



# KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

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## Key Largo Volunteer Ambulance Corps Business Meeting June 10, 2014 Agenda

1. Call to Order
2. Announcements
  - A. New Part Time Medic-Charles Sommers
  - B. New QA Officer-Ronnie Fell
  - C. New Training Officer-Marc Cuesta
  - D. Yard Sale Results (\$847)
3. Public Comment
4. Approval of Minutes
5. Treasurer's Report
6. Committee Reports
7. Legal Report
8. Membership Review
9. Old Business
  - A. District Update
  - B. Other Old Business
10. New Business
  - A. FY 2015 Draft Budget Review
  - B. Other New Business
11. Membership Discussion
12. Adjournment

Key Largo Volunteer Ambulance Corps, Inc.  
Business Meeting  
June 10, 2014

Board members in attendance were Brenda Beckmann, Ken Edge, Eric Fundora, Jackie Harder, Edwin Linares and Jackie Silverman. Chief Donald Bock and Jack Bridges, KLVAC attorney were also in attendance. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 6:35pm by Vice-President Harder.
2. Announcements
  - Birthday for the month of June: Michael Summers.
  - Notices for Clincon have been received
  - Chief Bock is sending out a survey reference recruitment and retention for the Strategic Planning report
  - Charles Sommers is now a part time medic
  - Robert Barnes is a candidate for hire by the City of Miami
  - QA officer is now Ronnie Fell; Training Officer is now Marc Cuesta
  - Thank you to Tess Marra, Brenda Beckmann and Cecelia Smith for their hard work running the yard sale. They netted \$847.
  - Thank you also to the committee who put on Franky Jones' retirement party/awards banquet.
3. Public Comment
  - There was no public comment.
4. Approval of Minutes
  - Eric Fundora moved to approve the May 13, 2014 minutes seconded by Ken Edge amending them to reflect that Jackie Silverman seconded the May 13 minutes; not Jackie Harder who was absent. Motion unanimously approved.
5. Treasurer's Report
  - Brenda Beckmann reported a balance of \$285,895.45. Ken Edge moved to approve the treasurer's report seconded by Jackie Silverman. Motion passed unanimously.
6. Committee Reports
  - Brenda Beckmann requested that anyone calling for a CPR class should be referred to either herself or Tess Marra.
7. Legal Report
  - Jack Bridges had nothing to report.

KLVAC Business Meeting  
June 10, 2014

8. Membership Review

Chief Bock reported that Kay Cullen is requesting a leave of absence for the months of July, August, and September.

9. Old Business

A. District Update

Chief Bock reported that the district's June 9 meeting was cancelled. The district will review the EMS budget on June 23.

B. Other Old Business

None

10. New Business

A. 2015 Draft Budget

Chief Bock reported the following:

- Betsy ElKoury received a 4.5% raise
- Accounting and Financial-accountant requesting more money
- Travel and Training-money has been budgeted for people to attend the EMS Expo and to attend Zoll training
- Insurance fees have risen
- Should be getting a new ambulance next year. Price of that is not reflected in KLVAC budget.
- After discussion Brenda Beckmann moved to add \$23,000 to the budget for a generator for the crew quarters seconded by Edwin Linares. Motion passed unanimously.

Vice-President Harder noted that Chief Bock had a budget increase of only \$6824 including capital and operating costs.

Ken Edge moved to approve the budget with the addition of the \$23,000 for the generator seconded by Eric Fundora. Motion passed unanimously.

B. Other New Business

None

11. Membership Discussion

Michael Blondin requested that Chief Bock research the cost of funding a generator for the entire building. The meeting was recessed while Chief Bock retrieved generator estimates received 3 years ago. Chief Bock returned and reported that those estimates were between \$28,000 and \$30,000. Brenda Beckmann moved to amend the budget to budget \$30,000 for the replacement of the old generator and installation of a new generator to include the crew quarters and to repeal the previous amount of \$23,000 for a generator. Ken Edge seconded. Motion passed unanimously.

