

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2011-2012
FIRE DEPARTMENT
PROPOSED BUDGET**

6/11/2011

Department: 1250 Key Largo Fire & Rescue
Exp Transaction Code 522 (except as indicated below)

updated 6/10/2011 - to include tanker
and to leave phones same for now, and new 3 tier p lan

Acct #	Computation / Explanation	FY 11-12 Proposed Budget	FY 10-11 Adopted Budget	Budget Increase / Decrease
120	Regular Salaries & Wages: Please see Fire Dept. Step Plan Handout			
	Office Manager (@ Step Plan - Year 10 Oct 2010-Sept 2011)	57,720	57,720	-
	Firefighter II/EMT (1) (@ Step Plan - Year 4 Oct 10-Feb 11 / Year 4 Mar 11-Sep 11)	44,625	43,564	1,061
	Firefighter II/EMT (1) (@ Step Plan - Year 3 Oct. 10-Jul 11 / Year 3 Aug 11-Sep 11)	43,974	42,756	1,218
	Firefighter II/EMT (1) (@ Step Plan - Year 2- Dec 10-Sep 11)	41,328	40,215	1,113
	NEW FIREFIGHTER II EMT DRIVER OPERATOR POSITION	37,128	-	37,128
	<i>Total Regular Salaries & Wages</i>	224,775	184,255	40,520
121	Volunteer Pay:			
	Volunteer Chief's Reimbursement	24,000	24,000	-
	Volunteer Assistant Chief's Reimbursement	21,600	21,600	-
	5 Vol. F/F @ \$120.00/24 hr day x 365 days	219,000	432,608	(213,608)
	2 Vol F/F Home Shift Drivers (2 per station) @ \$30.00/12hr shift x 365 days	21,900		
	Base Pay for Vols., Board of Dirs. Stipends, Responders, Special Details	38,565		
	2 \$8.00/hr. paid Driver Operator slots (1 per station, 24 hrs/day, 365 days)	140,160		
	<i>Total Volunteer Pay</i>	465,225	478,208	(12,983)
140	Overtime wages Additional \$1,000 for NEW PROPOSED FULL TIME EMPLOYEE	4,000	3,000	1,000
	<i>Total Overtime Wages</i>	4,000		
210	Employer Payroll Taxes @ 7.65% of Full Time Wages and Volunteer Pay-Addtl for new positions	53,091	50,678	2,413
230	Life & Health Insurance-awaiting next years quote from BCBS Agent			-
	Medical/Dental/Vision/Life Insurance for (4) Full Time Employees	36,000	36,000	-
	Benefits for NEW PROPOSED FIREFIGHTER POSITION (\$750.00/mo.)	9,000		9,000
	<i>Total Life & Health Insurance</i>	45,000	36,000	9,000
240	Worker's Compensation-Awaiting next years quote from PGIT TBD			-
	Premium		29,100	(29,100)
	Audit Premium		3,500	(3,500)
	<i>Total Workers Compensation</i>	32,600	32,600	-
250	Unemployment Tax	13,000	13,000	-
	Additional \$3,500 due to NEW PROPOSED PERSONNEL	3,500		3,500
		16,500	13,000	3,500
312	Professional Services:			-
	Firefighter Annual Physicals (\$402.65*50 F/F's includes TB test & Drug Testing) (50 MEMBER X \$400 EA.	20,000	20,133	(133)
	Background Checks, drug testing	1,000	1,000	-
	<i>Total Professional Services</i>	21,000	21,133	(133)
320	Accounting and Financial Services			-
	Accounting Fees (*note: Corporation pays an additional fee for accounting not reflected here.)	13,000	10,000	3,000
	LEGAL FEES	5,000		5,000
	<i>Total Accounting & Financial Services</i>	18,000	10,000	8,000
400	Travel & Per Diem - Training, Seminars, Meetings	14,000	14,000	-
401	Vehicle Reimbursement: Volunteer Chief's Command Vehicle	7,800	7,800	-

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410	Phones - Station Phones, Cell Phones			
	Station Phones, Equipment lease and DSL- North & So. Stations	12,900	12,900	-
	Television Service	1,650	1,650	-
	Nextel Communications - (6) Phones & (1) PCS card	5,091	5,091	-
	<i>Total Phones</i>	19,641	19,641	-
430	Utilities			
	Electric	33,025	32,000	1,025
	Water Additional \$5,480 DUE TO SEWER FEES ON BILL -will know more once hooked-up	17,000	11,520	5,480
	Due to Monroe County (back utility bills)	-	76,957	(76,957)
	Fire Hydrant Maintenance (120 Hydrants @ \$ 50/mo per hydrant)	6,000	6,000	
	PROPANE GAS	724	-	724
	<i>Total Utilities</i>	56,749	126,477	(69,728)
440	Rent & Leases:			
	Station 24 Copier Lease:	7,540	8,400	(860)
	Annual Lease Payment - DEP Station 25 Property	300	300	-
	Red Alert Incident Reporting Program support and maintenance	495	495	-
	<i>Total Rent & Leases</i>	8,335	9,195	(860)
450	Risk Management - AWAITING INFORMATION FROM PUBLIC RISK INSURANCE AGENCY TBD			
	Package (Property, General & Mgmt Liability, Portable Equipment	50,423	50,423	
	Auto	18,332	18,332	
	Statutory AD&D	525	525	
	Accident and Sickness	7,144	7,144	
	Umbrella Policy	1,431	1,431	
	Storage Tank Liability	1,296	1,296	
	<i>Total Risk Management</i>	79,151	79,151	-
460	Repair & Maintenance: Equipment			
	Air Packs	6,500	6,500	-
	Tools & Equipment	3,500	3,500	-
	Ground Ladders inspection	2,400	2,400	-
	Hurst tools inspection and maintenance	5,100	5,100	-
	<i>Total R&M Equipment</i>	17,500	17,500	-

