



# KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Jennifer Miller; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Marilyn Beyer

## DISTRICT MEETING AUGUST 25, 2014 – DRAFT

### 1. AGENDA

#### 1.A. Call to Order

Chairman Thomas called the meeting to order at 6:43p.m.

#### 1.B. Roll Call

Vicky Fay called the roll. The following Commissioners were present: Tony Allen, Marilyn Beyer, George Mirabella and Bob Thomas. Commissioner Miller was absent. There was a quorum.

Also present were: Don Bock, Vicky Fay, Ronnie Fell, Jennifer Johnson, Scott Robinson and Theron Simmons. The meeting was held at Station #24.

### 2. APPROVAL OF AGENDA & MINUTES

#### 2.A. Approval of July 14, 2014 Agenda

#### 2.B. Approval of Minutes of August 25, 2014 Meeting Minutes

##### 2.B.1. Approval of Minutes of August 25, 2014 Budget Workshop Meeting Minutes

##### 2.B.2. Approval of Minutes District Meeting Minutes

**MOTION:** Commissioner Allen made a motion to ***approve the August 25, 2014 District Meeting Agenda, the July 14, 2014 Budget Workshop Meeting Minutes and The July 14<sup>th</sup> and 28<sup>th</sup> District Meeting Minutes.*** Commissioner Mirabella seconded the motion, and the Board unanimously passed the motion.

### 3. CHAIRMAN'S REPORT

There were no new items reported to the Board by Chairman Thomas.

### 4. SECRETARY'S REPORT

The Secretary did not present any items to the Board.

### 5. PUBLIC COMMENT

No speakers from the General Public addressed the Board.

### 6. OLD BUSINESS

#### 6.A. Discussion: Fire Hydrants

Commissioner Thomas reported the parts for the Phase 1 hydrants are expected within the week. Only 16 of the 17 Phase 2 hydrants have permits. The Rowell's Marina hydrant will come under Phase III as requested by FKAA. Theron Simmons reported the hydrant could be installed under Phase II if a change order was generated for the installation of the Rowell's Marina hydrant.



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### 7. NEW BUSINESS

#### 7.A. Motion/Approval: Workman's Compensation Proposal

Jennifer Johnson reported this policy covers the District, the Fire Department and the Corporation. The reason the policy was increased was a result of the increase in payroll.

**MOTION:** Commissioner Allen made a motion **to approve the Workman's Compensation Proposal in the amount of \$50,431 Which is the Estimated Discounted Premium.** This was seconded by Commissioner Beyer. The Board unanimously passed the motion.

#### 7.B. Motion/Approval: Proposed Legislation Changing the Method to Elect Commissioners

The method for changing how to elect commissioners was discussed.

**MOTION:** Commissioner Mirabella made a **motion to table changing the method for electing KLFR&EMS District Commissioners,** which was seconded by Commissioner Allen. The vote was a tie as follows: Allen (Yes), Beyer (No), Mirabella (Yes) and Thomas (No).

#### 7.C. Discussion: Timing of Elections

The timing of elections was discussed. Commissioner Thomas asked the question "Should the Commissioners be elected in the primary?" Commissioner Allen indicated the race is non-partisan, and is one-way better than another way. Kay Cullen, speaking from the floor, indicated "if it is not broken, then don't fix it." The Clerk noted that if the timing of the election was changed only approximately one-third of the District's voters would have been able to vote in the August race.

#### 7.D. Motion/Approval: Motion/Approval: District & Islamorada Mutual Aid Agreement

Theron Simons presented the Mutual Aid Agreement with Islamorada. This Mutual Aid Agreement includes all three District entities: the District, the KLVFD and the KLVAC with the Village of Islamorada.

**MOTION:** Commissioner Allen made a motion **to approve the Mutual Aid Agreement between the District, the KLVFD and the KLVAC with the Village of Islamorada.** This motion was seconded by Commissioner Mirabella, and the Board unanimously passed the motion.