KLVAC Business Meeting  
June 10, 2014

12. Adjournment

Eric Fundora moved to adjourn seconded by Edwin Linares. Motion passed  
unanimously. Meeting adjourned at 6:45pm

Pamela Johnson  
Recording Secretary

**Key Largo Volunteer Ambulance Corp Inc.**  
**Treasurer's Report**  
**June 2014**

	Billing Account	Corp Account	Building Account	CPR Account	Cunningham Scholarship	Certificates of Deposit	Total
<b>Beginning Balance</b>	\$13,131.42	\$27,182.51	\$11,512.33	\$2,319.56	\$0.00	\$231,749.63	\$285,895.45
<b>Revenues</b>							
Interest	0.59	1.23	0.91			379.17	381.90
Medical Fees	33,211.47						33,211.47
Medical Transcripts		8.00					8.00
KL Fire Rescue & EMS Reimb	822.88	19,728.49					20,551.37
Donations		250.00					250.00
Rent Income							0.00
Educational Income						75.00	75.00
Uncollected Income/Adjustmts	10,719.16						10,719.16
CD Interest							
<b>Total Revenues</b>	<b>\$44,754.10</b>	<b>\$19,987.72</b>	<b>\$0.91</b>	<b>\$75.00</b>	<b>\$0.00</b>	<b>\$379.17</b>	<b>\$65,196.90</b>
<b>Expenditures</b>							
Postage							0.00
Awards, Banquet, Plaques, Etc.		148.26	563.59				563.59
Medical Billing Refunds		23,155.65	10,068.02				148.26
Payroll Expenses			450.00				33,223.67
Miscellaneous (Jones Retirement)		1,672.12					450.00
Professional Fees							1,672.12
Background Checks			0.00				0.00
Licenses and Permits							0.00
Bank Service Charges	35.00	25.00					60.00
Supplies		295.78				265.52	60.00
Dues & Subscriptions							561.30
<b>Total Expenditures</b>	<b>\$25,011.03</b>	<b>\$11,402.39</b>	<b>\$0.00</b>	<b>\$265.52</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$36,678.94</b>
<b>Ending Balance</b>	<b>\$32,874.49</b>	<b>\$35,767.84</b>	<b>\$11,513.24</b>	<b>\$2,129.04</b>	<b>\$0.00</b>	<b>\$232,128.80</b>	<b>\$314,413.41</b>
<b>TRANSFERS</b>							
Balance before Adjustment	2,867.59	(2,867.59)	0.00		0.00		0.00
Adjustment to arrive at Actual	35,742.08	32,900.25	11,513.24	2,129.04	0.00	232,128.80	314,413.41
ACTUAL BALANCE @ MO END	-12,847.82	2,333.38	0.00	0.00	0.00	0.00	-10,514.44
	\$22,894.26	\$35,233.63	\$11,513.24	\$2,129.04	\$0.00	\$232,128.80	\$303,898.97

# Key Largo Deposit Summary

June 1, 2014 thru June 30, 2014

	ACV1	ACV2	JefBar	Total	Medicaid	Bad Debt
Payments	\$1,671.28	\$960.76	\$31,855.95	\$34,487.99	\$603.75	
Adjustments	\$27.71	\$0.00	\$9,208.55	\$9,236.26		\$2,822.14
Charges	\$0.00	\$0.00	\$56,509.68	\$56,509.68		
AR Balance Forward				\$128,575.29		