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461	Repair & Maintenance: Buildings & Grounds	8,500	8,500	-
	Generator Preventive Maintenance Program SUBJECT TO CHANGE	2,000	2,000	-
	Diesel fuel tank inspections both stations-SUBJECT TO CHANGE	2,400	2,400	-
	Elevator Maintenance Plan-SUBJECT TO CHANGE	3,500	3,500	-
	<i>Total R&M: Buildings</i>	16,400	16,400	-
462	Repair & Maintenance: Vehicles (includes oil & lube) Additional \$6,975 may change if NEW TRUCK	35,925	27,750	8,175
	Aerial Truck Inspecting and Testing	1,100	1,100	-
	<i>Total R&M Vehicles</i>	37,025	28,850	8,175
470	Printing and Binding	1,000	1,000	-
490	General Departmental: General Office & Administrative Costs	4,900	4,900	-
	Key Largo Wastewater District Assessments Addtl \$1,344 due to new sewer	3,924	2,580	1,344
	<i>Total General Departmental</i>	9,824	7,480	2,344
491	Training - Instructor Fees, Education, Student Text and Fire Prevention			-
	In-house training (Instructor Fees)	10,000	10,000	-
	Off-site training (Seminar Fees & Education & Text Books)	5,500	5,500	-
	Fire Prevention (KLVFD Only)	4,900	4,900	-
	WET Team Training	5,000	5,000	-
	ADDITIONAL \$3,000 for KAPLAN online education system for 50 firefighters @\$60.00/student	3,000		3,000
	<i>Total Training</i>	28,400	25,400	3,000
412	Postage & Freight	500	500	-
510	Office Supplies	4,725	4,725	-
520	Operating Supplies			-
	Station Cleaning Supplies	7,500	7,500	-
	Firefighting Gear	50,000	52,200	(2,200)
	Clothing, Apparel-increase for honor guard apparel	9,200	9,200	-
	Misc. Supplies and Expenses	2,500	2,500	-
	Firefighting Foam or suppression agent	9,600	9,600	-
	<i>Total Operating Supplies</i>	78,800	81,000	(2,200)
521	Fuel: Gasoline - Additional \$2,670 due to rise in gasoline prices	7,670	5,000	2,670
522	Fuel: Diesel - Additional \$4,878 due to rise in diesel fuel prices	22,878	18,000	4,878

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540	Dues, Subscriptions and Publications	2,000	2,000	-
630	Capital Outlay: Infrastructure Improvements			-
	HYDRANTS - 10 MORE @\$7,500/HYDRANT (\$5,000 engineer. Drawings; \$2,500 permits)	75,000		75,000
	Sewer Lateral	-	8,000	(8,000)
641	Capital Outlay: Vehicles - Squad 24	445,000	445,000	-
	Capital Outlay: Vehicles - Tanker 24	375,000	-	375,000
642	Capital Outlay: Small Tools & Equipment Various Hose, Tools, Equipment >\$1,000 but < \$ 2,500 per each item and a useful life of 1 year or more	7,500	7,500	-
643	Capital Outlay: Computer Hardware and Software			-
	RED ALERT INCIDENT REPORTING SYSTEM UPGRADE	-	4,000	(4,000)
	Department Total	\$ 2,194,089	\$ 1,756,493	\$ 437,596
	subtracting new squad and tanker	\$ 1,374,089	\$ 1,311,493	\$ 62,596

SERGIO:

ITEMS IN YELLOW ARE INCREASES

ITEMS IN GREEN ARE TO BE DETERMINED:

- 1 VOLUNTEER REIMBURSEMENT AND ASSOCIATED COSTS
- 2 WORKERS COMP INSURANCE EMAILED MICHELLE MARTIN - AWAITING RESPONSE
- 3 RISK MANAGEMENT EMAILED MICHELLE MARTIN - AWAITING RESPONSE
- 4 PHONES AWAITING U-VERSE CALL BACK WILL WORK ON TOMORROW
- 5 REPAIR AND MAINT. BLDGS. & GROUNDS RESEARCHING ACTUAL COSTS
- 6 LINE ITEM 640 RED ALERT INCIDENT REPORTING SYSTEM - WILL THIS BE ZERO?