

**KEY LARGO FIRE RESCUE AND EMS DISTRICT**  
**FY 2011-2012**  
**Preliminary Budget**

5/20/2011

**Department: 1300 Key Largo Ambulance/EMS**  
**Exp Transaction Code 526 (except as indicated below)**

| Acct # | Computation / Explanation   | FY11-12<br>Proposed<br>Budget | FY 10-11<br>Adopted<br>Budget |
|--------|---|-------------------------------|-------------------------------|
| 120    | Regular Salaries & Wages:   |                               |                               |
|        | Administrative (1 Position)   | 45,000                        | 45,000                        |
|        | <i>Paramedic Payroll</i>  | 259,003                       | 259,003                       |
|        | <i>Less: EMS Income Applied to Offset Reimbursement</i>                                   | (206,535)                     | (205,535)                     |
|        | <i>Total Paramedic Payroll Reimbursement</i>  | 52,468                        | 53,468                        |
|        | <i>Total Regular Salaries &amp; Wages</i>   | 97,468                        | 98,468                        |
| 121    | Volunteer Pay: Volunteer Reimbursement - <b>based on minimum wage hourly pay</b>          | 165,194                       | 128,000                       |
| 140    | Overtime Wages - <b>^will run over-budget in line 121 in 2011</b>                         | 15,000                        | 15,000                        |
| 210    | Employer Payroll Taxes @ 7.65% of Full Time Wages and Volunteer Pay (\$277,662)           | 21,241                        | 20,000                        |
| 220    | Retirement Contributions  | 4,500                         | 4,500                         |
| 230    | Life & Health Insurance   |                               |                               |
|        | Administrative (1 position)   | 10,000                        | 10,000                        |
|        | Disability Insurance (All Members)  | 5,326                         | 5,326                         |
|        | <i>Total Life &amp; Health Insurance</i>  | 15,326                        | 15,326                        |
| 240    | Worker's Compensation   |                               |                               |
|        | Worker's Compensation (All Members including Administrative position)                     | 19,480                        | 20,000                        |
| 250    | Unemployment Tax (State/Federal)  | 440                           | 420                           |
| 312    | Professional Services:  |                               |                               |
|        | Medical Director  | 18,000                        | 18,000                        |
| 320    | Accounting and Financial Services: Accounting Fees - <b>including "reasonable " legal</b> | 18,000                        | 10,000                        |
| 400    | Travel & Per Diem - Training, Seminars, Meetings  | 3,500                         | 3,000                         |
| 410    | Phones - Station Phones, Cell Phones  |                               |                               |
|        | Station Phones: (4 phone & 2 fax lines)   | 2,600                         | 2,600                         |
|        | Wireless Air Cards  | 2,400                         | 2,400                         |
|        | DSL for Station   | 1,400                         | 1,500                         |
|        | <i>Total Phones</i>   | 6,400                         | 6,500                         |
| 411    | Advertising   | 200                           | 1,500                         |
| 412    | Postage & Freight   | 500                           | 750                           |

