

KEY LARGO FIRE RESCUE AND EMERGENCY MEDICAL SERVICES DISTRICT



FY15/16 Proposed Budget Draft 1

The KLFR&EMS District Mission is to provide **exceptional**
fire protection and emergency medical services
efficiently and cost-effectively
without compromising the health or safety of residents or personnel.

KLFR&EMS District, P. O. Box 371023, Key Largo, FL 33037-1023

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2015-2016 PRELIMINARY BUDGET
GENERAL FUND SUMMARY**

8/4/2015

REVENUES

<i>Prior Year Millage Rate:</i>	0.7956
<i>Roll- Back Rate:</i>	0.7483
<i>Proposed Taxable Value</i>	2,615,029,552
<i>Millage Rate :</i>	0.8483
<i>% over roll-back rate</i>	13.36%

Ad Valorem Taxes (97% collection rate)	\$	2,151,780
Grant Revenue:		-
Intergovernmental Revenue - Monroe County - Contribution for Capital Infrastructure <small>(\$150,000 for vehicles and \$150,000 for fire hydrants)</small>		300,000
Interest Income		8,000
Total Revenues	\$	2,459,780

UNASSIGNED FUND BALANCE OCT 1, 2015		673,448
COMMITTED FOR VEH REPL FUND BALANCE OCT 1, 2015		461,551
TOTAL REVENUES, FUND BALANCES AND OTHER FINANCING SOURCES	\$	3,594,779

EXPENDITURES

Key Largo Fire/EMS District Board

Operating Expenditures	\$	278,183
Reserve Transfers		125,000
Subtotal District Board	\$	403,183

Key Largo Fire & Rescue

Operating Expenditures	\$	1,223,005
Capital Outlay		198,415
Subtotal Key Largo Volunteer Fire Department	\$	1,421,420

Key Largo Ambulance

Operating Expenditures	\$	585,715
Capital Outlay		212,890
Subtotal Key Largo Volunteer Ambulance Corp.	\$	798,605

Total Expenditures & Transfers	\$	2,623,208
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FUND BALANCE

UNASSIGNED FUND BALANCE SEPT 30, 2016		510,020
COMMITTED FOR VEH REPL FUND BALANCE SEPT 30, 2016		586,551
TOTAL EXPENDITURES & FUND BALANCES	\$	3,594,779

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2015-2016
BUDGET DETAILS - DISTRICT

8/4/2015

Department: 1100 District Board
Exp Transaction Code 511 (except as indicated below)

Acct #	Computation / Explanation	FY 15-16 Preliminary Budget	FY 14-15 Adopted Budget As Amended	FY14-15 Projected Actuals	Budget Increase / (Decrease)
110	Board Member Stipends				
	5 Members @ \$ 200 / month x 12 months	12,000	12,000	12,000	-
210	FICA Taxes: @ 7.65 % of Wages	918	918	918	-
511.240	Worker's Compensation	32	32	27	-
514.310	Legal Services	45,000	55,000	32,504	(10,000)
.02	Litigation	-	16,800	9,741	(16,800)
	<i>Total Legal Services</i>	45,000	71,800	42,245	(26,800)
512.311	District Clerk Services	25,000	23,000	23,518	2,000
512.312	Professional Services (Strategic Plan)	-	-	-	-
513.320	Accounting and Financial Services				-
.01	District Audit	10,500	10,000	10,000	500
.02	Financial and Accounting Services	60,000	62,000	48,338	(2,000)
	<i>Total Accounting & Financial Services</i>	70,500	72,000	58,338	(1,500)
400	Travel & Per Diem - Training, Seminars, Meetings	2,500	2,500	-	-
450	Insurance & Risk Management:				
	Public Position Bond	515	558	500	(43)
	General & Mgt Liability, Hired Auto and Umbrella	2,214	2,234	2,014	(20)
	<i>Total Risk Management</i>	2,729	2,792	2,514	(63)
460	Repairs & Maintenance - 4 flashing lights	1,000	1,000	-	-
470	Printing and Binding	3,100	2,500	3,039	600

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2015-2016
BUDGET DETAILS - DISTRICT

8/4/2015

Department: 1100 District Board
 Exp Transaction Code 511 (except as indicated below)

