



# KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Kay Cullen; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Marilyn Beyer

## KLFR&EMS DISTRICT MEETING AGENDA

October 17, 2016 – DRAFT

1. **AGENDA**
  - 1.A. Call to Order
  - 1.B. Pledge of Allegiance
  - 1.C. Roll Call
  
2. **APPROVAL OF AGENDA & MEETING MINUTES**
  - 2.A. APPROVAL OF AGENDA: District Meeting October 17, 2016
  
  - 2.B. APPROVAL OF MINUTES
    - 2.B.1. Final Public Hearing - September 19, 2016
  
3. **CHAIRMAN'S REPORT**
  
4. **SECRETARY'S REPORT**
  
5. **PUBLIC COMMENT**
  
6. **OLD BUSINESS**
  - 6.A. DISCUSSION: Fire Hydrant Project (Thomas)
  - 6.B. MOTION/APPROVAL: Disposition of Station #24 Icemaker (Bock)
  - 6.C. DISCUSSION: Strategic Plan (Identify Billable Department Services) (Simmons)
  - 6.D. MOTION/APPROVAL: Public Risk Insurance Agency (Storage Tanks) (Simmons)
  
7. **NEW BUSINESS**
  - 7.A. MOTION/APPROVAL: RFP-17-001 Selection of Vendor (Fire Hydrants 2016-2017) (Simmons)
  
  - 7.B. MOTION/APPROVAL: Contract for RFP 17-001 (Fire Hydrants 2016-2017) (Simmons)
  
  - 7.C. MOTION/APPROVAL: FASD Vendor List (Fay)
  
  - 7.D. DISCUSSION: Department of Labor (Imposter Phone Calls) (Thomas)
  
  - 7.E. MOTION/APPROVAL: ILA Monroe County – Confirm Submittal Date (Simmons)
  
  - 7.F. DISCUSSION: Key Largo Volunteer Ambulance Corps Contract (Thomas)
  
  - 7.G. DISCUSSION: Key Largo Volunteer Fire Department Contract (Thomas)
  
  - 7.H. DISCUSSION: Posting Agendas & Backup Documentation to the Website (Simmons)
    - 7.H.1. 2016 Legislative Report
    - 7.H.2. Agenda & Backup Documentation Submittal Date Schedule (4<sup>th</sup> Qtr 2016)



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**October 17, 2016 – DRAFT**

**(Continued)**

- 7.I. **MOTION/APPROVAL: Budget Line-item Transfer (District, KLVFD & KLVAC) (Johnson)**
- 7.J. **MOTION/APPROVAL: Invoice PGIT Workman's Compensation Insurance \$38,623.00 (Johnson)**
- 7.K. **MOTION/APPROVAL: KLVFD Vacation Pay Reimbursement \$7,790.07 (Johnson)**
- 7.L. **MOTION/APPROVAL: KLVFD Northern Tools (Station 24 Compressor) \$1,979.59 (Johnson)**
- 7.M. **MOTION/APPROVAL: KLVFD Ten 8 (Bunker Gear) \$32,264.70 (Johnson)**
- 7.N. **MOTION/APPROVAL: KLVFD Vendor XYZ (ENGINE #25) \$XXXXXXX (Johnson)**
8. **FINANCIAL REPORT**
  - 8.A. **District Financial Report for 160831 for August**
  - 8.B. **KLFR&EMS Adopted FY 2016-2017 Budget**
9. **LEGAL COUNSEL REPORT**
10. **EMS DEPARTMENT REPORT**
  - 10.A. **KLVAC October Monthly Report for 160930 (September & August & September Call Reports)**
11. **FIRE DEPARTMENT REPORT**
  - 11.A. **KLVFD Monthly Report for 160930 for September**
  - 11.B. **KLVFD Performance Report for 160930 for September**
12. **COMMISSIONER ITEMS**
  - 12.A. **District Action Plan**
13. **NEXT MEETING**

October 24, 2016 District Meeting or  
November 7, 2016 District Meeting or  
November 14, 2016 Strategic Planning Workshop and District Meeting
14. **ADJOURN**

*(See Next Page)*



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### **Next Scheduled Meetings:**

October 24, 2016 District Meeting

November 7, 2016 District Meeting

November 11, 2016 Veteran's Day Ceremony, Nelson Government Center 11:00 a.m.

November 14, 2016 Strategic Planning Workshop and District Meeting

December 5, 2016 District Meeting

December 12, 2016 District Meeting

### **DOCUMENTS**

- AI 02.B.1. *Final Public Hearing Meeting Minutes 160919*
- AI 06.A. *Fire Hydrant List 161012*
- AI 6.D. *Public Risk Insurance Agency (Storage Tanks)*
- AI 7.B. *Contract for RFP 17-001 (Fire Hydrants 2016-2017)*
- AI 7.C. *FASD Vendor List*
- AI 7.H.1. *FASD 2016 Legislative Report*
- AI 7.H.2. *Agenda & Backup Documentation Submittal Date Schedule (4<sup>th</sup> Qtr 2016)*
- AI 7.I. *Budget Line-Item Transfer District, KLVFD & KLVAC*
- AI 7.J. *Invoice PGIT Workman's Compensation \$38,623.00*
- AI 7.K. *KLVFD Check Request Vacation Pay Reimbursement \$7,790.07*
- AI 7.L. *KLVFD Northern Tools (Station 24 Compressor) \$1,979.59*
- AI 7.M. *KLVFD Ten 8 (Bunker Gear) \$32,264.70*
- AI 7.N. *KLVFD Vendor XYZ (Engine #25) \$ XXXXXXXX – Pending Receipt*
- AI 8.A. *District Financial Report for 160831 August*
- Ai 8.B. *KLFR&EMS Adopted 2016-2017 Budget*
- AI 10.A. *KLVAC Monthly Report for 160930 (September & August & September Call Log Reports)*
- AI 11.A. *KLVFD Monthly Report 160930 for September*
- AI 11.B. *KLVFD Performance Report 160930 for September*
- AI 12.A. *District Action Plan 161012*

PERSONS WHO WISH TO BE HEARD SHALL COMPLETE A SPEAKER REQUEST CARD,  
AND SUBMIT THE CARD TO THE DISTRICT CLERK PRIOR TO THE AGENDA ITEM BEING HEARD