



KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

Business Meeting June 9, 2015 Agenda

1. Call to Order
2. Announcements
 - A. Testing for Volunteers and Paramedics/June 27
3. Public Comment
4. Approval of Minutes
5. Treasurer's Report
6. Committee Reports
7. Legal Report
8. Membership Review
9. Old Business
 - A. Other Old Business
10. New Business
 - A. Billing Rate
 - B. DOT Landscaping
 - C. Overtime Concerns
 - D. Jr. Aulet's Resignation
 - E. 2016 Budget
 - F. Other New Business
11. Membership Discussion
 - A. Angie Benbow/Leave of Absence
12. Adjournment



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Key Largo Volunteer Ambulance Corps, Inc. Business Meeting June 9, 2015

Board members in attendance were Brenda Beckmann, Marc Cuesta, Dawn DeBrule, Ken Edge, Tess Marra, and Scott Robinson and Jackie Silverman. Chief Bock and corps' attorney, Jack Bridges were also in attendance as well as District Board members, Kay Cullen and George Mirabella. A quorum was present. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 6:35pm by President Robinson.
2. Announcements
 - Volunteer and paramedic testing will be done on June 27.
3. Public Comment

There was no public comment.
4. Approval of Minutes

Tess Marra moved approval of the May 12, 2015 minutes seconded by Jackie Silverman. Motion passed unanimously.
5. Treasurer's Report

Brenda Beckmann reported a balance of \$301,669.57 through May 31, 2015. Ken Edge moved approval of the treasurer's report seconded by Tess Marra. Motion passed unanimously.
6. Committee Reports

There were no reports.
7. Legal Report
 - Jack Bridges reported that he, along with outside counsel, is working on an issue involving both the fire department and EMS; this will be discussed at a later time.
 - There is a continued possibility of settlement between the old fire department and the District.
 - As a routine continuing separation of the companies, all ambulance corps board members who also serve on the fire department board have resigned or have not been installed. Scott Robinson then noted that board members have decided they would not resign and until a definitive answer is received the board will remain as it is.

8. Membership Review

Thomas Mirabella petitioned the board for reimbursement to begin in June. George reported 3 new volunteers are on board, there are now 23 volunteers and 17 shifts remain open for June. Jackie Silverman moved approval of Thomas Mirabella's request for reimbursement beginning in June seconded by Brenda Beckmann. Motion approved unanimously.

Angie Benbow's six month leave of absence is up. Tess Marra moved to cancel her membership seconded by Dawn DeBrule. Motion approved unanimously. A letter will be sent to her via registered mail stating that she has 30 days to appeal this decision.

Kay Cullen reported she will not run, at a minimum, the months of July and August.

9. Old Business

A. Other Old Business
None.

10. New Business

A. Billing Rate

Scott Robinson stated that it has been two years since the billing rate was increased. After discussion Dawn DeBrule moved to have Chief Bock contact the billing agent for a figure seconded by Ken Edge. Motion approved unanimously. Chief Bock will bring the information to next month's meeting.

B. DOT Landscaping

DOT has planted five trees in the area used by members for parking. Chief Bock will contact DOT to see what can be done.

C. Jr. Aulet's Resignation

President Robinson reported that Jr. Aulet has resigned from KLVAC due to the pressure he was receiving at his full time position of employment. Chief Bock reported he had discussed the issue with Monroe County Deputy Chief Boswell and Captain Mather.

D. 2016 Budget

Chief Bock presented the first draft of the 2016 budget to the board. Dawn Debrule moved to approve the draft budget based on the presented capital outlay items and the addition of a \$14,000 gator vehicle seconded by Ken Edge. Motion passed unanimously.

E. Other New Business

None.

11. Membership Discussion

A. Angie Benbow/Leave of Absence
Discussed under Membership Review

KLVAC Business Meeting
June 9, 2015

12. Adjournment

Ken Edge moved adjournment seconded by Jackie Silverman. Motion passed unanimously. Meeting adjourned at 7:25pm.