Acct #	Computation / Explanation	FY 15-16 Preliminary Budget	FY 14-15 Adopted Budget As Amended	FY14-15 Projected Actuals	Budget Increase / (Decrease)
490	General Departmental: Miscellaneous Expenses				
.01	MoCo Property Appraiser Charges	40,451	41,645	40,091	(1,194)
.02	MoCo Tax Collector Charge (@3% of Ad Valorem Collection)	64,553	56,637	56,637	7,916
.03	Discretionary Expenditures	2,200	2,450	500	(250)
	<i>Total General Departmental</i>	107,204	100,732	97,228	6,472
411	Advertising	5,000	5,000	5,342	-
510	Office Supplies & Equipment	500	800	88	(300)
540	Dues, Subscriptions and Publications	2,700	2,650	2,646	50
Department Total		\$ 278,183	\$ 280,924	\$ 238,162	\$ (2,741)
919	Transfer to Committed Funds for Vehicle & Equipment Replacement	125,000	-	-	125,000
Department Total Including Transfers to Reserves		\$ 403,183	\$ 280,924	\$ 238,162	\$ 122,259

Total Operating Budget	278,183	280,924
Total Capital & Reserve Budget	125,000	-
Total	403,183	280,924

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2015-2016**

8/4/2015

BUDGET DETAILS - FIRE DEPARTMENT

Department: 1250 Key Largo Volunteer Fire Department
Exp Transaction Code 522 (except as indicated below)

Acct #	Computation / Explanation	FY 15-16 Preliminary Budget	FY 14-15 Adopted Budget As Amended	FY14-15 Projected Actuals	Budget Increase / (Decrease)
120	Regular Salaries & Wages:				
.01	Office Manager	59,446	59,446	59,446	-
.02	Firefighter II/EMT (3 full-time) (built-in 4 hr. per 28 day pp included) Includes step plan raises	139,839	149,267	144,028	(9,428)
	Holiday Pay for full-time Firefighters 6 holidays per year @ 8 hrs of straight time pay for each full-time Firefighter	2,447	2,528	-	(81)
.03	1 Supervisor Firefighter II/ Driver Operator (4 part-time) per 24hr x 365 + 3% raise	101,958	98,988	105,754	2,970
	Sick and PTO: 1 Supervisor Firefighter II/ Driver Operator (4 part-time) - 2- personal time off and four sick days per part-time employee 24hr x \$11.30 per hr x 6 days x 4 employees + 3% inc.	6,705	6,509	-	196
	<i>Total Regular Salaries & Wages</i>	310,395	316,738	309,228	(6,343)
121	Volunteer Pay:				
.01	Volunteer Chief's Reimbursement - Chief has declined	-	-	-	-
.02	Volunteer Assistant Chief's Reimbursement + 3% increase 6 volunteer firefighters (3 @ station 24 and 3 @ Station 25) 24 hours per day (Each 24 hours slot is \$124, \$31 per six hour shift) = \$124 *6 = \$744 per day X 365 days per year which equals \$236,560 - budgeting for average of 5 volunteers instead of 6 which equals \$226,300 (FY 2015) + 3% increase	23,020	22,250	19,776	770
.03	2 Vol. F/F Home Shift Drivers for night time coverage, (7 pm - 7 am) (1 per station) = \$31 X 2 = \$62 per day x 365 days + 3% incr	233,089	226,300	263,129	6,789
	Base Pay for Vols., Stipends, Responders, Special Details + 3%	23,309	22,630	-	679
	Holiday Pay for Volunteers @ 6 holidays per year x 5 volunteers at \$60 per 24 hour shift. (1.5 x normal rate)	22,660	22,000	-	660
	Emergency/Hurricane Volunteers = 3 per day@ \$124 per day for 3 days + 3% increase	1,800	-	-	1,800
		1,149	1,116	-	33
	<i>Total Volunteer Pay</i>	305,027	294,296	282,905	10,731

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2015-2016**

8/4/2015

BUDGET DETAILS - FIRE DEPARTMENT

Department: 1250 Key Largo Volunteer Fire Department
Exp Transaction Code 522 (except as indicated below)

