

Key Largo Volunteer Fire Department
Business Meeting
January 14, 201
MINUTES

Board members in attendance were Ken Edge, Dave Gow, Jackie Harder, Scott Robinson and Mark Wheaton. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 7:01pm by Vice President Scott Robinson.
2. Announcements
The fire department participated in a Chili Cook Off in Cutler Bay and took first place. Over 600 gifts were collected for the Christmas toy drive. With the help of Wesley House, gifts were distributed at Station 24 to those in need.
3. Public Comment
There was none.
4. Approval of Minutes
Jackie Harder moved to approve the November 12, 2013 minutes seconded by Ken Edge. Motion passed unanimously.
5. Treasurer's Report
Ken Edge reported the following: As of December 31: Payroll Reimbursement Account, \$21,127.55; District Account, \$1504.78, Corporate Account, \$2893.38 for a total of \$25,525.71. Jackie Harder moved approval seconded by Dave Gow. Motion passed unanimously.
6. Committee Reports
There were none.
7. Legal Report
A. In the absence of the corporation's attorney, Scott Robinson stated that the three year contract beginning in November, 2013 has been signed by the District.
8. Old Business
A. District Update
Two possibilities were discussed for obtaining the property owned by the old corporation. One would be to enter into a lease where we would be responsible for the liability insurance and maintenance of property OR purchasing the property based on the closing cost amount paid in 2006.

Scott also reported that three firefighters are going to attend FDIC.

B. Other Old Business
There was none.
9. New Business
A. New Patch
James Griffith reported that the new patch has been completed. Leonard Marone and Jonathon Paz modeled the new patch and new shirts.

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B. Ladder Truck Update

James Griffith reported that the tanker had arrived and has been in service for about five weeks. Commissioner Bob Thomas and James will travel to New Orleans for a final inspection of the ladder truck which should be in service on February 2, 2014. An open house will be held in February or March and information and pictures will be sent to the newspaper.

C. Recruitment Testing

Testing for new recruits will begin after President's Day in February.

D. Grant Update/Scott Robinson

Vicky Fay, James Griffith, Chief Bock and Scott Robinson met to discuss the grant funding being sought for the following: a driver operator class (80 Hours); a fire officer I series class(160 hours); FF I class (206 hours) and trying for a fire fighter safety and survival class (40 hours). All classes are state approved. The dollar amount is based on 20 people per class.

E. Other New Business

There was none.

10. Membership Discussion

Jackie Harder thanked personnel for their attendance at meetings and support of their organization.

11. Adjournment

There being no further business, Mark Wheaton moved to adjourn seconded by Jackie Harder. Motion passed unanimously.

Meeting adjourned at 7:12 pm

Pamela Johnson
Recording Secretary

**Key Largo Volunteer Fire Department
Treasurer's Report
December 2013**

	Payroll/Reimb	Corp Account	District Expenses	Total
Beginning Balance	\$5,331.59	\$1,646.38	\$1,554.78	\$8,532.75
<u>Revenues</u>				
Revenues & Reimbursements				\$69,638.18
Donations				1,247.00
Total Revenues				\$70,885.18
<u>Expenditures</u>				
Payroll Expenses				54,500.32
Professional Fees				50.00
Bank Service Charges				0.00
Office Supplies				0.00
Operating Supplies				\$54,550.32
Total Expenditures				
Ending Balance				\$24,867.61
TRANSFERS				0.00
Balance before Adjustment				24,867.61
Adjustment to arrive at Actual				658.10
ACTUAL BALANCE @ MO END	\$21,127.55	\$2,893.38	\$1,504.78	\$25,525.71