

ACTION #...	ASSIGNED TO	ITEM	TARGET DATE	STATUS	COMMENTS
SP: Property	District Board	Resolve land ownership issues with old Fire Department & Resolve investing taxpayer money on land not owned by the District (These items were combined) as the end result will be the same for each item.	2/28/2014	Ongoing	The District Board is reviewing the Old Departments proposed lease. There are seven (7) 2013 fire hydrants currently in process. Five (5) have received FDOT approval. There are two (2) fire hydrants still need permits. When all permits have been obtained then FCAA will obtain a utility permit (good for one year). See Master Fire Hydrant List for the location of the hydrants.
SP: Property	Griffeths	Create a Fire Hydrant Program - PHASE 1... (2013 Hydrants)	7/1/2014	Ongoing	Battalion Chief Griffeth identified the locations for the next 15 hydrants. FCAA indicated the locations are feasible for the next 15 hydrants. Sub-Division Locations: Largo Sound (2), Taylor Creek (1), Riviera Village (1), Ocean Isles (1), Key Largo Village (1), Lake Surprise (1) and Pirate's Cove (8).
SP: Property	Griffeths	Create a Fire Hydrant Program - PHASE 2... (2014 Hydrants)	7/1/2014	Ongoing	
SP: Property	Griffeths	Create a Fire Hydrant Program - PHASE 3... (2014 Hydrants)	7/1/2014	Ongoing	
SP: Property	Griffeths	Create a Fire Hydrant Program - PHASE 4... (2014 Hydrants)	7/1/2014	Ongoing	
SP: Property	District Board	9 LOCATIONS on... FCAA 5 Year Master Plan	7/1/2014	Ongoing	Commissioner Thomas conducted preliminary discussions with FCAA, and 9 hydrants are being placed on the FCAA Five (5) Year Master Plan. For the locations, see the Master Fire Hydrant List (Bermuda Shores and Cross-Key Waterways Sub-division).
SP: Property	Mirabella	Create Fire Training Grounds	7/1/2014	Ongoing	The District Board will need to identify if this is a project they would like to pursue. The Drawings & the Proposal were submitted to the District Board at the March 10, 2014 District Meeting. Commissioner Mirabella reported nothing may proceed until the legal issues with the Old Fire Department are resolved.
SP: Property	Thomas	Station 24: Second story addition	7/1/2014	Ongoing	Rosasco, Thomas & Simmons met with the County Administrator on 5/27/14. A three-year ILA was proposed as follows: FY 13-14 \$150 for Equipment & \$100 for Hydrants (Approved BOCC FY2013-2014 Budget); FY 14-15 \$150 each for Equipment & Hydrants; FY 15-16 \$150 for Equipment & \$200 for Hydrants.
SP: Money/Funding	Thomas	304 Discretionary Sales Tax (Work with Monroe County)	7/1/2014	Ongoing	For the FY 2013-2014 (Sales Tax & Impact Fee Funding from the County), the attorneys for the County and District are working together to create one ILA to include both the funding for the apparatus and fire hydrants. BOTH FINANCE & LEGAL RECOMMEND: Pursuing a long-term inter-local Agreement regarding the Impact Fees (An Agreement such as this would provide the District with the ability bond money, if allowed by statute.) The following options are available: 1) Raise the Millage Rate; 2) Review the founding legislation to determine if government financing (ability to bond) is an option; 3) Review the founding legislation to determine if Special Assessments is an option; and 4) Create a Long-term inter-local Agreement with the County for 304 Discretionary Sales Taxes.
SP: Money/Funding	Thomas	Impact Fees (Work with Monroe County)	7/1/2014	Ongoing	
SP: Money	District Board	Legislature funding abilities	7/1/2014	Ongoing	See above.
SP: Money	Johnson	Create plan to identify building restoration, replacement fund & paving	7/1/2014	Ongoing	Jennifer is working with the departments to capture information and pricing for analysis. Special Fee Assessments were approved in 2012 for False Alarms and Illegal Open Burning. To date, no fee assessments have been issued. This item needs to be discussed for clarity. 1) Does the Ambulance Corps or Fire Department want to implement more special fees for services? Special Assessment is discussed in the Legislative Funding Abilities Section.
SP: Money	Simmons	Create reserve fund categories	2/28/2014	Ongoing	
#2012-001(False	Simmons	Research possibilities of special fees/assessments	7/1/2014	Ongoing	Special Assessment is discussed in the Legislative Funding Abilities Section.
SP: Staffing/Retention	Bock	Obtain and retain local volunteers for adequate staffing	7/1/2014	Ongoing	02/12 & 02/14 Reporter & Keynote advertisements for FFI & FFI. Testing on February 22, 2014. 2/22: 20 Applicants tested.
SP: Staffing/Retention	Bock	Track new staffing programs implemented in December, 2013	12/31/2014	Ongoing	Department management is reviewing and monitoring staff scheduling.

SP: Funding	Fay	Pursue additional grant funding	3/31/2014	Ongoing	2/6/13 KLVFD Grant Submitted, Clerk reviewed grant requirements for DOH 2014 Grant (Corps) Due 2/28/14 & NVFC Training Grant (Fire Dept.) and provided information to the dept. 12/24/13 & 2/7/14. March review and prepare report for dept. for AFG Fire Prevention & Safety Grant.
SP: Outreach	Fay	Update Website User Friendliness	3/31/2014	Ongoing	The Home, Commissioners, Schedule, News-Press, Volunteer pages have been reviewed and updated. All sections have been updated through 12/31/13. The website was reviewed in April, and numerous pages were slightly modified.
SP: Outreach	Fay	Create a Communications Plan Proposal for the District Board to consider Press Releases, Facebook & Twitter	3/31/2014	Ongoing	Releases, Social Media (Facebook & Twitter) - 01/14: January Letter to the Editor; 02/06: Smoke Detector PR for Radio Stations; 03/00 Advertising (Newspaper/Radio) Press Releases; 04/00 Tanker Sale.05/00 Department participation in Memorial Day Ceremony; 5/12/14 Board Facebook Account Approved and is being established.
SP: Outreach	Fay	Include in Communication Plan: Schedule Press Releases	3/31/2014	Closed	This item was combined into the Communications Plan Action Item.
	Fay	Include in Communication Plan: Explore use of Social Media, Twitter & Facebook	3/31/2014	Closed	This item was combined into the Communications Plan Action Item.
130211	Board	AI 6.E. FASD recommends developing a Social Media Policy (Need Board Direction)	2013		The Clerk and Legal need Board direction if they would like the District to pursue establishing this policy.
131000	Fundora	Research ISO Computer Program	9/30/2014		This is the ISO program that shows the ratings for homes.
Marnie Walterson Email 5/12/14	Thomas/Griffeth	PERMIT TERMINATION: The permits for the 7 hydrants FDOT approved expires in October 2014	10/1/2014		Each of the seven hydrants have a different permit expiration date in October 2014.

This color: To request District Board to combine these items as they are so closely related.

This color relates to Fire Hydrants.

This color: District Board direction is requested.

This color identifies Financial Items