Acct #	Computation / Explanation	FY 15-16 Preliminary Budget	FY 14-15 Adopted Budget As Amended	FY14-15 Projected Actuals	Budget Increase / (Decrease)
140	Overtime wages				
	Fill in for vacation, PTO & sick leave - back filled with full-time paid FF based on projected plus 3% increase	26,290	18,243	25,081	8,047
	Scheduled/Built-in overtime for 3 full-time paid firefighter (built into 120.02 - 4 hrs each per 28 day pay cycle @ 13 cycles/year)	-	-	-	-
	Emergency/Hurricane Overtime Pay (3 days @ 1 full-time paid FF)	1,953	1,896	-	57
	Special detail, incident overtime (8hrs per month for 12 months)	2,604	2,528	-	76
	<i>Total Overtime Pay</i>	30,847	22,667	25,081	8,180
210	Employer Payroll Taxes @ 7.65% of Pay	49,440	48,478	47,217	962
220	Retirement Plan - 401(k)	1,500	5,000	1,500	(3,500)
	Retirement Plan - FL State Retirement for 3 full-time @ 19% salary or equivalent	32,895	-	-	32,895
	Retirement Plan - FL State Retirement for 4 part-time @ 19% salary or equivalent	20,646	-	-	20,646
	<i>Total Retirement</i>	55,041	5,000	1,500	50,041
230	Life & Health Insurance				
	Medical/Dental/Vision/Life Insurance for (4) Full Time Employees (\$500 per month each) - full amount budgeted, but not used by all employees - There will be a 15% increase in rates this year per our agent.	24,000	24,000	20,573	-
240	Worker's Compensation - 5% increase per Michelle Martin/V.P. PGIT	33,805	32,548	32,548	1,257
250	Unemployment Tax	7,500	7,500	-	-
312	Professional Services:				
	Firefighter Annual Physicals (\$400*50 F/F's includes TB test & Drug Testing)	20,000	20,000	-	-
	Background Checks, drug testing (inc. 4 random test/mo. @ \$48 each)	2,000	2,000	-	-
	<i>Total Professional Services</i>	22,000	22,000	-	-

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8/4/2015

BUDGET DETAILS - FIRE DEPARTMENT

Department: 1250 Key Largo Volunteer Fire Department
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Acct #	Computation / Explanation	FY 15-16 Preliminary Budget	FY 14-15 Adopted Budget As Amended	FY14-15 Projected Actuals	Budget Increase / (Decrease)
320	Accounting Fees	10,300	9,500	9,512	800
400	Travel & Per Diem - (Greater FL Fire School, etc.)	8,000	10,000	3,410	(2,000)
410	Phones, Television & Internet (Station Phones, Cell Phones, Air Cards)	14,000	14,000	12,572	-
411	Advertising - increased meeting advertising and 4 x per year advertising for vols. Etc.	600	100	646	500
412	Postage & Freight	500	500	184	-
430	Utilities				
.01	Electric	33,025	33,025	31,833	-
.02	Water	13,000	13,000	9,755	-
.03	Fire Hydrant Maintenance (167 Hydrants @ \$ 50 per hydrant)	8,350	7,500	6,200	850
.04	Propane Gas	1,000	1,000	569	-
	<i>Total Utilities</i>	55,375	54,525	48,357	850
440	Rent & Leases:				
	Station 24 Copier/Scanner/Fax Lease: lease expires December of 2015	5,000	5,000	4,209	-
	Station 24 Rent - based on current \$1 per month land lease	-	12	12	(12)
	Annual Lease Payment - DEP Station 25 Property	300	300	300	-
	Red Alert Incident Reporting Program support and maintenance	700	700	627	-
	Software - Fire Manager Scheduling and Time & Attendance Software annual license fee - based on estimate from Aladtec	2,089	2,500	2,019	(411)
	<i>Total Rent & Leases</i>	8,089	8,512	7,167	(423)
450	Risk Management - 5% increased from PRIA				
	Package Policy (Property, General & Mgmt. Liability, Portable Equip, Umbrella & Auto)	57,116	54,396	54,396	2,720
	Statutory AD&D	1,189	1,132	1,132	57
	Accident and Sickness	4,811	4,582	4,298	229
	Storage Tank Liability	1,643	1,565	1,538	78
	<i>Total Risk Management</i>	64,759	61,675	61,364	3,084

