

**Key Largo Volunteer Fire Department**  
**Business Meeting**  
**November 12, 2013**  
**MINUTES**

Board members in attendance were Eric Fundora, Dave Gow, Jackie Harder and Scott Robinson. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 7:30pm by Vice President Scott Robinson.
2. Announcements  
Eric Fundora reported that the fire department responded to a fully involved structure in the Harborage and extinguished the fire.
3. Public Comment  
There was none.
4. Approval of Minutes  
Dave Gow moved to approve the October 8, 2013 minutes seconded by Eric Fundora. Motion passed unanimously.
5. Treasurer's Report  
In the absence of treasurer, Ken Edge, Chief Bock reported the following: As of October 30, Payroll Reimbursement Account, \$18,081.15; District Account, \$1604.78, Corporate Account, \$1303.81. Jackie Harder moved approval seconded by Dave Gow. Motion passed unanimously.
6. Committee Reports  
Eric Fundora, Dave Garrido and Scott Desquotte met to proceed with plans for the toy drive. Angee Quinones will pass out flyers and collection boxes.

Eric Fundora reported the fire department is interested in a PR person to assist in updating the website and keeping the community informed of fire department events. Eric will bring further information to the next meeting. Chief Bock suggested Jackie Harder may want to help with this.

7. Legal Report  
Jessica Reilly recommended adoption of the proposed fire department contract as well as authorizing the ambulance corps contract to be approved in substantially the same terms. Jackie Harder moved approval seconded by Eric Fundora. Motion passed unanimously.
8. Old Business
  - A. District Update  
George Mirabella reported that Bob Thomas is the new district board chairman; Tony Allen vice chair.

He also reported that Eric Netzer was going to set up a meeting with the old fire department to discuss the equipment, land, etc.

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B. Other Old Business

Eric Fundora reported the fire department and benevolent association held a boot drive to collect money for the cancer society. A check for \$617.53 was given to the Cancer Society; a check for \$600 was donated for the purchase of new shirts, and a \$112.97 check for return of candy to Kmart.

9. New Business

A. By Law Amendment/501C-3

Scott Robinson reported that to maintain 501c3 status, the bylaws must be amended to state that if the fire department corporation is dissolved, the money must be transferred to a 501c3 organization. Dave Gow moved approval; Jackie Harder seconded. Motion passed unanimously.

B. Contract Update

Discussed under legal report.

C. Other New Business

Chief Bock stated a boot drive may be held on the Friday or Saturday after Thanksgiving. Paul M suggested using some of the funds to assist St. Justin's school with purchasing some new equipment.

Scott Robinson stated that once the contract is signed, a donation letter needs to be sent out.

10. Membership Discussion

Chief Bock reported that Charles Sommers is being hired by Monroe County Fire Rescue.

James Griffith reported the new tanker should be delivered before Thanksgiving and the new ladder truck between Christmas and the New Year. An open house will be held after the trucks are delivered.

The new patch should be here next week.

The WET team was praised for doing an excellent job in recovering the diver who died on the Spiegel Grove.

Chief Bock met with Vicky Fay to discuss grants for the fire department.

Eric Fundora and Tess Marra will meet to discuss Christmas party plans.

11. Adjournment

There being no further business, Jackie Harder moved to adjourn seconded by Eric Fundora. Motion passed unanimously.

Meeting adjourned at 7:55 pm

Pamela Johnson  
Recording Secretary

**Key Largo Volunteer Fire Department  
Treasurer's Report  
December 2013**

	Payroll/Reimb	Corp Account	District Expenses	Total
<b>Beginning Balance</b>	\$5,331.59	\$1,646.38	\$1,554.78	\$8,532.75
<u>Revenues</u>				
Revenues & Reimbursements				\$69,638.18
Donations				1,247.00
<b>Total Revenues</b>				<b>\$70,885.18</b>
<u>Expenditures</u>				
Payroll Expenses				54,500.32
Professional Fees				50.00
Bank Service Charges				0.00
Office Supplies				0.00
Operating Supplies				\$54,550.32
<b>Total Expenditures</b>				
<b>Ending Balance</b>				<b>\$24,867.61</b>
TRANSFERS				0.00
Balance before Adjustment				24,867.61
Adjustment to arrive at Actual				658.10
<b>ACTUAL BALANCE @ MO END</b>	<b>\$21,127.55</b>	<b>\$2,893.38</b>	<b>\$1,504.78</b>	<b>\$25,525.71</b>