

ACTION ITEM FROM MEETING	ASSIGNED TO	ITEM	TARGET DATE	STATUS	COMMENTS
SP: Property	Griffeths	Create a Fire Hydrant Program - PHASE 3 (2015 Hydrants)	FY 2015-2016	COMPLETE	PHASE 3: 160212 Phase 3 is completed. 160121 Installation to begin for the last Phase 3 8 hydrants 01/21/16.151109 Fire Hydrants NOW require Monroe County permits - This is new to the process. La Rocco will obtain prior to starting work; 151021 FKAAs Permits have been issued and returned to FKAAs; This is an FY 14-15 Project 140422: These will be submitted 150223: Board Selection of Vendor & LaRocco Contract; 150207 Bid Responses Due; 150106 Phase 2 RFP Issued;
SP: Property	Griffeths	Create a Fire Hydrant Program - PHASE 4 ... (15 Hydrants)	FY 2015-2016	Ongoing	PHASE 4: 160218 Pending Permit signatures. 160121 Installation will begin when Phase 3 is completed. A fire hydrant is needed at Central & US 1, and it will be added to Phase 5. 151214 The District Board Approved the Selection of the Vendor and the Contract with La Rocco. 151111 Drawings have been completed, and the RFP was released on 11/9/15; 150910 Two hydrant locations are being confirmed. Battalion Chief Griffeths would like to see Cross-Keys Waterway sub-division moved to a higher priority. Commissioner Thomas conducted preliminary discussions with FKAAs, and 9 hydrants are being placed on the FKAAs Five (5) Year Master Plan. For the locations, see the Master Fire Hydrant List (Bermuda Shores and Cross-Key Waterways Sub-division).
SP: Property	District Board	Create a Fire Hydrant Program - PHASE 5 ... (15 Hydrants)	FY 2016-2017	Ongoing	PHASE 5: 160125 KLVFD is identifying additional locations for Phase 5.
SP: Property	Mirabella	Create Fire Training Grounds	07/01/2014	Ongoing	The District Board will need to identify if this is a project they would like to pursue.
SP: Property	Mirabella	Station 24: Second story addition	07/01/2014	Ongoing	The Drawings & the Proposal were submitted to the District Board at the March 10, 2014 District Meeting. Commissioner Mirabella reported nothing may proceed until the legal issues with the Old Fire Department are resolved.
SP: Money/Funding	Thomas	304 Discretionary Sales Tax (Work with Monroe County)	2016 NEED TO BEGIN TO NEGOTIATE NEW ILA FOR FY 2016-2017	Ongoing	160218 Legal is setting up a meeting with the County. 160121 The District will begin coordinating the new FY 16/17 Sales Tax ILA.150914 The District will need to renegotiate a new 304 Discretionary Sales Tax ILA in 2016; 150427 The Board approved Amendment 1 to the ILA and it was sent on 4/29 for BOCC Approval at the 5/20 BOCC Meeting; 150427 Meeting Amendment to Sales Tax ILA for Wheaton's and Rowels completed in FY 14-15 rather than FY 13-14. District Legal worked with the County's Legal Department, and a 3 Year Inter-local Agreement was submitted to the BOCC for approval at their 8/20/14 Meeting. The District & BOCC approved 3 year ILA (2014-\$250,000) (2015-\$300,000) and (2016-\$300,000)
SP: Money/Funding	Thomas	Impact Fees (Work with Monroe County)	NEED TO PREPARE ILA	Ongoing	160218 Legal is setting up a meeting with the County. 160121 The District is coordinating the Impact Fee ILA with the County. 150915 Rosasco & Simmons will coordinate the new Impact Fee ILA. 140427: Chairman Thomas spoke with Roman and there is an estimated \$10,000 of impact fees due to the District; 150413 Chairman Thomas spoke with County Administrator, and this item needs to be finalized with the County. The Chairman, Finance & Legal need to meet with the County regarding Impact Fees and prepare an Impact Fee ILA.
SP: Money	District Board	Legislature Funding abilities	07/01/2014	Ongoing	See above.
SP: Money	Johnson	Create plan for building restoration, replacement fund & paving	07/01/2014	Ongoing	150910 Jennifer submitted the plan to the District and District Board. 150622 Jennifer is working with three departments.150427, the 1st Draft of the Five-Year Capital Improvement Plan was distributed to Commissioners on 04/17/15.
SP: Money	Simmons	Create reserve fund categories	02/28/2014	Ongoing	150427 The District received the Notices of Violation; 150427 The Clerk met with the Fire Department, and the documents have not been received by the District. The Special Fee Assessments were approved in 2012 For False Alarms and Illegal Open Burning. TO DATE, NO VIOLATIONS HAVE BEEN ISSUED. This item needs to be discussed for clarity. 1) Does the Ambulance Corps or Fire Department want to implement more special fees for services? Special Assessment is discussed in the Legislative Funding Abilities Section.
#2012-001(False	Simmons	Research possibilities of special fees/assessments	07/01/2014	Ongoing	Special Assessment is discussed in the Legislative Funding Abilities Section.
SP: Staffing/Retention	Back	Obtain and retain local volunteers for adequate staffing	07/01/2014	Ongoing	161025: The Corps hired ten volunteers and three paid staff hired.
SP: Staffing/Retention	Back	Track new staffing programs implemented in December 2013	12/31/2014	Ongoing	Department management is reviewing and monitoring staff scheduling.
SP: Funding	Fay	Pursue additional grant funding	03/31/2014	Ongoing	160216 The Corps will apply for a DOH grant for training. 160118 The 2016 DOH Grant is being reviewed to determine if the District will submit a grant for the Corps. 160115 The District submitted the 2015 AFG Grant.

<b>SP: Outreach</b>	Foy		Update Website User Friendliness	03/31/2014	Ongoing	150506 Extensive work on Commissioners & News Sections; The Home, Commissioners, Schedule, News-Press, Volunteer pages have been reviewed and updated. All sections have been updated through 12/31/13. The website was reviewed in April, and numerous pages were slightly modified.
<b>SP: Outreach</b>	Foy		Create a Communications Plan Proposal for the District Board to consider Press Releases, Facebook & Twitter	03/31/2014	Ongoing	150205 Press Release 2015 Accomplishments.
	Legal		Prepare Mutual Aid Agreement with Miami Dade.	CHIEF BOCK WILL FOLLOWUP APRIL 2015	Ongoing	160121 Per Chief Bock the Miami Dade Review process takes approximately 1 year to complete. 150511: The agreement needs to be approved by Miami Dade's Fire Chief, MDRR Legal, the MD County Administrator, MD County Legal & then it goes to the Miami Dade County Commissioners. Any changes will have to be approved as well. 150223 & 150126: The Mutual Aid Agreement has been submitted to Miami-Dade Legal for review.
	Foy		Draft Procedure #104, Acquisition & Disposition of Assets Purchased with Federal Funds			
	Foy		Draft Procedure #105, Acquisition & Disposition of Assets Purchased with State Funds			
130211	Board		AI 6.E. FASD recommends developing a Social Media Policy (Need Board Direction)	2013		The Clerk and Legal need Board direction if they would like the District to pursue establishing this policy.
131000	Fire Department		Research ISO Computer Program	09/30/2014		This is the ISO program that shows the ratings for homes.

This Color relates to District Activities.

This color relates to Fire Hydrants.

This color: District Board direction is requested.

This color identifies Financial Items