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FY 2015-2016**

8/4/2015

BUDGET DETAILS - FIRE DEPARTMENT

Department: 1250 Key Largo Volunteer Fire Department
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Acct #	Computation / Explanation	FY 15-16 Preliminary Budget	FY 14-15 Adopted Budget As Amended	FY14-15 Projected Actuals	Budget Increase / (Decrease)
460	Repair & Maintenance: Equipment - proj. misc. repair	8,200	-	18,360	8,200
	Air Packs	6,500	6,500	4,500	-
	Tools & Equipment	3,500	3,500	3,500	-
	Ground Ladders inspection	2,400	2,400	inc above	-
	Hurst tools inspection and maintenance	5,100	5,100	inc above	-
	Cascade System Compressor inspection & maintenance	3,000	3,000	inc above	-
	Radio maintenance contract - <i>New item</i>	4,300	4,300	4,248	-
	<i>Total R&M Equipment</i>	33,000	24,800	30,608	8,200
461	Repair & Maintenance: Buildings & Grounds - based on projections	13,000	6,700	21,346	6,300
	Generator Preventive Maintenance Program	4,400	2,000	inc above	2,400
	Diesel fuel tank inspections both stations	1,600	2,400	inc above	(800)
	Plymovent Maintenance Plan - Station 24 & 25	2,625	-	-	2,625
	Elevator Maintenance Plan	3,500	3,500	3,208	-
	<i>Total R&M: Buildings</i>	25,125	14,600	24,554	10,525
462	Repair & Maintenance: Vehicles based on projections (\$22,000 in FY 2015 was for E-25 repairwork)	32,000	45,075	46,881	(13,075)
	Aerial Truck Inspecting and Testing	1,100	1,100	inc above	-
	Safety Marking Decal (Chevron) for rear of trucks	-	2,500	inc above	(2,500)
	<i>Total R&M Vehicles</i>	33,100	48,675	46,881	(15,575)
470	Printing and Binding	100	100	-	-
490	General Departmental: General Office & Administrative Costs				
.04	Key Largo Wastewater District Assessments	1,732	1,732	1,674	-
.05	Other including Recruitment & Retention	2,400	2,400	264	-
.06	Computer / IT Services (labor for new computers and to convert to new operating system (current system's Windows XP is no longer supported); miscellaneous support throughout year)	3,000	3,000	2,503	-
	<i>Total General Departmental</i>	7,132	7,132	4,441	-

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2015-2016**

8/4/2015

BUDGET DETAILS - FIRE DEPARTMENT

Department: 1250 Key Largo Volunteer Fire Department
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Acct #	Computation / Explanation	FY 15-16 Preliminary Budget	FY 14-15 Adopted Budget As Amended	FY14-15 Projected Actuals	Budget Increase / (Decrease)
491	Training - Instructor Fees, Education, Student Text and Fire Prevention				
	In-house training courses (Outside/In-house instructors/vendors) - Pump				
.01	Ops, Officer Classes, Incident Command, EVOC, etc.	6,500	3,500	1,800	3,000
.02	WET Team Training	800	800	90	-
.03	Fire Prevention (KLVFD Only)	3,000	3,900	3,579	(900)
.04	Seminar Fees & Education & Text Books - (Greater FL Fire School & Text Books)	4,000	3,000	10,209	1,000
.05	KAPLAN online education (25 firefighters) - increase based on \$75 per student and 60 students. Will use KAPLAN system as primary training tracking to meet State requirements.	4,500	1,500	1,470	3,000
	<i>Total Training</i>	18,800	12,700	17,148	6,100
510	Office Supplies	2,660	2,362	3,751	298
520	Operating Supplies				
.01	Fire Ground Safety (highway vests, cones, etc.)	1,500	1,750	480	(250)
.02	Daily Operating/Maintenance Supplies - based on projections & hurricane season & misc. items for vehicles & station including cookware & utensils,	16,000	7,500	9,219	8,500
.03	Medical Supplies & Equipment - increase based on projections	6,000	2,600	3,923	3,400
.05	Station Cleaning/Housekeeping Supplies	3,750	3,750	3,516	-
.06	Firefighting Gear (13 sets of Bunker Gear; including helmets gloves, hoods, boots)	28,741	27,935	28,741	806
.07	Clothing, Apparel - Pants, extrication gloves, tee shirts, etc.	7,500	5,250	3,540	2,250
.08	Firefighting Foam or suppression agent	7,000	5,750	4,648	1,250
	<i>Total Operating Supplies</i>	70,491	54,535	54,067	15,956
521	Fuel: Gasoline	500	500	196	-
522	Fuel: Diesel	26,500	26,500	24,807	-
540	Dues, Subscriptions and Publications (webhosting hub & backup)	1,500	1,500	1,500	-
630	Capital Outlay: Infrastructure Improvements - Fire Hydrants				
	\$150,000 from Monroe County ILA	150,000	150,000	150,000	-
	<i>Total Capital Outlay: Infrastructure Improvements - Fire Hydrants</i>	150,000	150,000	150,000	-

