



KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

Business Meeting January 9, 2018

Board members in attendance were Brenda Beckmann, Dawn DeBrule, Tess Marra, and Scott Robinson. A quorum was present. Chief Bock was also in attendance. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 6:30pm by President Robinson.
2. Approval of Agenda
Dawn DeBrule, seconded by Tess Marra, moved approval of the agenda. Motion carried.
3. Announcements
Two new members were in attendance, Samuel and Isa.
Brenda Beckmann announced there is a new EMT class.
Brenda Beckmann asked that members check the expiration dates on CPR cards.
4. Public Comment
No public comment.
5. Approval of Minutes
Tess Marra, seconded by Dawn DeBrule, moved approval of the November 14, 2017 minutes.
Motion carried.
6. Treasurer's Report
Tess Marra reported a balance of \$254,838.54 as of December 31, 2017. Brenda Beckmann, seconded by Dawn DeBrule moved approval of the treasurer's report. Motion carried.
7. Committee Reports
None.
8. Legal Report
None
9. Membership Review
 - A. Requests for Reimbursement
Tess Marra reported 7 requests for reimbursement. Dawn DeBrule, seconded by Brenda Beckmann moved approval of reimbursement for: Arley Gonzalez, Luis Tuero, Jesus Miranda, Fabio De las Cuevas, Sebastian Sanchez, Isabella Sanchez, and Samuel Feldman. Motion carried.

**KLVAC Business Meeting
January 9, 2018**

10. Old Business

A. Other Old Business

None.

11. New Business

A. BOD Officer Positions

Scott Robinson nominated Dawn DeBrule for vice-president. There were no objections.

Tess Marra will retain the position of treasurer.

12. Membership Discussion

Chief Bock reported that CiCi Smith submitted her letter of resignation as of January 21. She has been with the corps for 21 years.

13. Adjournment

There being no further business, Dawn DeBrule seconded by Tess Marra moved adjournment. Motion carried. Meeting adjourned at 6:45pm.

**Pamela Andersen
Recording Secretary**

Closing Balance

Transaction Date	2/1
Transaction Date	2/28
Company Code	Key Largo Volunteer Ambulance Corps

AR Previous Balance: **\$247,907.81**

	Qty	Amounts
Advanced Life Support Emergent	42	\$32,960.26
ALS 2 ER BASE RATE	1	\$932.27
Basic Life Support Emergent	28	\$20,859.29
Charges	71	\$54,751.82

Transaction Type Summary - Charges - Payments and Write Offs

1-PAYMENT	(\$25,829.53)
2-WRITE OFF INS	(\$27,062.41)
BAD DEBT ADJ REVERSAL	\$0.97
Bad Debt Non Collection	(\$4,105.66)
BAD DEBT PAYMENT REVERSAL	\$540.00
CREDIT	(\$489.78)
Hardship W/O	(\$319.85)
INVOICE	\$50,150.55
Invoice Prior Periods	\$6,139.95
INVOICE REVERSAL	(\$1,538.68)
Medicare Discount	(\$252.72)
Refunds Insurance	\$749.27
Refunds Patient	\$430.39
Write Off Patient	(\$1,435.29)
Write Off to Collections	(\$22,605.42)
Accounts Receivable Change	(\$25,628.21)

Total Balance Forward:	\$222,279.60
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KEY LARGO EMS TOTAL STATISTICS FOR January 2018

TOTAL CALLS.....	129
TRANSPORTS.....	64
ALS.....	64
BLS.....	24
PEDI.....	2
CARDIAC AREST.....	3
TRAUMA ALERT.....	4
BACK-UP.....	11
PUBLIC ASSIST	17
CANCEL.....	7
ARRIVAL TIME	5.08
SCENE TIME	19.90

Key Largo Volunteer Ambulance Corp., Inc.

