

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2017-2018 ADOPTED BUDGET**

REVENUES

<i>Prior Year Millage Rate:</i>	0.9000
<i>Roll- Back Rate:</i>	0.8272
<i>Taxable Value</i>	3,071,952,142
<i>Millage Rate :</i>	1.0000
<i>% over roll-back rate</i>	20.89%

Ad Valorem Taxes (97% collection rate)	\$	2,979,794
Intergovernmental Revenue - Monroe County - Contribution for Capital Infrastructure <small>(\$150,000 for fire hydrants)</small>		150,000
FEMA fire prevention & safety Grant (not yet awarded)- (grant funding anticipated, can't purchase items unless grant is received)		22,797
Interest Income		8,000

Total Revenues \$ 3,160,591

UNASSIGNED FUND BALANCE OCT 1, 2017		757,651
COMMITTED FUND BALANCE TRAUMA DISTRICT OCT 1, 2017		316,535
COMMITTED FOR VEH REPL FUND BALANCE OCT 1, 2017		370,278
TOTAL REVENUES, FUND BALANCES AND OTHER FINANCING SOURCES	\$	4,605,055

EXPENDITURES

Key Largo Fire/EMS District Board

Operating Expenditures	\$	309,379
Reserve Transfers		250,000
Subtotal District Board	\$	559,379

Key Largo Fire & Rescue

Operating Expenditures	\$	1,449,046
Capital Outlay		1,053,595
Subtotal Key Largo Volunteer Fire Department	\$	2,502,641

Key Largo Ambulance

Operating Expenditures	\$	642,253
Capital Outlay		26,350
Subtotal Key Largo Volunteer Ambulance Corp.	\$	668,603

Total Expenditures & Transfers \$ 3,730,623

FUND BALANCE

UNASSIGNED FUND BALANCE SEPT 30, 2018		786,119
COMMITTED FUND BALANCE TRAUMA DISTRICT SEPT 30, 2018		243,035
COMMITTED FOR VEH REPL FUND BALANCE SEPT 30, 2018		95,278
TOTAL EXPENDITURES & FUND BALANCES	\$	4,605,055

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2016-2017
BUDGET DETAILS - DISTRICT**

Department: 1100 District Board

Exp Transaction Code 511 (except as indicated below)

Acct #	Computation / Explanation	FY 17-18 Adopted Budget
110	Board Member Stipends 5 Members @ \$ 200 / month x 12 months	12,000
210	FICA Taxes: @ 7.65 % of Wages	918
511.240	Worker's Compensation	32
514.310	Legal Services	45,000
512.311	District Clerk Services	25,000
513.320	Accounting and Financial Services	
.01	District Audit	10,000
.02	Financial and Accounting Services	60,000
<i>Total Accounting & Financial Services</i>		70,000
400	Travel & Per Diem - Training, Seminars, Meetings	4,000
450	Insurance & Risk Management:	
	Public Position Bond	100
	General & Mgt Liability, Commercial Auto and Excess Liability	2,435
<i>Total Risk Management</i>		2,535
470	Printing and Binding	3,000
490	General Departmental: Miscellaneous Expenses	
.01	MoCo Property Appraiser Charges	48,000
.02	MoCo Tax Collector Charge (@3% of Ad Valorem Collection)	89,394
.03	Discretionary Expenditures	1,000
<i>Total General Departmental</i>		138,394
411	Advertising	5,000
510	Office Supplies & Equipment	500
540	Dues, Subscriptions and Publications	3,000
Department Total Operations		\$ 309,379
919	Transfer to Committed Funds for Vehicle & Equipment Replacement	250,000
Department Total Including Transfers to Reserves		\$ 559,379

Total Operating Budget	309,379
Total Capital & Reserve Budget	250,000
Total	559,379

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2017-2018
BUDGET DETAILS - FIRE DEPARTMENT**

Department: 1250 Key Largo Volunteer Fire Department
Exp Transaction Code 522 (except as indicated below)