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2015-2016**

8/4/2015

BUDGET DETAILS - FIRE DEPARTMENT

Department: 1250 Key Largo Volunteer Fire Department
Exp Transaction Code 522 (except as indicated below)

Acct #	Computation / Explanation	FY 15-16 Preliminary Budget	FY 14-15 Adopted Budget As Amended	FY14-15 Projected Actuals	Budget Increase / (Decrease)
640	Capital Outlay: Equipment				
	Training Mannequin (replace damaged one that is leaking ball bearings and missing leg & arm)	-	1,750	1,750	(1,750)
	Portable Generator Lights (2 each at \$1,500 each to replace broken)	-	3,000	3,000	(3,000)
	Mattresses - replace mattresses at St-24 & St-25	-	2,000	2,392	(2,000)
	Capital Outlay: Computer Hardware & Software - replace three 8-year old workstation computers (Officer's at 24 & 25, Station Manager and a laptop for Bat. Chief)	-	4,500	3,899	(4,500)
	10 each @100' section of 5" hose @ \$550 per section	5,500	-	-	5,500
	One each - Thermal Imaging Camera (replace TIC with broken screen - estimate \$3,500 to refurbish unit)	6,000	-	-	6,000
	One set - Rescue Jack / Paratek vehicle stabilization device for MVA's	7,750	-	-	7,750
	Two each - ToughBook Computer with mounting hardware (one each for Engine 24 & Engine 25)	5,000	-	-	5,000
	Gym equipment (bare essentials)	5,000	-	-	5,000
	Piston intake valves - replace damaged valves on L-25 one engine @ \$1,700 each	3,400	-	-	3,400
	<i>Total Capital Outlay: Equipment</i>	32,650	11,250	11,041	21,400
642	Capital Outlay: Small Tools & Equipment				
	Various Hose, Tools, Equipment >\$1,000 but < \$ 5,000 per each item and a useful life of 1 year or more	-	5,000	4,807	(5,000)
	Misc. 1.3/4" & 3" hose sections	2,000	-	-	2,000
	Four each - Portable radio head-set for pump panel operator @ \$460	1,840	-	-	1,840
	Fire hose tester for service testing hose @ Station 24 & Station 25	4,000	-	-	4,000
	Station furniture -3 recliners @ \$675 each @ Station 25	2,025	-	-	2,025
	Cutter Edge Ventilation Saw @ \$1,500 each	1,500	-	-	1,500
	Two each - Hose bed covers for Engine 24 & Engine 25	1,300	-	-	1,300
	8 each Halligan hand tools @ \$250 per tool	2,000	-	-	2,000
	<i>Total Capital Outlay: Small Tools & Equipment</i>	14,665	5,000	4,807	9,665

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2015-2016**

8/4/2015

BUDGET DETAILS - FIRE DEPARTMENT

Department: 1250 Key Largo Volunteer Fire Department
Exp Transaction Code 522 (except as indicated below)

