



KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

Key Largo Volunteer Ambulance Corps Business Meeting August 13, 2013 Agenda

1. Call to Order
2. Announcements
3. Approval of Minutes
4. Treasurer's Report
5. Committee Reports
6. Legal Report
7. Membership Review
8. Old Business
 - A. District Preliminary Budget Update
 - B. Power Lift Installation Update
 - C. Other Old Business
9. New Business
 - A. Upcoming Elections
 - B. Other New Business
10. Membership Discussion
11. Adjournment



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Key Largo Volunteer Ambulance Corps Business Meeting Minutes August 13, 2013

Board members in attendance were Brenda Beckmann, Russ Cullen, Ronnie Fell, Jackie Harder, Edwin Linares, Scott Robinson and Tess Marra. A quorum was present. Chief Donald Bock, ambulance corps' attorney Jack Bridges were also in attendance. Membership attendance is reflected in the monthly attendance roster.

1. Call to Order

Meeting was called to order at 6:30pm by President Ronnie Fell.

2. Announcements

August birthdays are Megan Franks, Franky Jones, Leo Bello, Scott Robinson, and Pam Johnson. A boot drive is being considered.

President Fell reported that a meeting will be held next month on a training day for mandatory discrimination/harassment training. A meeting will also be held at that time to discuss issues and concerns. All volunteers should attend. A mandatory HIPPA training meeting will also be held at a future date.

3. Approval of Minutes

Jackie Harder motioned to approve the July 9, 2013 minutes. Russ Cullen seconded. Motion carried unanimously.

4. Treasurer's Report

Tess Marra reported a balance of \$286,516. Motion was made by Jackie Harder to approve the treasurer's report seconded by Scott Robinson. Motion passed unanimously. Tess reported that proceeds from the donation letter request have reached \$16,527. Jackie Harder suggested a letter be sent to the media thanking donors.

5. Committee Reports

Brenda Beckmann reported that all AED batteries and electrodes have been replaced/updated.

6. Legal Report

Jack Bridges reported that as of July of this year the Sunshine Law has been updated and now allows for public comment. He noted that future agendas should include a place for public comment. Jackie Harder recommended setting time limits.

A nominating committee needs to be formed for the upcoming elections. The contract with the District is up in April; he will begin preliminary discussions with the District.

7. Membership Review

Nothing to report.

8. Old Business

A. District Budget Update

President Fell reported that to date, the budget remains unchanged by the District.

Key Largo Volunteer Ambulance Corp Inc.

Treasurer's Report

August 2013 - REVISED

	Billing Account	Corp Account	Building Account	CPR Account	Cunningham Scholarship	Certificates of Deposit	Total
Beginning Balance	\$38,890.71	\$8,812.59	\$2,503.94	\$1,852.77	\$3,064.97	\$231,391.65	\$286,516.63
<u>Revenues</u>							
Interest	1.53	0.83	0.85				3.21
Medical Fees	30,395.60						30,395.60
Medical Transcripts		34.00					34.00
KL Fire Rescue & EMS Reimb	16,178.06	11,237.22					27,415.28
Donations		15.00					15.00
Misc. Income - CPR card							0.00
Educational Income				75.00			75.00
Uncollected Income/Adjustmts	6,937.30						6,937.30
CD Interest							
Total Revenues	\$53,512.49	\$11,287.05	\$0.85	\$75.00	\$0.00	\$0.00	\$64,875.39
<u>Expenditures</u>							
Awards, Banquet, Plaques							0.00
Tradeshows		405.00					405.00
Medical Billing Refunds							0.00
Payroll Expenses	34,071.39	11,038.76					45,110.15
Flowers		78.48					78.48
Professional Fees	2,545.64						2,545.64
Background Checks		8.00					8.00
Travel		897.08					897.08
Bank Service Charges	35.00	25.00					60.00
Supplies		1,076.58					1,076.58
Dues & Subscriptions		5.00					5.00
Total Expenditures	\$36,652.03	\$13,533.90	\$0.00	\$0.00	\$0.00	\$0.00	\$ 50,185.93
Ending Balance	\$55,751.17	\$6,565.74	\$2,504.79	\$1,927.77	\$3,064.97	\$231,391.65	\$301,206.09
TRANSFERS	(18,206.07)	9,206.07	9,000.00				
Balance before Adjustment	37,545.10	15,771.81	11,504.79	1,927.77	3,064.97	231,391.65	301,206.09
Adjustment to arrive at Actual	-9,266.89	2,461.98	0.00	0.00	0.00	0.00	-6,804.91
ACTUAL BALANCE @ MO END	\$28,278.21	\$18,233.79	\$11,504.79	\$1,927.77	\$3,064.97	\$231,391.65	\$294,401.18

