



KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

Business Meeting October 14, 2014 Agenda

1. Call to Order
2. Announcements
 - A. Arturo (Jr.) Aulet hired by MCFR
3. Public Comment
4. Approval of Minutes
5. Treasurer's Report
6. Committee Reports
7. Legal Report
8. Membership Review
9. Old Business
 - A. Finalization of 2015 Budget
 - B. Other Old Business
10. New Business
 - A. Testing for New Volunteers
 - B. Elections
 - C. Other New Business
11. Membership Discussion
12. Adjournment



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Key Largo Volunteer Ambulance Corps, Inc. Business Meeting September 9, 2014

Board members in attendance were Brenda Beckmann, Ken Edge, Ronnie Fell, and Jackie Silverman. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 6:30pm by President Fell.
2. Announcements
 - Birthdays for the month of September are Jim Lewanski, Eric Fundora and Brenda Beckmann.
 - KLVAC will participate in the annual safety event held at K-Mart on October 4
 - There will be a 9-11 ceremony at the Murray Nelson Government Center on September 9
 - Kelly Gargan has been hired by Baptist Hospital
 - Robert Barnes has been hired by the City of Miami
 - Thanks to Cece for purchasing three new beds for the crew quarters
 - Megan Franks is enrolled in the Fire I Academy
3. Public Comment

There was no public comment.
4. Approval of Minutes

Ken Edge moved to approve the July 8, 2014 minutes seconded by Brenda Beckmann. Motion unanimously approved.
5. Treasurer's Report

Brenda Beckmann reported a balance of \$295,532.54. Ken Edge moved to approve the treasurer's report seconded by Jackie Silverman. Motion passed unanimously.
6. Committee Reports

Brenda Beckmann requested that all personnel get their flu shot which is provided free of charge. She will have the vaccine shortly.

Nominations were made for the following:

Ken Edge nominated Scott Robinson for President
Marc Cuesta nominated himself for board member
Donald Bock nominated Tess Marra for board member
Dawn DeBrule will be the outside board member

KLVAC Business Meeting
September 9, 2014

Ken Edge moved to accept the nominations seconded by Jackie Silverman. Motion passed unanimously.

7. Legal Report

No report.

8. Membership Review

No report.

9. Old Business

A. District Update

Scott Robinson reported there are two more district budget meetings before the budget is finalized.

B. Other Old Business

None

10. New Business

A. New Members

Ronnie reported there are three new members, Devon DelValle, Nicholas Lopez and Raynier Charafardin.

B. Consideration of Policy Change for Volunteer Reimbursement

President Fell reported that new members are required to complete a written and practical test before they are hired. Because of the testing, Scott Robinson proposed that the reimbursement policy be changed so new hires are able to petition the board for reimbursement one month after being hired instead of the current six month waiting period. This will be for reimbursement only and does not reflect membership requirements. Ken Edge moved to approve changing the reimbursement policy to allow new hires to petition for reimbursement after one month of being hired seconded by Brenda Beckmann. Motion passed unanimously.

11. Membership Discussion

A. Steve Pino/3 Month Reimbursement Consideration

Brenda Beckmann moved to accept Steve Pino's request for reimbursement seconded by Ken Edge. Motion approved unanimously.

12. Adjournment

Ken Edge moved to adjourn seconded by Brenda Beckmann. Motion passed unanimously. Meeting adjourned at 6:50pm

Pamela Johnson
Recording Secretary

**Key Largo Volunteer Ambulance Corp Inc.
Treasurer's Report
September 2014**

	Billing Account	Corp Account	Building Account	CPR Account	Cunningham Scholarship	Certificates of Deposit	Total
Beginning Balance	\$13,642.22	\$36,022.25	\$11,515.23	\$2,224.04	\$0.00	\$232,128.80	\$295,532.54
Revenues							
Interest	0.61	1.57	0.91				3.09
Medical Fees	25,410.61						25,410.61
Medical Transcripts		9.00					9.00
KL Fire Rescue & EMS Reimb		10,933.43					10,933.43
Donations		0.00					0.00
Rent Income							0.00
Educational Income				15.00			15.00
Uncollected Income/Adjustmts	5,616.50						5,616.50
CD Interest							
Total Revenues	\$31,027.72	\$10,944.00	\$0.91	\$15.00	\$0.00	\$0.00	\$41,987.63
Expenditures							
Postage							0.00
Tolls		4.00					4.00
Medical Billing Refunds	305.04						305.04
Payroll Expenses	22,631.86	10,476.38					33,108.24
Repairs		69.88					69.88
Professional Fees	2,508.12						2,508.12
Background Checks		0.00					0.00
Licenses and Permits-CPR Carc	130.00						130.00
Bank Service Charges	35.00	25.00			0.00		60.00
Supplies		24.99					24.99
Dues & Subscriptions		0.00					0.00
Total Expenditures	\$25,610.02	\$10,600.25	\$0.00	\$0.00	\$0.00	\$0.00	\$36,210.27
Ending Balance	\$19,059.92	\$36,366.00	\$11,516.14	\$2,239.04	\$0.00	\$232,128.80	\$301,309.90
TRANSFERS	814.23	(814.23)	0.00				
Balance before Adjustment	19,874.15	35,551.77	11,516.14	2,239.04	0.00	232,128.80	301,309.90
Adjustment to arrive at Actual	-7,780.92	1,170.12	0.00	0.00	0.00	0.00	-6,610.80
ACTUAL BALANCE @ MO END	\$12,093.23	\$36,721.89	\$11,516.14	\$2,239.04	\$0.00	\$232,128.80	\$294,699.10