Acct #	Computation / Explanation	FY 15-16 Preliminary Budget	FY 14-15 Adopted Budget As Amended	FY14-15 Projected Actuals	Budget Increase / (Decrease)
643	Capital Outlay: Building				
	Replace carpet in bedroom, TV room and Officer's office with tile - (approximately 1600 sq ft)	-	7,500	6,375	(7,500)
	Replace appliances (dishwasher at Station 25 & Dryer for Station 24)	1,100	2,000	2,000	(900)
	Retro fit diesel exhaust system w/ new Magnetic Grabber Plymovent system at Station 25 (postpone until FY16)	-	9,808	8,977	(9,808)
	Station 25 Bathroom Repair/Remodel	-	10,000	12,800	(10,000)
	Garage Door Replacement	-	3,800	3,800	(3,800)
	Replace non-functioning diesel exhaust system w/ new Plymovent system at Station 24	-	38,058	36,269	(38,058)
	Paint interior - kitchen, dayroom & stairwell at Station 25	-	-	-	-
	<i>Total Capital Outlay: Building</i>	1,100	71,166	70,221	(70,066)
805	Upper Keys Honor Guard				
.01	Uniform for 1 member	919	919	40	-
.02	Flags/Poles/Pendants	300	-	850	300
.03	Training for 5 members @ \$300 per member	1,000	1,500	-	(500)
.04	Travel for 5 members @ \$200 per person, per night, 2 trips per year	2,200	2,000	2,622	200
	<i>Total Upper Keys Honor Guard</i>	4,419	4,419	3,512	-

Department Total

<i>Total Operating Expenses</i>	1,223,005.00	1,129,862.00	1,073,729.00	93,143.00
<i>Total Capital Outlay</i>	198,415.00	237,416.00	236,069.00	(39,001.00)
<i>Total Budget</i>	1,421,420.00	1,367,278.00	1,309,798.00	54,142.00

Notes from the Chief:

Staffing at Station 24 is one full-time paid employee/officer for 24 hours a day plus three volunteer firefighters per 24 hours day with a home shift driver for 12 hours at night.

Staffing at Station 25 is identical to Station 24 with the exception that the full-time paid officer is replaced with a part-time paid officer.

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2015-2016**

8/4/2015

BUDGET DETAILS - AMBULANCE CORP

Department: 1300 Key Largo Volunteer Ambulance Corp
Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 15-16 Preliminary Budget	FY 14-15 Adopted Budget As Amended	FY14-15 Projected Actuals	Budget Increase / (Decrease)
120	Regular Salaries & Wages:				
.01	Administrative (1 Position) 3% increase @FY15/16	47,689	46,300	67,300	1,389
.02	Paramedic Payroll 3% increase @FY15/16	281,016	272,831	9,071	8,185
	Less: EMS Income Applied to Offset Reimbursement	(248,668)	(248,668)	-	-
	Total Paramedic Payroll Reimbursement	32,348	24,163	9,071	8,185
	Total Regular Salaries & Wages	80,037	70,463	76,371	9,574
121	Volunteer Pay: Volunteer Reimbursement 3% increase @FY15/16	148,608	144,280	109,329	4,328
140	Overtime Wages 3% increase @FY15/16	4,231	4,108	-	123
210	Employer Payroll Taxes @ 7.65% of Full Time Wages and Volunteer Pay - 3%	36,838	35,451	32,961	1,387
220	Retirement Contributions (Administrative 1 position & members) - no longer necessary for administrative position	2,500	10,500	2,040	(8,000)
230	Life & Health Insurance - Administrative (1 position) - no longer necessary for administrative position	-	10,500	5,530	(10,500)
240	Worker's Compensation (All Members including Administrative position) - premium estimate for FY15/16 not available yet, this amount will change	24,127	26,830	22,705	(2,703)
250	Unemployment Tax (State/Federal)	220	220	220	-
312.02	Professional Services: Medical Director	18,000	18,000	18,000	-
320	Accounting and Financial Services - 5% increase	15,330	14,600	13,001	730
400	Travel & Per Diem - Training, Seminars, Meetings - EMS Expo 2 members	7,500	7,800	3,500	(300)
410	Station Phone Services: (4 phone & 2 fax lines), DSL/Internet, Wireless Air Cards for laptops in trucks	8,500	8,000	8,369	500
411	Advertising	200	200	-	-
412	Postage & Freight	500	500	300	-