Acct #	Computation / Explanation	FY 17-18 Adopted Budget
120	Regular Salaries & Wages: Administrative Stipend (\$500 per month each Full Time FF)	18,000
.02	Full-time firefighter II / EMT Station Officer / Driver Engineer (7 full-time) (built-in 4 hr. per 28 day pp included) - increased minimum wage to \$15.00 per hour to match Monroe County minimum wage.	325,935
.03	One additional Full-time firefighter II / EMT Station Officer / Driver Engineer (built-in 4 hr. per 28 day pp included) - progress towards increasing paid staff (5-year strategic plan)	42,090
	Holiday Pay for full-time Firefighters 6 holidays per year @ 8 hrs of straight time pay for each full-time Firefighter	6,248
	Certification & Officer pay - Pump Ops, Company Officer I, II, Lt. Capt. - to match what Monroe County Fire Rescue pays for certifications & officer positions - State Pump Operator = 2%, Officer = 10% - have to adjust to 5% during phase in period. Budgeted for maximum but will be less	21,553
	<i>Total Regular Salaries & Wages</i>	413,826
121	Volunteer Pay:	
.01	Volunteer Chief's Reimbursement - Chief has declined	-
.02	Volunteer Assistant Chief's Reimbursement	-
.03	6 volunteer firefighters (3 @ station 24 and 3 @ Station 25) 24 hours per day - increased from \$63 per shift to \$83 per shift to match EMS rate - - not full amount re: open slots anticipated	287,118
	2 Vol. F/F Home Shift Drivers for night time coverage, (7 pm - 7 am) (1 per station) - increased from \$63 per shift to \$83 per shift to match EMS rate	25,010
	Base Pay for Vols., Stipends, Responders, Special Details - increased from \$63 to \$83 per shift to match EMS rate	16,748
	Holiday Pay for Volunteers @ 6 holidays per year x 5 volunteers per 24 hour shift. (1.5 x normal rate) - increased from \$63 per shift to \$83 per shift to match EMS rate	2,250
	Emergency/Hurricane Volunteers = 3 per day for 3 days - increased from \$63 per shift to \$83 per shift to match EMS rate	
	<i>Total Volunteer Pay</i>	331,126
140	Overtime wages	
	Fill in for vacation, PTO & sick leave - back filled with full-time paid FF (8 Full-time vacation & sick pay x 1.5)	45,000
	Emergency/Hurricane Overtime Pay (3 days @ 2 full-time paid FF)	4,000
	Special detail, incident overtime (16hrs per month for 12 months)	5,200
	<i>Total Overtime Pay</i>	54,200
210	Employer Payroll Taxes @ 7.65% of Pay	61,135
220	Retirement Plan - 401(k) - anticipating more participation	20,000
230	Life & Health Insurance Medical/Dental/Vision/Life Insurance for (7) Full Time Employees - \$500/employee per month - increased by one additional paid staff	48,000
240	Worker's Compensation - will probably increase	26,000
250	Unemployment Tax	1,000

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2017-2018
BUDGET DETAILS - FIRE DEPARTMENT**

**Department: 1250 Key Largo Volunteer Fire Department
Exp Transaction Code 522 (except as indicated below)**

Acct #	Computation / Explanation	FY 17-18 Adopted Budget
312	Professional Services:	
	Firefighter Annual Physicals	20,000
	Background Checks, drug testing	2,000
	<i>Total Professional Services</i>	22,000
314	Legal Services (Requires District Board Approval)	-
320	Accounting Fees - based on projected amount	16,000
400	Travel & Per Diem - (Greater FL Fire School, etc.)	6,000
410	Phones, Television & Internet (Station Phones, Cell Phones, Air Cards)	13,000
411	Advertising	600
412	Postage & Freight	750
430	Utilities	
.01	Electric	31,000
.02	Water	12,500
.03	Fire Hydrant Maintenance (@ \$ 50 per hydrant, 184 hydrants)	9,200
.04	Propane Gas	750
.07	TV Service	4,380
	<i>Total Utilities</i>	57,830
440	Rent & Leases:	
	Station 24 Copier/Scanner/Fax Lease	4,500
	Oxygen Tank Rental	1,500
	Annual Lease Payment - DEP Station 25 Property	300
	Red Alert Incident Reporting Program support and maintenance	4,200
	Software - Fire Manager Scheduling and Time & Attendance Software	2,500
	<i>Total Rent & Leases</i>	13,000
450	Risk Management	
	Package Policy (Property, General & Mgmt. Liability, Portable Equip, Umbrella & Auto)	52,000
	Statutory AD&D	2,100
	Accident and Sickness	4,716
	Storage Tank Liability	1,643
	<i>Total Risk Management</i>	60,459
460	Repair & Maintenance: Equipment	8,200
	Air Packs & SCBA inspection & maintenance - might not need depending on timing of new SCBA purchases	6,500
	Tools & Equipment	3,500
	Ground Ladders inspection	2,400
	Hurst tools inspection and maintenance	5,100
	Cascade System Compressor inspection & maintenance	3,000
	Radio maintenance contract	4,300
	<i>Total R&M Equipment</i>	33,000