**Key Largo Volunteer Ambulance Corp., Inc.**  
**Payroll Transactions by Payee**  
 June 20, 2014

Date	Name	Num	Type	Memo	Account	Amount
<b>American Funds</b>						
06/20/2014	American Funds	online	Liability Check	D. Cruciger	Corp Account- 406	-97.04
Total American Funds						-97.04
<b>Form 941</b>						
06/20/2014	Form 941	EFT...	Liability Check	59-168253...	Billing Account-706	-3,056.83
Total Form 941						-3,056.83
<b>Barnes, Robert</b>						
06/20/2014	Barnes, Robert	DIR...	Paycheck		Billing Account-706	-286.63
Total Barnes, Robert						-286.63
<b>Bock, Donald</b>						
06/20/2014	Bock, Donald	DIR...	Paycheck		Billing Account-706	-623.32
Total Bock, Donald						-623.32
<b>Cruciger, David A</b>						
06/20/2014	Cruciger, David A	DIR...	Paycheck		Billing Account-706	-453.06
Total Cruciger, David A						-453.06
<b>Cuesta, Marc-Anthony</b>						
06/20/2014	Cuesta, Marc-An...	DIR...	Paycheck		Billing Account-706	-1,161.38
Total Cuesta, Marc-Anthony						-1,161.38
<b>Faktor, James W</b>						
06/20/2014	Faktor, James W	9969	Paycheck		Billing Account-706	-272.67
Total Faktor, James W						-272.67
<b>Fell, Ronald J</b>						
06/20/2014	Fell, Ronald J	DIR...	Paycheck		Billing Account-706	-1,018.00
Total Fell, Ronald J						-1,018.00
<b>Fernandez, Daniel L</b>						
06/20/2014	Fernandez, Dani...	DIR...	Paycheck		Billing Account-706	-806.97
Total Fernandez, Daniel L						-806.97
<b>Linares, Edwin A</b>						
06/20/2014	Linares, Edwin A	DIR...	Paycheck		Billing Account-706	-449.51
Total Linares, Edwin A						-449.51
<b>Marin, Pedro L</b>						
06/20/2014	Marin, Pedro L	DIR...	Paycheck		Billing Account-706	-337.60
Total Marin, Pedro L						-337.60
<b>Smith {transfer}, Cecilia</b>						
06/20/2014	Smith {transfer}, ...	DIR...	Paycheck		Billing Account-706	-1,455.50
Total Smith {transfer}, Cecilia						-1,455.50
<b>Sommers, Charles L</b>						
06/20/2014	Sommers, Charl...	9970	Paycheck		Billing Account-706	-509.32
Total Sommers, Charles L						-509.32
<b>Teems, Curtis D</b>						
06/20/2014	Teems, Curtis D	DIR...	Paycheck		Billing Account-706	-577.99
Total Teems, Curtis D						-577.99
<b>TOTAL</b>						<b>-11,105.82</b>

6:57 PM

07/02/14

**Key Largo Volunteer Ambulance Corp., Inc.**  
**Payroll Transactions by Payee**  
 July 3, 2014

Date	Name	Num	Type	Memo	Account	Amount
<b>American Funds</b>						
07/03/2014	American Funds	online	Liability Check	D. Cruciger	Billing Account-706	-37.96
Total American Funds						-37.96
<b>Form 941</b>						
07/03/2014	Form 941	EFT...	Liability Check	59-168253...	Billing Account-706	-3,138.51
Total Form 941						-3,138.51
<b>Barnes, Robert</b>						
07/03/2014	Barnes, Robert	DIR...	Paycheck		Billing Account-706	-205.73
Total Barnes, Robert						-205.73
<b>Bock, Donald</b>						
07/03/2014	Bock, Donald	DIR...	Paycheck		Billing Account-706	-608.89
Total Bock, Donald						-608.89
<b>Cruciger, David A</b>						
07/03/2014	Cruciger, David A	DIR...	Paycheck		Billing Account-706	-212.59
Total Cruciger, David A						-212.59
<b>Cuesta, Marc-Anthony</b>						
07/03/2014	Cuesta, Marc-An...	DIR...	Paycheck		Billing Account-706	-1,161.37
Total Cuesta, Marc-Anthony						-1,161.37
<b>Faktor, James W</b>						
07/03/2014	Faktor, James W	9972	Paycheck		Billing Account-706	-592.27
Total Faktor, James W						-592.27
<b>Fell, Ronald J</b>						
07/03/2014	Fell, Ronald J	DIR...	Paycheck		Billing Account-706	-1,017.99
Total Fell, Ronald J						-1,017.99
<b>Fernandez, Daniel L</b>						
07/03/2014	Fernandez, Dani...	DIR...	Paycheck		Billing Account-706	-826.57
Total Fernandez, Daniel L						-826.57
<b>Marin, Pedro L</b>						
07/03/2014	Marin, Pedro L	DIR...	Paycheck		Billing Account-706	-623.26
Total Marin, Pedro L						-623.26
<b>Smith {transfer}, Cecilia</b>						
07/03/2014	Smith {transfer}, ...	DIR...	Paycheck		Billing Account-706	-1,644.15
Total Smith {transfer}, Cecilia						-1,644.15
<b>Sommers, Charles L</b>						
07/03/2014	Sommers, Charl...	DIR...	Paycheck		Billing Account-706	-843.59
Total Sommers, Charles L						-843.59
<b>Teems, Curtis D</b>						
07/03/2014	Teems, Curtis D	DIR...	Paycheck		Billing Account-706	-539.01
Total Teems, Curtis D						-539.01
<b>TOTAL</b>						<b>-11,451.89</b>