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2015-2016**

8/4/2015

BUDGET DETAILS - AMBULANCE CORP

Department: 1300 Key Largo Volunteer Ambulance Corp
Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 15-16 Preliminary Budget	FY 14-15 Adopted Budget As Amended	FY14-15 Projected Actuals	Budget Increase / (Decrease)
430	Utilities				
.05	Electric & Propane	13,500	12,500	11,759	1,000
.06	Water	4,250	4,250	4,002	-
	<i>Total Utilities</i>	17,750	16,750	13,240	1,000
440	Rental Equipment - O2 rental bottles, copier rental	5,500	5,500	4,624	-
450	Insurance & Risk Management				
	Fire/Wind/Flood	26,215	23,327	23,626	2,888
	Auto & Umbrella	9,474	8,345	8,336	1,129
	Disability Insurance (All Members) - premium estimate for FY15/16 not available yet, this amount will change	6,000	3,809	3,809	2,191
	<i>Total Insurance & Risk Management</i>	41,689	35,481	35,771	6,208
460	Repair & Maintenance: Equipment	27,000	23,500	32,601	3,500
461	Repair & Maintenance: Buildings	12,000	12,000	14,958	-
462	Repair & Maintenance: Vehicles (includes oil & lube)	23,000	17,000	33,411	6,000
470	Printing and Binding	250	250	-	-
490	General Departmental: Miscellaneous Expenses				
.08	Computer R&M (includes \$1,000 for backup)	2,500	2,500	250	-
.10	Employee Assistance Program (program through AETNA approx. \$2 per month per member)	1,100	1,100	1,100	-
.11	Licenses & Permits	-	1,750	1,750	(1,750)

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2015-2016**

8/4/2015

BUDGET DETAILS - AMBULANCE CORP

Department: 1300 Key Largo Volunteer Ambulance Corp
Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 15-16 Preliminary Budget	FY 14-15 Adopted Budget As Amended	FY14-15 Projected Actuals	Budget Increase / (Decrease)
490	General Departmental: Miscellaneous Expenses (continued)				
.12	Membership & Retention	2,500	2,500	500	-
.13	Employee Drug Testing thru Keys Consortium (includes 4 random/month)	1,750	1,750	750	-
.14	Key Largo Wastewater District Assessment	1,675	1,675	1,468	-
	<i>Total General Departmental</i>	9,525	11,275	5,818	(1,750)
491	Training - Instructor Fees, Education				
.07	ACLS/PALS (taught in alternating years)	1,500	1,500	1,250	-
.08	ClinCon or EMS Expo - 4 personnel	810	810	810	-
.10	Misc. Training/Books	700	700	700	-
.13	Zoll Summit - 2 personnel	-	50	-	(50)
.14	Crystal Reports - PCR training	1,250	250	-	1,000
.15	12 - Lead ECG Class	2,250	-	-	2,250
	<i>Total Training</i>	6,510	3,310	2,760	3,200
510	Office Supplies	3,800	3,600	3,533	200
520	Operating Supplies				
.09	Station Supplies: Ambulance & Building	7,100	7,100	3,702	-
.10	Medical Supplies-Bandages/First Aid/Drip Sets	43,000	43,000	53,157	-
.11	Uniforms, Clothing and Apparel, Membership Supplies	4,250	4,000	4,100	250
	<i>Total Operating Supplies</i>	54,350	54,100	64,306	250
522	Fuel: Diesel	19,000	18,000	16,384	1,000