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2017-2018
BUDGET DETAILS - FIRE DEPARTMENT**

**Department: 1250 Key Largo Volunteer Fire Department
Exp Transaction Code 522 (except as indicated below)**

Acct #	Computation / Explanation	FY 17-18 Adopted Budget
461	Repair & Maintenance: Buildings & Grounds	20,000
	Station 24 & 25 Floor steam cleaning	2,000
	Tree Trimming and Lawn Service @ Stations 24 & 25	4,750
	Generator Preventive Maintenance Program	4,400
	Diesel fuel tank inspections both stations	1,600
	Plymovent Maintenance Plan - Station 24 & 25	2,750
	Elevator Maintenance Plan & Licenses	3,750
	<i>Total R&M: Buildings</i>	39,250
462	Repair & Maintenance: Vehicles	45,000
	Aerial Truck Inspecting and Testing	1,750
	<i>Total R&M Vehicles</i>	46,750
470	Printing and Binding	100
490	General Departmental: General Office & Administrative Costs	
.04	Key Largo Wastewater District Assessments	2,688
.05	Other including Recruitment & Retention	2,000
.06	Computer / IT Services	3,000
	<i>Total General Departmental</i>	7,688
491	Training - Instructor Fees, Education, Student Text and Fire Prevention	
	In-house training courses (Outside/In-house instructors/vendors) - Pump Ops, Officer Classes, Incident Command, EVOG, etc.	6,400
.01	Out of area training - Ladder Operations, Hazmat Tech., TRT	17,520
.02	Fire Prevention (KLVFD Only) - Fire Safety Demonstrations at School	3,500
.03	Fire Prevention & Safety Project (grant funding anticipated, if grant is not received this can't be purchased)	22,936
.04	Seminar Fees & Education & Text Books & Expo Trainings	11,560
.05	KAPLAN online education (60 firefighters)	4,500
	<i>Total Training</i>	66,416
510	Office Supplies	3,500
520	Operating Supplies	
.01	Fire Ground Safety (highway vests, cones, etc.)	1,500
.02	Daily Operating/Maintenance Supplies	8,000
.03	Medical Supplies & Equipment	9,000
.05	Station Cleaning/Housekeeping Supplies	8,000
.06	Firefighting Gear - (including helmets, gloves, hoods, boots, coat & pants) 16 sets of Bunker Gear based on expiring and no longer usable	36,297
.07-1	Clothing, Apparel - Pants, extrication gloves, tee shirts, etc.	6,000
.08	Fire fighting Foam or suppression agent	8,500
	<i>Total Operating Supplies</i>	77,297
521	Fuel: Gasoline (for portable equipment)	200
522	Fuel: Diesel	24,000
540	Dues, Subscriptions and Publications (webhosting hub & backup & Sonic Wall)	1,500

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2017-2018
BUDGET DETAILS - FIRE DEPARTMENT**

Department: 1250 Key Largo Volunteer Fire Department
Exp Transaction Code 522 (except as indicated below)

