



**KLFR&EMS DISTRICT BOARD
MEETING MINUTES
OCTOBER 26, 2009 – FINAL**

Attendees: Chairman, William Andersen, Commissioners: Marilyn Beyer, Mark Wheaton and Tom Tharp were present. Also present were: Brenda Beckmann, Donald Bock, Vicky Fay, Sergio Garcia, Joshua Hauserman, Mike Jenkins, Robert Stoky and Jennifer Zimmer. The meeting was held at Station #24.

1. AGENDA

1.A Call to Order

Chairman Andersen called the meeting to order at 6:05 p.m.

1.B. Roll Call

Vicky Fay called the roll. The following Commissioners were present: William Andersen, Marilyn Beyer, Tom Tharp and Mark Wheaton. Commissioner Cavagnaro was absent. There was a quorum.

2. APPROVAL OF AGENDA

2.A. Approval of Agenda

There were no changes to the agenda.

3. CHAIRMAN'S REPORT

4. SECRETARY'S REPORT

5. OLD BUSINESS

5.A. KLFR&EMS Programs, Policies & Procedures Manual (PPPM) & Employee Benefits/Department Comparison/Drug Testing Procedure

5.A.1. Section B, Employee Benefits

5.A.2 Section B, Department Benefit Comparison

5.A.3 Section B, Drug Testing Policy

5.A.4 KLFR&EMS Procedure 201 Drug Testing Procedure

The District Clerk provided information regarding Section B of the Programs, Policies and Personnel Manual and the Drug Testing information from the other government entities. There was general consensus among the Commissioners that reviewing and approving the Employee Benefits Section was not required at this time. The Drug Testing Policy information from the other government entities was briefly discussed. It was determined the Ambulance Corps and Fire Department should schedule a meeting to identify the specifics of the drug testing policy, and develop their respective departments' procedure. The departments should also review the employee benefits section.

Benefits may vary with the departments as the Fire Department has full-time employees, and while the KLVAC has full-time paramedics, they are not considered full-time employees.

The procedures should be distributed to the District Clerk to prepare a Comparison of the Benefits for the Commissioners. The procedures need to be ready for the Commissioners to approve at the February, 2010 meeting.



6. ADJOURN

Chairman Andersen made a motion to adjourn the meeting at 7:24 p.m.

Next Scheduled Meeting:

November 9, 2009: 6:00 District Meeting; November 23, 2009: 6:00 District Meeting (*if required*);
December 14, 2009: 6:00 District Meeting; December 28, 2009: 6:00 District Meeting (*if required*).

DOCUMENTS

KLFR&EMS Programs, Policies & Procedures Manual: Section 2
KLFR&EMS Programs, Policies & Procedures Manual: Procedure 201
KLFR&EMS Programs, Policies & Procedures Manual: Department Benefit Comparison