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|--------|--|-------------------------------|-------------------------------|
| 430    | Utilities  |                               |                               |
|        | Electric & Propane   | 11,000                        | 11,800                        |
|        | Water - <b>unknown actual since sewer will cause increase</b>                              | 2,000                         | 1,000                         |
|        | <i>Total Utilities</i>   | 13,000                        | 12,800                        |
| 440    | Rental Equipment - O2 rental bottles   | 2,000                         | 2,500                         |
| 450    | Insurance & Risk Management  |                               |                               |
|        | Fire/Wind/Flood  | 25,780                        | 27,822                        |
|        | Auto & Umbrella  | 10,073                        | 10,229                        |
|        | <i>Total Insurance &amp; Risk Management</i>   | 35,853                        | 38,051                        |
| 460    | Repair & Maintenance: Equipment  | 21,000                        | 21,000                        |
| 461    | Repair & Maintenance: Buildings  |                               |                               |
|        | Repairs & Maintenance - <b>need to clean and paint exterior - no estimates yet</b>         | 23,500                        | 8,500                         |
|        | Cleaning   | 2,000                         | 3,600                         |
|        | <i>Total Repair &amp; Maintenance Buildings</i>  | 25,500                        | 12,100                        |
| 462    | Repair & Maintenance: Vehicles (includes oil & lube) 10% aging fleet - <b>cabinet chgs</b> | 20,000                        | 15,000                        |
| 470    | Printing and Binding - <b>printing of new protocols completed in FY 2011</b>               | 500                           | 3,000                         |
| 490    | General Departmental: Miscellaneous Expenses   |                               |                               |
|        | Licenses & Permits   | 1,750                         | 1,750                         |
|        | Employee Assistance Program  | 1,100                         | -                             |
|        | Bank Fees  | -                             | 210                           |
|        | Records Maintenance & Disposal   | 1,000                         | 1,000                         |
|        | Computer R&M (includes \$1,000 for backup)   | 4,000                         | 3,000                         |
|        | Membership & Retention   | 2,500                         | 2,500                         |
|        | Key Largo Wastewater District Assessments  | 1,675                         | 1,675                         |
|        | <i>Total General Departmental</i>  | 12,025                        | 10,135                        |
| 491    | Training - Instructor Fees, Education  |                               |                               |
|        | The Advanced Airway Class - U of M - <b>replace with Training equipment</b>                | 1,500                         | 3,800                         |
|        | ACLS   | 3,500                         | 3,500                         |
|        | Zoll TabletPCR 5-day Summit - <b>replace with CPR recert for department</b>                | 1,200                         | 2,200                         |
|        | ClinCon or EMS Expo - 4 personnel  | 2,400                         | 2,400                         |
|        | 12 Lead Stemi Class - U of M - <b>replace with Misc. Class</b>                             | 2,000                         | 3,500                         |
|        | Misc. Training/Books   | 700                           | 700                           |
|        | <i>Total Training</i>  | 11,300                        | 16,100                        |


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|--------|--|-------------------------|-------------------------|
| 510    | Office Supplies  | 2,200                   | 2,000                   |
| 520    | Operating Supplies   |                         |                         |
|        | Station Supplies: Ambulance & Building - <i>based on this year's expenditures</i>      | 7,000                   | 5,000                   |
|        | Uniforms, Clothing and Apparel, Membership Supplies                                    | 3,575                   | 3,575                   |
|        | Medical Supplies-Bandages/First Aid/Drip Sets - <i>based on this year's expenses</i>   | 48,000                  | 40,000                  |
|        | <i>Total Operating Supplies</i>  | 58,575                  | 48,575                  |
| 522    | Fuel: Diesel - <i>going over-budget this fiscal year</i>                               | 14,000                  | 8,000                   |
| 524    | Medicine & Drugs   |                         |                         |
|        | Supplies: Medicine & Controlled Substances - <i>based on this year's expenditures</i>  | 15,000                  | 9,000                   |
| 540    | Dues, Subscriptions and Publications   | 250                     | 250                     |
| 620    | Capital Outlay: Buildings  | ???                     |                         |
|        | Building Repairs- sewer lateral - <i>one-time expense</i>                              | -                       | 16,000                  |
| 640    | Capital Outlay: Equipment  |                         |                         |
|        | Radio Charges/Pagers - <i>change to replacement server computer equipment</i>          | 5,200                   | 6,396                   |
|        | <i>Inventory System (incuding \$1,500 training and \$3,100 initial hardware costs)</i> | 6,400                   | -                       |
|        | Airway training mannequins - <i>replace with "PDA STAT Training Manikin</i>            | 9,175                   | 3,750                   |
|        | <i>Total Capital Outlay: Equipment</i>   | 20,775                  | 10,146                  |
| 641    | Capital Outlay: Vehicles Ambulance   | -                       | 135,000                 |

**Department Total \$ 637,227 \$ 701,121**

 Indicates still waiting on figures

**Total change with above numbers excluding blank amounts = decrease of \$82,934**