Acct #	Computation / Explanation	FY 17-18 Adopted Budget
630	Capital Outlay: Infrastructure Improvements - Fire Hydrants \$150,000 from Monroe County ILA	150,000
	<i>Total Capital Outlay: Infrastructure Improvements - Fire Hydrants</i>	150,000
620	Capital Outlay: Building & Grounds Paint Station 24 Gate replacement for Station 25	16,120 2,500
	<i>Total Capital Outlay: Building</i>	18,620
640	Capital Outlay: Equipment Hurst Equipment for Station 24 - no longer able to cut new car metals; for Station 25 - using Trauma District Funds Thermal Imaging Camera SCBA's & Tanks Gym equipment @ both stations - 2 sets of free weights & rack Red Alert Incident Reporting Program - upgrade with pre-fire plan, GPS and CAD interface - module left out of purchase plus ToughBook licenses 1 @ \$450 ea Knox Box Keybox for trucks - 3 ea at \$580 to secure knox box key Bank charger for radio batteries in truck - E25 ToughBook truck mounts - locking and securing in truck - 2 Intake Valve	50,000 5,535 275,000 2,750 5,950 1,940 1,000 1,600 1,700
	<i>Total Capital Outlay: Equipment</i>	345,475
641	Capital Outlay: Vehicles - Engine (\$0 from Monroe County ILA)	525,000
642	Capital Outlay: Small Tools & Equipment Various Tools, Equipment, Hose, etc. Costing >\$1,000 but < \$ 5,000 per each item and a useful life of 1 year or more	14,500
805	Upper Keys Honor Guard	
.01	Uniform for 1 member	919
.02	Flags/Poles/Pendants	300
.03	Training	1,000
.04	Travel	2,200
	<i>Total Upper Keys Honor Guard</i>	4,419

Department Total

<i>Total Operating Expenses</i>	1,449,046.00
<i>Total Capital Outlay</i>	1,053,595.00
<i>Total Budget</i>	<u>2,502,641.00</u>

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2017-2018
BUDGET DETAILS - AMBULANCE CORP**

Department: 1300 Key Largo Volunteer Ambulance Corp
Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 17-18 Adopted Budget
120	Regular Salaries & Wages:	
.01	Administrative (1 Position) - includes 4% raise (no raise last year)	48,874
.02	Paramedic Payroll - includes raise min. to \$15.00/hr (no raise last year)	290,975
	<i>Less: EMS Income Applied to Offset Reimbursement</i>	(266,118)
	<i>Total Paramedic Payroll Reimbursement</i>	24,857
	<i>Total Regular Salaries & Wages</i>	73,731
121	Volunteer Pay: Volunteer Reimbursement - includes 1 additional 24hr \$58,760	170,090
140	Overtime Wages	4,379
210	Employer Payroll Taxes @ 7.65% of Full Time Wages and Volunteer Pay	39,345
220	Retirement Contributions - 401K	7,500
220	Administrative Staff Unused Vacation payout (max for budget purpose) - per vacation policy - increased by 4% raise	4,701
240	Worker's Compensation	24,127
250	Unemployment Tax - based on projected	300
312.02	Professional Services: Medical Director	18,000
320	Accounting and Financial Services - estimate increased by 10% of projected	21,311
400	Travel & Per Diem - Training, Seminars, Meetings	6,000
410	Station Phone Services: (4 phone & 2 fax lines), DSL/Internet, Wireless Air Cards for laptops in trucks - based on projected estimate	10,000
411	Advertising	200
412	Postage & Freight	500
430	Utilities	
.05	Electric & Propane	11,000
.06	Water	3,500
	<i>Total Utilities</i>	14,500
440	Rental Equipment - O2 rental bottles	5,000
450	Insurance & Risk Management	
	Fire/Wind/Flood	28,526
	Auto & Umbrella	12,215
	Disability Insurance (All Members)	3,962
	<i>Total Insurance & Risk Management</i>	44,703

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2017-2018
BUDGET DETAILS - AMBULANCE CORP**

