



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Kay Cullen; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Marilyn Beyer

DISTRICT "STRATEGIC PLANNING WORKSHOP" MEETING MINUTES **June 13, 2016 – DRAFT**

1. AGENDA

1.A. Call to Order

Chairman Allen called the meeting to order at 6:01 p.m.

1.B. Pledge of Allegiance

Commissioner Thomas led the Pledge of Allegiance.

1.C. Roll Call

Vicky Fay called the roll. The following Commissioners were present: Tony Allen, Kay Cullen, George Mirabella and Bob Thomas. Commissioner Beyer was absent. There was a quorum.

Also present were Don Bock, Vicky Fay, David Garrido, Jennifer Johnson, Scott Robinson and Theron Simmons. The Strategic Planning Workshop was held at Station 24.

2. APPROVAL OF AGENDA – June 13, 2016

MOTION: Commissioner Thomas made a motion ***to approve the June 13, 2016 District Strategic Planning Workshop Agenda.*** Commissioner Mirabella seconded the motion, and the Board unanimously passed the motion.

3. PUBLIC COMMENT

Sue Heim and Danny Powers addressed the Board during the Cadet Program Discussion.

4. STRATEGIC PLANNING – CADET PROGRAM

The Commissioners and the Fire Department discussed various approaches on how to establish the Cadet Program.

It was determined the best approach would be to have two separate programs.

The District will explore establishing a District Fire Cadet Program for students under the age 17 students as well as students up to age 18. The purpose of the Cadet Program is to provide an introduction to fire rescue and preparation to participate in the Fire 1 Training Program. The District's program would be tailored to follow the Florida Fire Chief's Association the Cadet Program Guideline and utilize their course syllabus. It was recommended that people from the community, retired people, the Benevolent and Honor Guard participate in this program. The Stand Operating Guideline (SOG) for the District's Fire Cadet Post 2425 needs to be revised.

The Fire Department would establish a Fire I Training Program for the 17 and 18 year-old students, which would be the same as the Florida State Fire College Certification Program. The students participating in this program would become State Certified Firefighters.

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Theron Simmons will review the District's liability insurance requirements, and the District may participate in the Florida Fire Chief's Association Cadet Program insurance Plan.

Theron and Vicky will contact Coral Shores High School to determine if there would be a way for students to receive credit for participating in the Cadet and Fire I Programs.

The Commissioner's felt the Cadet Program and the Firefighter I Program would benefit the District, Department and the Community.

5. ADJOURN WORKSHOP

At time, another Workshop will not be scheduled. Commissioner Cullen made a Motion to adjourn at 7:10 p.m., which was seconded by Commissioner Mirabella.

Next Scheduled Meetings:

June 27, 2016 District Meeting

DOCUMENTS

AI 04.0 Cadet Program Procedure (Draft Jan. 2016)

AI 04.0 KLVFD Questions Concerns

AI 04.0 KLVFD SOG 105 Explorer Program

AI 04.0 KLVFD SOG 105.1 Intern OJT Program

AI 04.0 Division of Fire Marshal Guidelines for the Firefighter Certification Program