Closing Balance

Transaction Date	9/1
Transaction Date	9/30
Company Code	Key Largo Volunteer Ambulance Corps

AR Previous Balance: \$175,049.01

	Qty	Amounts
Advanced Life Support Emergent	46	\$31,803.28
Basic Life Support Emergent	21	\$13,249.25
Charges	67	\$45,052.53

Transaction Type Summary - Charges - Payments and Write Offs

BAD DEBT ADJ REVERSAL	\$5.40
Bad Debt Non Collection	(\$1,261.61)
BAD DEBT PAYMENT REVERSAL	\$713.57
CIB ADJUSTMENT	(\$5.40)
DEBIT	\$32.49
INVOICE	\$18,126.35
Invoice Prior Periods	\$26,926.18
Negotiated Discount	(\$269.44)
PAYMENT	(\$22,371.11)
WRITE OFF INS	(\$4,761.79)
Write Off Patient	(\$123.63)
Write Off to Collections	(\$8,584.93)
Accounts Receivable Change	\$8,426.08

Total Balance Forward:	\$183,475.09
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Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
 September 26, 2014

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
American Funds						
09/26/2014	American Funds	ONL...	Liability Check	DAVE CRU...	Corp Account- 406	-35.04
Total American Funds						-35.04
Form 941						
09/26/2014	Form 941	EFT...	Liability Check	59-168253...	Billing Account-706	-3,238.81
Total Form 941						-3,238.81
Barnes, Robert						
09/26/2014	Barnes, Robert	DIR...	Paycheck		Billing Account-706	-263.65
Total Barnes, Robert						-263.65
Bock, Donald						
09/26/2014	Bock, Donald	DIR...	Paycheck		Billing Account-706	-608.89
Total Bock, Donald						-608.89
Cruciger, David A						
09/26/2014	Cruciger, David A	DIR...	Paycheck		Billing Account-706	-188.55
Total Cruciger, David A						-188.55
Cuesta, Marc-Anthony						
09/26/2014	Cuesta, Marc-An...	DIR...	Paycheck		Billing Account-706	-1,144.90
Total Cuesta, Marc-Anthony						-1,144.90
Faktor, James W						
09/26/2014	Faktor, James W	9984	Paycheck		Billing Account-706	-279.16
Total Faktor, James W						-279.16
Fell, Ronald J						
09/26/2014	Fell, Ronald J	DIR...	Paycheck		Billing Account-706	-1,114.45
Total Fell, Ronald J						-1,114.45
Fernandez, Daniel L						
09/26/2014	Fernandez, Dani...	DIR...	Paycheck		Billing Account-706	-857.65
Total Fernandez, Daniel L						-857.65
Linares, Edwin A						
09/26/2014	Linares, Edwin A	DIR...	Paycheck		Billing Account-706	-360.66
Total Linares, Edwin A						-360.66
Marin, Pedro L						
09/26/2014	Marin, Pedro L	DIR...	Paycheck		Billing Account-706	-543.27
Total Marin, Pedro L						-543.27
Smith {transfer}, Cecilia						
09/26/2014	Smith {transfer}, ...	DIR...	Paycheck		Billing Account-706	-1,626.62
Total Smith {transfer}, Cecilia						-1,626.62
Sommers, Charles L						
09/26/2014	Sommers, Charl...	DIR...	Paycheck		Billing Account-706	-530.28
Total Sommers, Charles L						-530.28
Teems, Curtis D						
09/26/2014	Teems, Curtis D	DIR...	Paycheck		Billing Account-706	-541.63
Total Teems, Curtis D						-541.63
TOTAL						-11,333.56