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2015-2016**

8/4/2015

BUDGET DETAILS - AMBULANCE CORP

Department: 1300 Key Largo Volunteer Ambulance Corp
Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 15-16 Preliminary Budget	FY 14-15 Adopted Budget As Amended	FY14-15 Projected Actuals	Budget Increase / (Decrease)
524	Medicine & Drugs : Supplies: Medicine & Controlled Substances	18,500	18,500	14,361	-
540	Dues, Subscriptions and Publications	250	250	395	-
643	Capital Outlay: Buildings				
	Plymovement Magnetic Grabber Diesel Exhaust Removal System	28,000	3,433	-	24,567
	Classroom Air Conditioner	5,500	-	-	5,500
	Classroom Blinds	1,600	-	-	1,600
	<i>Total Capital Outlay: Buildings</i>	35,100	3,433	-	31,667
640	Capital Outlay: Equipment				
	Station Telephone System	-	8,000	7,299	(8,000)
	Emergency Power Generators for Station - Install new for crew quarters and replace the 20+ year old main building generator	-	30,000	27,050	(30,000)
	Radios (2) & Minitor V Pagers (2)	8,940	-	-	8,940
	Treadmill for Gym	2,200	-	-	2,200
	Computer for Logistics Officer with Software	1,100	-	-	1,100
	SSCOR suction unit	1,050	-	-	1,050
	"Mule" (golf cart designed for first responder use during large events - bridge run, seafood feast, July 4th, etc.)	14,500	-	-	14,500
	<i>Total Capital Outlay: Equipment</i>	27,790	38,000	34,349	(10,210)
641	Capital Outlay: Vehicles (\$150,000 from Monroe County ILA)	150,000	150,000	146,344	-

KEY LARGO FIRE RESCUE AND EMS DISTRICT

8/4/2015

FY 2015-2016

BUDGET DETAILS - AMBULANCE CORP

Department: 1300 Key Largo Volunteer Ambulance Corp
 Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 15-16 Preliminary Budget	FY 14-15 Adopted Budget As Amended	FY14-15 Projected Actuals	Budget Increase / (Decrease)
642	Capital Outlay: Small Tools & Equipment Various tools and equipment >\$1,000 but < \$ 5,000 per each item and a useful life of 1 year or more	-	5,000	2,750	(5,000)

Department Total \$ **798,605** \$ **767,401** \$ **717,931** \$ **31,204**

Total Operating Budget	585,715	570,968	534,488	14,747
Total Capital Budget	<u>212,890</u>	<u>196,433</u>	<u>183,443</u>	<u>16,457</u>
Total	798,605	767,401	717,931	31,204

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2015-2016
BUDGET DETAILS - DISTRICT**

8/4/2015

Year	Beginning Balance	Contributions	Purchases & Other Distributions	Ending Balance	Vehicle to be Replaced
09/30/14	\$ 507,624	\$ 183,511	\$ (229,584)	\$ 461,551	Balance due on Tanker and Ladder Trucks
09/30/15	461,551	150,000	(150,000)	461,551	1 new ambulance
09/30/16	461,551	275,000	(150,000)	586,551	1 new ambulance
09/30/17	586,551	275,000	-	861,551	
09/30/18	861,551	275,000	(1,050,000)	86,551	engine 24, engine 25
09/30/19	86,551	300,000	(375,000)	11,551	ambulance (new in 2008), Cascade
09/30/20	11,551	125,000	-	136,551	
09/30/21	136,551	125,000	-	261,551	
09/30/22	261,551	125,000	(150,000)	236,551	ambulance (new in 2011)
09/30/23	236,551	125,000	-	361,551	
09/30/24	361,551	125,000	(255,000)	231,551	Dive van

Equipment/Vehicle Type	Dept	Make	Unit #	Year New	Service Life	Replace Year	Years to Replacement	Estimated Replacement Cost
Technical Rescue Pumper	Fire Rescue	Ferrara	SQUAD-24	2013	20	2033	17	401,080
Tanker/Pumper	Fire Rescue	Ferrara	TANKER-24	2014	20	2034	18	297,156
Ladder / Pumper	Fire Rescue	Ferrara	LADDER-24	2014	25	2039	23	611,451
Class A Engine	Fire Rescue	Pierce	ENGINE-25	2001	17	2018	2	525,000
Class A Engine	Fire Rescue	Pierce	ENGINE-24	2001	17	2018	2	525,000
Cascade Air Fill & Lighting Truck	Fire Rescue	Ford-Pierce	AIR-24	2002	17	2019	3	225,000
Dive Rescue Van	Fire Rescue	EVI - International Durastar	WATER RESCUE-25	2009	15	2024	8	255,000
Type III Ambulance	EMS			2002	11	2013	-3	150,000
Type III Ambulance	EMS			2003	11	2014	-2	150,000
Type III Ambulance	EMS			2008	11	2019	3	150,000
Type III Ambulance	EMS	2009 Ford Chassis		2011	11	2022	6	150,000