

ASSIGNED TO	ITEM	TARGET DATE	STATUS	COMMENTS
District Board	Resolve land ownership issues with old Fire Department	2/28/2014	Ongoing	District Board is working w/ Legal w/ Old Dept. 2/24: District Board proposed a lease to submit to the Old Dept. RECOMMEND: Combining this item with the next item as they are related.
District Board	Resolve investing taxpayer money on land not owned by the District	2/28/2014	Ongoing	District Board is working w/ Legal w/ Old Dept. 2/24: District Board proposed a lease to submit to the Old Dept. RECOMMEND: Combining this item with the item above as they are related.
Griffiths	Create a Fire Hydrant Program	7/1/2014	Ongoing	Status is being provided at monthly meetings. This is a 3 phase project: Phase 1: 1st Set of Hydrant packages are at DOT pending permits. There is a problem with one hydrant; Phase 2: Locations are being identified for 2nd set of hydrants; and Phase 3: Comm. Thomas has begun conversations with FKAAs regarding Key Largo critical areas.
District Board	Create Fire Training Grounds	7/1/2014	Ongoing	This item may need to be discussed for clarity.
Mirabella	Station 24: Second story addition	7/1/2014	Ongoing	Agenda Item 140310
Thomas	304 Discretionary Sales Tax (Work with Monroe County)	7/1/2014	Ongoing	Preliminary discussions were held (Rosasco/Gastesi). Additional discussions will be held in March/April (Rosasco/Gastesi/Thomas) FINANCE & LEGAL RECOMMEND: A long-term (3-5 yrs) Inter-local Agreement for the 304 Discretionary Sales Tax be created between the District & County.
Thomas	Impact Fees (Work with Monroe County)	7/1/2014	Ongoing	Thomas will engage the County in further discussions in March or April. Payment is pending from the County, and ILA may be required.
District Board	Legislature funding abilities	7/1/2014	Ongoing	In discussions with Legal and Finance, the following options are available: 1) Raise the Millage Rate; 2) Review the founding legislation to determine if government financing (ability to bond) is an option; 3) Review the founding legislation to determine if Special Assessments is an option; and 4) Create a Long-term Inter-local Agreement with the County for 304 Discretionary Sales Taxes. BOTH FINANCE & LEGAL RECOMMEND: Pursuing a long-term Inter-local Agreement regarding the Discretionary Sales Tax Fund (An Agreement such as this would provide the District with the ability bond money, if allowed by statute.)
Zimmer	Create plan to identify building restoration, replacement fund & paving	7/1/2014	Ongoing	Jennifer is working with the departments to capture information and pricing for analysis
Simmons	Create reserve fund categories	7/1/2014	Completed	THIS ITEM IS CLOSED: Current contingency funds are the "Unassigned Fund Balance" & "Vehicle Replacement". Per Legal & Finance no additional contingency funds are required.
Simmons	Research possibilities of special fees/assessments	2/28/2014	Ongoing	Special Fee Assessments were approved in 2012 for False Alarms and Illegal Open Burning. To date, no fee assessments have been issued. This item needs to be discussed for clarity. 1) Does the Ambulance Corps or Fire Department want to implement more special fees for services? Special Assessment is discussed in the Legislative Funding Abilities Section.
Bock	Obtain and retain local volunteers for adequate staffing	7/1/2014	Ongoing	02/12 & 02/14 Reporter & Keynote advertisements for FFI & FFII. Testing on February 22, 2014. 2/22: 20 Applicants tested.
Bock	Track new staffing programs implemented in December 2013	7/1/2014	Ongoing	Dept. management is reviewing staff scheduling.
Fay	Pursue additional grant funding	12/31/2014	Ongoing	12/16/13 KLVFD Grant Submitted, Clerk reviewed grant requirements for DOH 2014 Grant (Corps) Due 2/28/14 & NVFC Training Grant (Fire Dept.) and provided information to the dept. 12/24/13 & 2/7/14 due 5/1/14.
Fay	Update Website User Friendliness	3/31/2014	Ongoing	Home, Commissioners, Schedule, News-Press. Volunteer pages have been reviewed and updated. All sections have been updated through 12/31/13.
Fay	Create a Communications Plan	3/31/2014	Ongoing	The Plan is in development and will address Press Releases, Social Media (Facebook & Twitter) - 01/14: January Letter to the Editor; 02/06: Smoke Detector PR for Radio Stations
Fay	Include in Communication Plan: Schedule Press Releases	3/31/2014	Closed	This item was combined into the Communications Plan Action Item.
Fay	Include in Communication Plan: Explore use of Social Media, Twitter &	3/31/2014	Closed	This item was combined into the Communications Plan Action Item.
Board/Legal	AI 6.E. FASD recommends developing a Social Media Policy (Need Board Direction)			
Eric Fundora	11 Research ISO Computer Program			
Mirabella	7.F. Host Community Event	3/8/2014		