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
September 12, 2014

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
American Funds						
09/12/2014	American Funds	ONL...	Liability Check	DAVE CRU...	Corp Account- 406	-35.04
Total American Funds						-35.04
Form 941						
09/12/2014	Form 941	EFT...	Liability Check	59-168253...	Billing Account-706	-3,125.62
Total Form 941						-3,125.62
Barnes, Robert						
09/12/2014	Barnes, Robert	DIR...	Paycheck		Billing Account-706	-639.13
Total Barnes, Robert						-639.13
Bock, Donald						
09/12/2014	Bock, Donald	DIR...	Paycheck		Billing Account-706	-623.31
Total Bock, Donald						-623.31
Cruciger, David A						
09/12/2014	Cruciger, David A	DIR...	Paycheck		Billing Account-706	-188.55
Total Cruciger, David A						-188.55
Cuesta, Marc-Anthony						
09/12/2014	Cuesta, Marc-An...	DIR...	Paycheck		Billing Account-706	-1,272.45
Total Cuesta, Marc-Anthony						-1,272.45
Faktor, James W						
09/12/2014	Faktor, James W	9982	Paycheck		Billing Account-706	-275.92
Total Faktor, James W						-275.92
Fell, Ronald J						
09/12/2014	Fell, Ronald J	DIR...	Paycheck		Billing Account-706	-1,034.08
Total Fell, Ronald J						-1,034.08
Fernandez, Daniel L						
09/12/2014	Fernandez, Dani...	DIR...	Paycheck		Billing Account-706	-555.96
Total Fernandez, Daniel L						-555.96
Linares, Edwin A						
09/12/2014	Linares, Edwin A	DIR...	Paycheck		Billing Account-706	-392.02
Total Linares, Edwin A						-392.02
Marin, Pedro L						
09/12/2014	Marin, Pedro L	DIR...	Paycheck		Billing Account-706	-584.30
Total Marin, Pedro L						-584.30
Smith {transfer}, Cecilia						
09/12/2014	Smith {transfer}, ...	DIR...	Paycheck		Billing Account-706	-1,455.50
Total Smith {transfer}, Cecilia						-1,455.50
Sommers, Charles L						
09/12/2014	Sommers, Charl...	DIR...	Paycheck		Billing Account-706	-579.71
Total Sommers, Charles L						-579.71
Teems, Curtis D						
09/12/2014	Teems, Curtis D	DIR...	Paycheck		Billing Account-706	-508.88
Total Teems, Curtis D						-508.88
TOTAL						-11,270.47

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
October 10, 2014

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
American Funds						
10/10/2014	American Funds	ONL...	Liability Check	DAVE CRU...	Corp Account- 406	-91.10
Total American Funds						-91.10
Form 941						
10/10/2014	Form 941	EFT...	Liability Check	59-168253...	Billing Account-706	-2,938.29
Total Form 941						-2,938.29
Bock, Donald						
10/10/2014	Bock, Donald	DIR...	Paycheck		Billing Account-706	-608.88
Total Bock, Donald						-608.88
Cruciger, David A						
10/10/2014	Cruciger, David A	DIR...	Paycheck		Billing Account-706	-525.21
Total Cruciger, David A						-525.21
Cuesta, Marc-Anthony						
10/10/2014	Cuesta, Marc-An...	DIR...	Paycheck		Billing Account-706	-1,161.38
Total Cuesta, Marc-Anthony						-1,161.38
Faktor, James W						
10/10/2014	Faktor, James W	9986	Paycheck		Billing Account-706	-545.34
Total Faktor, James W						-545.34
Fell, Ronald J						
10/10/2014	Fell, Ronald J	DIR...	Paycheck		Billing Account-706	-750.10
Total Fell, Ronald J						-750.10
Fernandez, Daniel L						
10/10/2014	Fernandez, Dani...	DIR...	Paycheck		Billing Account-706	-696.50
Total Fernandez, Daniel L						-696.50
Marin, Pedro L						
10/10/2014	Marin, Pedro L	DIR...	Paycheck		Billing Account-706	-888.30
Total Marin, Pedro L						-888.30
Smith {transfer}, Cecilia						
10/10/2014	Smith {transfer}, ...	DIR...	Paycheck		Billing Account-706	-1,438.00
Total Smith {transfer}, Cecilia						-1,438.00
Sommers, Charles L						
10/10/2014	Sommers, Charl...	DIR...	Paycheck		Billing Account-706	-394.98
Total Sommers, Charles L						-394.98
Teems, Curtis D						
10/10/2014	Teems, Curtis D	DIR...	Paycheck		Billing Account-706	-882.14
Total Teems, Curtis D						-882.14
TOTAL						-10,920.22