Department: 1300 Key Largo Volunteer Ambulance Corp
Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 17-18 Adopted Budget
460	Repair & Maintenance: Equipment - based on projected plus PowerLoad maintenance = \$2,500 ea	40,000
461	Repair & Maintenance: Buildings	10,000
462	Repair & Maintenance: Vehicles	15,000
470	Printing and Binding	250
490	General Departmental: Miscellaneous Expenses	
.08	Computer R&M	4,500
.10	Employee Assistance Program (program through AETNA approx. \$2 per month per member)	1,100
.12	Membership & Retention	2,500
.13	Employee Drug Testing thru Keys Consortium	1,250
.14	Key Largo Wastewater District Assessment	1,356
<i>Total General Departmental</i>		10,706
491	Training - Instructor Fees, Education	
.07	ACLS/PALS (taught in alternating years)	1,500
.08	ClinCon (4 reg.x \$335 ea) or EMS Expo (4 registration x \$440 ea)	1,760
.10	Misc. Training/Books	500
.15	Handtevy Pals class - replace with 12-lead class	1,500
<i>Total Training</i>		5,260
510	Office Supplies	3,500
520	Operating Supplies	
.09	Station Supplies: Ambulance & Building	6,500
.10	Medical Supplies-Bandages/First Aid/Drip Sets - projected cost increase	62,000
.11	Uniforms, Clothing and Apparel, Membership Supplies	4,500
<i>Total Operating Supplies</i>		73,000
522	Fuel: Diesel	13,500
524	Medicine & Drugs : Supplies: Medicine & Controlled Substances	25,000
	Narcan to Community	1,200
<i>Total Medicine & Drugs</i>		26,200
540	Dues, Subscriptions and Publications	450

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
 FY 2017-2018
 BUDGET DETAILS - AMBULANCE CORP**

Department: 1300 Key Largo Volunteer Ambulance Corp
 Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 17-18 Adopted Budget
640	Capital Outlay: Equipment	
	Minitor VI pagers (6)	2,850
	Portable Ultrasound for rescue (GE Vivid E = \$21,500) - utilizing Trauma District funds for in-field trauma patient assessment & transmitting interface hospital (\$2,000? estimate)	23,500
	<i>Total Capital Outlay: Equipment</i>	26,350

Department Total

<i>Total Operating Budget</i>	642,253
<i>Total Capital Budget</i>	<u>26,350</u>
<i>Total</i>	<u>668,603</u>

Check Total \$ 668,603

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2016-2017
VEHICLE REPLACEMENT SCHEDULE**

10/17/2017

Year	Beginning Balance	Contributions	Purchases & Other Distributions	Ending Balance	Vehicle to be Replaced
09/30/17	586,551	269,751	(486,024)	370,278	Engine 25
09/30/18	370,278	250,000	(525,000)	95,278	Engine 24
09/30/19	95,278	250,000	(175,000)	170,278	ambulance (new in 2008)
09/30/20	170,278	125,000	(225,000)	70,278	Cascade/Air Truck
09/30/21	70,278	125,000	-	195,278	
09/30/22	195,278	125,000	(175,000)	145,278	ambulance (new in 2011)
09/30/23	145,278	125,000	-	270,278	
09/30/24	270,278	125,000	-	395,278	
09/30/25	395,278	125,000	(200,000)	320,278	ambulance (new in 2015)
09/30/26	320,278	125,000	(200,000)	245,278	ambulance (new in 2016)

Equipment/Vehicle Type	Dept	Make	Unit #	Year New	Service Life	Replace Year	Years to Replacement	Estimated Replacement Cost
Technical Rescue Pumper	Fire Rescue	Ferrara	SQUAD-24	2013	20	2033	16	401,080
Tanker/Pumper	Fire Rescue	Ferrara	TANKER-24	2014	20	2034	17	297,156
Ladder / Pumper	Fire Rescue	Ferrara	LADDER-24	2014	25	2039	22	611,451
Class A Engine	Fire Rescue	Pierce	ENGINE-25	2001	15	2016	-1	475,000
Class A Engine	Fire Rescue	Pierce	ENGINE-24	2001	15	2016	-1	500,000
Cascade Air Fill & Lighting Truck	Fire Rescue	Ford-Pierce	AIR-24	2002	18	2020	3	225,000
Dive Rescue Van	Fire Rescue	EVI - International Durastar	WATER RESCUE-25	2009	15	2024	7	255,000
Type III Ambulance	EMS			2008	10	2018	1	175,000
Type III Ambulance	EMS	2009 Ford Chassis		2011	10	2021	4	175,000
Type III Ambulance	EMS			2015	10	2025	8	200,000
Type III Ambulance	EMS			2016	10	2026	9	200,000