Pamela Johnson
Recording Secretary



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KEY LARGO EMS JUNE 2015 STATISTICS

TOTAL CALLS.....	127
TRANSPORTS.....	78
ALS.....	75
BLS.....	38
PEDI.....	5
CARDIAC AREST.....	1
TRAUMA ALERT.....	2
PUBLIC ASSIST.....	9
BACK-UP.....	14
CANCEL.....	3
ENROUTE-ARRIVAL.....	5.95
SCENE TIME.....	17.0

Closing Balance

Transaction Date	6/1
Transaction Date	6/30
Company Code	Key Largo Volunteer Ambulance Corps

AR Previous Balance: \$190,105.39

	Qty	Amounts
Advanced Life Support Emergent	49	\$33,934.02
ALS 2 ER BASE RATE	4	\$3,926.39
Basic Life Support Emergent	18	\$11,818.90
Charges	71	\$49,679.31

Transaction Type Summary - Charges - Payments and Write Offs

1-PAYMENT	(\$25,810.03)
2-WRITE OFF INS	(\$8,643.65)
Bad Debt Non Collection	(\$3,275.03)
BAD DEBT PAYMENT REVERSAL	\$0.60
INVOICE	\$46,707.96
Invoice Prior Periods	\$4,171.86
INVOICE REVERSAL	(\$1,200.51)
Negotiated Discount	(\$268.88)
Refunds Insurance	\$49.00
Refunds Patient	\$136.60
Write Off to Collections	(\$5,192.37)
Accounts Receivable Change	\$6,675.55

Total Balance Forward:	\$196,780.94
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**Key Largo Volunteer Ambulance Corp Inc.
Treasurer's Report**

June 2015

	Billing Account	Corp Account	Building Account	CPR Account	Cunningham Scholarship	Certificates of Deposit	Total
Beginning Balance	\$11,289.49	\$44,190.81	\$11,523.81	\$2,267.63	\$0.00	\$232,397.83	\$301,669.57
<u>Revenues</u>							
Interest	0.37	2.02	0.95			119.44	122.78
Medical Fees	25,770.04						25,770.04
Medical Transcripts							0.00
KL Fire Rescue & EMS Reimb	1,731.03	13,623.23					15,354.26
Donations							0.00
Witness Fees		6.50					6.50
Educational Income							0.00
Uncollected Income/Adjustmts	5,203.09						5,203.09
CD Interest							
Total Revenues	\$32,704.53	\$13,631.75	\$0.95	\$0.00	\$0.00	\$119.44	\$46,456.67
<u>Expenditures</u>							
Awards, Banquet, Plaques, etc.							0.00
Medical Billing Refunds	470.68						470.68
Payroll Expenses	22,786.20	13,984.55					36,770.75
Postage & Delivery		6.74					6.74
Professional Fees	1,107.74						1,107.74
Background Checks		24.00					24.00
Licenses and Permits		75.00					75.00
Bank Service Charges	35.00	28.60					63.60
Supplies		24.99					24.99
Tolls		5.40					5.40
Total Expenditures	\$24,399.62	\$14,149.28	\$0.00	\$0.00	\$0.00	\$0.00	\$38,548.90
Ending Balance	\$19,594.40	\$43,673.28	\$11,524.76	\$2,267.63	\$0.00	\$232,517.27	\$309,577.34
TRANSFERS	1,731.03	(1,731.03)	0.00				
Balance before Adjustment	21,325.43	41,942.25	11,524.76	2,267.63	0.00	232,517.27	309,577.34
Adjustment to arrive at Actual	-9,940.06	4,757.28	0.00	0.00	0.00	0.00	-5,182.78
ACTUAL BALANCE @ MO END	\$11,385.37	\$46,699.53	\$11,524.76	\$2,267.63	\$0.00	\$232,517.27	\$304,394.56

6:44 PM
06/17/15

Key Largo Volunteer Ambulance Corp., Inc. Payroll Transactions by Payee June 19, 2015