Payroll Transactions by Payee

February 9, 2018

02/08/18

Date	Name	Num	Type	Memo	Account	Amount
American Funds						
02/09/2018	American Funds	online	Liability Check	David Cruci...	Corp Account- 406	-169.29
Total American Funds						-169.29
Form 941						
02/09/2018	Form 941	EFTPS	Liability Check	59-1682537...	Billing Account-706	-3,531.96
Total Form 941						-3,531.96
Arana, Jaime E						
02/09/2018	Arana, Jaime E	DIRE...	Paycheck		Billing Account-706	-990.65
Total Arana, Jaime E						-990.65
Bock, Donald						
02/09/2018	Bock, Donald	DIRE...	Paycheck		Billing Account-706	-622.45
Total Bock, Donald						-622.45
Castro, Luis R						
02/09/2018	Castro, Luis R	DIRE...	Paycheck		Billing Account-706	-623.36
Total Castro, Luis R						-623.36
Cruciger, David A						
02/09/2018	Cruciger, David A	DIRE...	Paycheck		Billing Account-706	-899.38
Total Cruciger, David A						-899.38
Elkoury, Elizabeth						
02/09/2018	Elkoury, Elizabeth	DIRE...	Paycheck		Corp Account- 406	-1,277.33
Total Elkoury, Elizabeth						-1,277.33
Fell, Ronald J						
02/09/2018	Fell, Ronald J	DIRE...	Paycheck		Billing Account-706	-775.06
Total Fell, Ronald J						-775.06
Hubbs, Candice						
02/09/2018	Hubbs, Candice	DIRE...	Paycheck		Billing Account-706	-1,314.22
Total Hubbs, Candice						-1,314.22
Marin, Pedro L						
02/09/2018	Marin, Pedro L	DIRE...	Paycheck		Billing Account-706	-666.89
Total Marin, Pedro L						-666.89
Oporta, Ozzie						
02/09/2018	Oporta, Ozzie	DIRE...	Paycheck		Billing Account-706	-327.46
Total Oporta, Ozzie						-327.46
Pinzon, Oscar S						
02/09/2018	Pinzon, Oscar S	DIRE...	Paycheck		Billing Account-706	-982.79
Total Pinzon, Oscar S						-982.79

02/08/18

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
February 9, 2018

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Schussheim, Adam L						
02/09/2018	Schussheim, Ada...	DIRE...	Paycheck		Billing Account-706	-1,205.55
Total Schussheim, Adam L						-1,205.55
Smith {transfer}, Cecilia						
02/09/2018	Smith {transfer}, ...	DIRE...	Paycheck		Billing Account-706	-367.96
Total Smith {transfer}, Cecilia						-367.96
TOTAL						-13,754.35

02/22/18

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
February 23, 2018

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
American Funds						
02/23/2018	American Funds	ONLI...	Liability Check	DAVID CR...	Corp Account- 406	-208.35
Total American Funds						-208.35
Form 941						
02/23/2018	Form 941	EFTPS	Liability Check	59-1682537...	Billing Account-706	-3,494.74
Total Form 941						-3,494.74
Arana, Jaime E						
02/23/2018	Arana, Jaime E	DIRE...	Paycheck		Billing Account-706	-332.46
Total Arana, Jaime E						-332.46
Bock, Donald						
02/23/2018	Bock, Donald	DIRE...	Paycheck		Billing Account-706	-622.44
Total Bock, Donald						-622.44
Castro, Luis R						
02/23/2018	Castro, Luis R	DIRE...	Paycheck		Billing Account-706	-1,392.66
Total Castro, Luis R						-1,392.66
Cruciger, David A						
02/23/2018	Cruciger, David A	DIRE...	Paycheck		Billing Account-706	-1,114.84
Total Cruciger, David A						-1,114.84
Elkoury, Elizabeth						
02/23/2018	Elkoury, Elizabeth	DIRE...	Paycheck		Corp Account- 406	-1,277.33
Total Elkoury, Elizabeth						-1,277.33
Fell, Ronald J						
02/23/2018	Fell, Ronald J	DIRE...	Paycheck		Billing Account-706	-271.57
Total Fell, Ronald J						-271.57
Hubbs, Candice						
02/23/2018	Hubbs, Candice	DIRE...	Paycheck		Billing Account-706	-602.92
Total Hubbs, Candice						-602.92
Marin, Pedro L						
02/23/2018	Marin, Pedro L	DIRE...	Paycheck		Billing Account-706	-631.33
Total Marin, Pedro L						-631.33
Oporta, Ozzie						
02/23/2018	Oporta, Ozzie	DIRE...	Paycheck		Billing Account-706	-1,023.12
Total Oporta, Ozzie						-1,023.12
Pinzon, Oscar S						
02/23/2018	Pinzon, Oscar S	DIRE...	Paycheck		Billing Account-706	-1,321.66
Total Pinzon, Oscar S						-1,321.66

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02/22/18

Date	Name	Num	Type	Memo	Account	Amount
Schussheim, Adam L						
02/23/2018	Schussheim, Ada...	DIRE...	Paycheck		Billing Account-706	-1,664.35
Total Schussheim, Adam L						-1,664.35
TOTAL						-13,957.77