat 5: Marilyn Beyer

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12. ADJOURN

Commissioner Tharp made a Motion to Adjourn at 7:29 p.m., which was seconded by Commissioner Beyer.

Next Scheduled Meetings:

April 26, 2010 District Meeting

May 24, 2010 District Meeting

June 7, 2010 District Meeting & Budget Workshop (KLVFD)

June 21, 2010 District Meeting & Budget Workshop (KLVAC)

DOCUMENTS

100222 District Meeting Minutes

100316 KLVFD Reimbursement Schedule

100316 KLVAC Restructuring of Starting Paramedic Pay

2007 KLVAC Reimbursement & Salary Plan

100304 Check Request Marcum Rachlin (\$3,519.00)

100322 Resolution 2010-003 Budget Amendment FY-2009-2010

100316 Check Request Monroe County (\$20,000 KLVFD Utilities)

100317 Meeting/Advertising Schedule (2nd Quarter 2010)

100228 Financial Report (February 2010)

100228 KLVAC Status Report (February 2010)

100228 KLVFD Status Report (February 2010)