Date	Name	Num	Type	Memo	Account	Amount
American Funds						
06/19/2015	American Funds	ONL...	Liability Check	DAVE CRU...	Corp Account- 406	-42.05
Total American Funds						-42.05
Florida State Disbursement Unit						
06/19/2015	Florida State Dis...	10008	Liability Check	030009851...	Billing Account-706	-459.14
Total Florida State Disbursement Unit						-459.14
Form 941						
06/19/2015	Form 941	EFT...	Liability Check	59-168253...	Billing Account-706	-3,619.82
Total Form 941						-3,619.82
Arana, Jaime E						
06/19/2015	Arana, Jaime E	DIR...	Paycheck		Billing Account-706	-164.10
Total Arana, Jaime E						-164.10
Aulet, Arturo A						
06/19/2015	Aulet, Arturo A	DIR...	Paycheck		Billing Account-706	-543.30
Total Aulet, Arturo A						-543.30
Bock, Donald						
06/19/2015	Bock, Donald	DIR...	Paycheck		Billing Account-706	-596.47
Total Bock, Donald						-596.47
Cruciger, David A						
06/19/2015	Cruciger, David A	DIR...	Paycheck		Billing Account-706	-188.56
Total Cruciger, David A						-188.56
Cuesta, Marc-Anthony						
06/19/2015	Cuesta, Marc-An...	DIR...	Paycheck		Billing Account-706	-1,031.56
Total Cuesta, Marc-Anthony						-1,031.56
Elkoury, Elizabeth						
06/19/2015	Elkoury, Elizabeth	DIR...	Paycheck		Corp Account- 406	-1,253.94
Total Elkoury, Elizabeth						-1,253.94
Fell, Ronald J						
06/19/2015	Fell, Ronald J	DIR...	Paycheck		Billing Account-706	-1,114.45
Total Fell, Ronald J						-1,114.45
Fernandez, Daniel L						
06/19/2015	Fernandez, Dani...	DIR...	Paycheck		Billing Account-706	-804.59
Total Fernandez, Daniel L						-804.59
Jones, Christopher J						
06/19/2015	Jones, Christoph...	DIR...	Paycheck		Billing Account-706	-316.09
Total Jones, Christopher J						-316.09
Marin, Pedro L						
06/19/2015	Marin, Pedro L	DIR...	Paycheck		Billing Account-706	-793.87
Total Marin, Pedro L						-793.87
Paz, Jonathan A						
06/19/2015	Paz, Jonathan A	DIR...	Paycheck		Billing Account-706	-155.81
Total Paz, Jonathan A						-155.81
Smith {transfer}, Cecilia						
06/19/2015	Smith {transfer}, ...	DIR...	Paycheck		Billing Account-706	-1,303.90
Total Smith {transfer}, Cecilia						-1,303.90
Teems, Curtis D						
06/19/2015	Teems, Curtis D	DIR...	Paycheck		Billing Account-706	-545.25
Total Teems, Curtis D						-545.25
TOTAL						-12,932.90

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
 July 3, 2015

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
American Funds						
07/03/2015	American Funds	ONL...	Liability Check	DAVE CRU...	Corp Account- 406	-42.05
Total American Funds						-42.05
Florida State Disbursement Unit						
07/03/2015	Florida State Dis...	10009	Liability Check	030009851...	Billing Account-706	-459.14
Total Florida State Disbursement Unit						-459.14
Form 941						
07/03/2015	Form 941	EFT...	Liability Check	59-168253...	Billing Account-706	-3,659.85
Total Form 941						-3,659.85
Arana, Jaime E						
07/03/2015	Arana, Jaime E	DIR...	Paycheck		Billing Account-706	-151.13
Total Arana, Jaime E						-151.13
Aulet, Arturo A						
07/03/2015	Aulet, Arturo A	DIR...	Paycheck		Billing Account-706	-532.32
Total Aulet, Arturo A						-532.32
Bock, Donald						
07/03/2015	Bock, Donald	DIR...	Paycheck		Billing Account-706	-609.89
Total Bock, Donald						-609.89
Cruciger, David A						
07/03/2015	Cruciger, David A	DIR...	Paycheck		Billing Account-706	-188.54
Total Cruciger, David A						-188.54
Cuesta, Marc-Anthony						
07/03/2015	Cuesta, Marc-An...	DIR...	Paycheck		Billing Account-706	-1,129.43
Total Cuesta, Marc-Anthony						-1,129.43
Elkoury, Elizabeth						
07/03/2015	Elkoury, Elizabeth	DIR...	Paycheck		Corp Account- 406	-1,253.94
Total Elkoury, Elizabeth						-1,253.94
Fell, Ronald J						
07/03/2015	Fell, Ronald J	DIR...	Paycheck		Billing Account-706	-1,130.53
Total Fell, Ronald J						-1,130.53
Fernandez, Daniel L						
07/03/2015	Fernandez, Dani...	DIR...	Paycheck		Billing Account-706	-386.72
Total Fernandez, Daniel L						-386.72
Jones, Christopher J						
07/03/2015	Jones, Christoph...	DIR...	Paycheck		Billing Account-706	-286.63
Total Jones, Christopher J						-286.63
Marin, Pedro L						
07/03/2015	Marin, Pedro L	DIR...	Paycheck		Billing Account-706	-522.27
Total Marin, Pedro L						-522.27
Paz, Jonathan A						
07/03/2015	Paz, Jonathan A	DIR...	Paycheck		Billing Account-706	-662.10
Total Paz, Jonathan A						-662.10
Smith {transfer}, Cecilia						
07/03/2015	Smith {transfer}, ...	DIR...	Paycheck		Billing Account-706	-1,406.97
Total Smith {transfer}, Cecilia						-1,406.97
Teems, Curtis D						
07/03/2015	Teems, Curtis D	DIR...	Paycheck		Billing Account-706	-596.67
Total Teems, Curtis D						-596.67
TOTAL						-13,018.18