#### 7.E. Motion/Approval: Disposition of Ladder Truck

Brindlee Mountain Fire Apparatus confirmed the ladder truck should sell for between \$40,000–\$60,000. The District should only have to pay a percentage if Brindlee sells the vehicle. Chris Jones will reconfirm they will not make any money for just listing the vehicle.

**MOTION:** Commissioner Beyer made a motion **to approve the Brindlee Mountain Fire Apparatus, LLC offer to sell the Ladder Truck for \$40,000 to \$60,000 with a 60 day limit for listing the vehicle,** which was seconded by Commissioner Allen. The Board unanimously passed the motion.



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### 8. FINANCIAL REPORT

#### 8.A. District Financial Report 140630 & 140731

Jennifer Johnson reported the District has received \$78,143 of the Ad Valorem Tax revenue, and approximately \$77,530 from the tax sales.

In July the District has paid approximately \$10,000 in Property Appraiser Fees. This account is now is 102% of budget, and the Tax Collector Fees are at 96% of budget. The District expenses year to date are \$209,669.73, which is 71.1% of budget.

The Fire Department expenditures are at \$1,090,582.51, which is 75.2% of budget.

The Ambulance Corps expenditures are at \$392,080.20, which is 64% of budget.

Overall, the District expenditures are at \$1,692,332.44, which is 71.8% of budget.

### 9. LEGAL COUNSEL REPORT

Theron Simmons reported there were no additional items to be presented by Legal Counsel.

### 10. EMS DEPARTMENT REPORT

#### 10.A. KLVAC Monthly Status Report 140731

Ronnie Fell reported three new volunteers will begin at the Corps within the next week.

Brenda is working with FKCC to conduct EMT Classes. There is a problem conducting the classes because FKCC has seen a lack of interest for the program as the number of students has dropped from 20 to 6. The college needs a Program Director, and the college is placing more emphasis working on accreditation for the nursing program. The Ambulance Corps may need to consider conducting training. FKCC does provide scholarships through the program. Commissioner Thomas will discuss with FKCC Board Member, Bobby Stoky to identify what the District can do to help ensure EMT classes are conducted. The instructors would be willing to consider training. Miami Dade does teach the course. This is another good recruitment tool.

### 11. FIRE DEPARTMENT REPORT

#### 11.A. KLVFD Monthly Status Report 140731

#### 11.B. KLVFD Performance Report 140731

Scott Robinson presented the Fire Department Recruitment and Retention Report to the Commissioners. Eric Fundora was hired by Monroe County, and local, Sergio Garcia Jr will move into Eric's full-time position. The Department hired Marcus Goling from Islamorada to fill the part-time position at Station 25, and the Department is hiring another local from the list of candidates.

Commissioner Mirabella reported he needs one other person from the KLVFD for the fire department to implement the Explorer Program.

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### 12. COMMISSIONER ITEMS

#### 12.A. District Action Plan 140825

The District has not pursued any further inspections for the other building at Station with the County because it is not renting the building.

### 13. NEXT MEETING

The 1<sup>st</sup> Public Hearing and a District Meeting will be held on September 8, 2014.

### 14. ADJOURN

Commissioner Allen made a Motion to Adjourn at 7:35 p.m., which was seconded by Commissioner Mirabella. The motion passed unanimously.

#### Next Scheduled Meetings:

September 8, 2014 1<sup>st</sup> Public Hearing

September 22, 2014 Final Public Hearing

October 13 and October 27, 2014

November 10 and November 17, 2014

December 8 and December 15, 2014

#### DOCUMENTS

- AI 2.B.1. Budget Workshop Meeting Minutes 140714
- AI 2.B.2. District Meeting Minutes 140714
- AI 2.B.3. District Meeting Minutes 140728
- AI 6.A. Master Fire Hydrant List 140825
- AI 7.A. Workman's Compensation Proposal FY 2014-2015
- AI 7.C. Mutual Aid Agreement with Islamorada
- AI 8.A. District Financial Report 140630 & 140731
- AI 10.A. KLVAC Monthly Status Report 140731
- AI 11.A. KLVFD Monthly Status Report 140731
- AI 11.B. KLVFD Performance Report 140731
- AI 12.A. KLFR&EMS District Action Plan 140825