Key Largo Vol. Ambulance Corps				
Start date	8/1/2013			
End date	8/28/2013			
Date type	posting			
Payer ids	All payers			
View	summary			
Post Date	Check Num	Payer	Total	Medicaid
8/1/2013	10187	SELF PAY	\$916.80	
8/5/2013	3088	SELF PAY	\$19.86	
8/5/2013	1651	SELF PAY	\$463.46	
8/5/2013	127793	PREFERRED CARE PARTNERS	\$470.89	
8/8/2013	3459	SELF PAY	\$100.00	
8/8/2013	1002	SELF PAY	\$105.65	
8/8/2013	1245	SELF PAY	\$250.00	
8/8/2013	145983141	SELF PAY	\$637.45	
8/8/2013	1268	SELF PAY	\$261.86	
8/8/2013	20887869508	SELF PAY	\$40.00	
8/8/2013	3310419	BLUE CROSS BLUE SHIELD OF FLORIDA	\$119.40	
8/8/2013	W0007789788	TRICARE FOR LIFE	\$98.35	
8/8/2013	6280779	MVP HEALTH PLAN OF NY	\$617.41	
8/9/2013	3495	SELF PAY	\$20.00	
8/9/2013	307667279	BLUE CROSS BLUE SHIELD OF FLORIDA	\$486.94	
8/9/2013	25865660	DAN	\$100.00	
8/12/2013	5179	SELF PAY	\$1.00	
8/12/2013	9107	SELF PAY	\$113.92	
8/12/2013	2846	SELF PAY	\$50.00	
8/12/2013	Ccard	SELF PAY	\$20.00	
8/12/2013	891771303	FL MEDICARE PART B (J9 FIRST COAST)	\$2,109.69	
8/12/2013	55590647	FLORIDA MEDICAID	\$0.00	\$95.00
8/12/2013	445202	AVMED INC.	\$659.53	
8/12/2013	673702	NEIGHBORHOOD HEALTH PLAN (BOSTON MA)	\$613.09	
8/12/2013	1150773444	UNITED HEALTH CARE	\$474.43	
8/13/2013	Ccard	SELF PAY	\$267.86	
8/14/2013	891788354	FL MEDICARE PART B (J9 FIRST COAST)	\$457.90	
8/14/2013	891796920	FL MEDICARE PART B (J9 FIRST COAST)	\$838.71	
8/14/2013	3336379	BLUE CROSS BLUE SHIELD OF FLORIDA	\$119.40	
8/15/2013	307679997	BLUE CROSS BLUE SHIELD OF FLORIDA	\$553.94	
8/16/2013	22150	SELF PAY	\$50.00	
8/19/2013	891821343	FL MEDICARE PART B (J9 FIRST COAST)	\$1,257.88	
8/21/2013	2845740	MARSH AFFINITY GROUP	\$90.54	
8/23/2013	2009	SELF PAY	\$100.00	
8/23/2013	9286	SELF PAY	\$515.50	
8/23/2013	2004754481	PROGRESSIVE AUTO INS.	\$614.91	
8/26/2013	682493583	ALLSTATE	\$513.25	
		Sub Totals	\$14,129.62	\$95.00
		Total	\$14,224.62	

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
August 16, 2013

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Form 941						
8/16/2013	Form 941	EFT...	Liability Check	59-168253...	Billing Account-706	-2,930.03
Total Form 941						-2,930.03
Bock, Donald						
8/16/2013	Bock, Donald	DIR...	Paycheck		Billing Account-706	-590.28
Total Bock, Donald						-590.28
Child, Edward						
8/16/2013	Child, Edward	DIR...	Paycheck		Billing Account-706	-586.18
Total Child, Edward						-586.18
Cruciger, David A						
8/16/2013	Cruciger, David A	DIR...	Paycheck		Billing Account-706	-745.93
Total Cruciger, David A						-745.93
Cuesta, Marc-Anthony						
8/16/2013	Cuesta, Marc-An...	DIR...	Paycheck		Billing Account-706	-847.98
Total Cuesta, Marc-Anthony						-847.98
Faktor, James W						
8/16/2013	Faktor, James W	9839	Paycheck		Billing Account-706	-530.05
Total Faktor, James W						-530.05
Fernandez, Daniel L						
8/16/2013	Fernandez, Dani...	DIR...	Paycheck		Billing Account-706	-533.96
Total Fernandez, Daniel L						-533.96
Jones, Franky R.						
8/16/2013	Jones, Franky R.	9840	Paycheck		Billing Account-706	-1,496.72
Total Jones, Franky R.						-1,496.72
Lessard, Todd A						
8/16/2013	Lessard, Todd A	DIR...	Paycheck		Billing Account-706	-515.87
Total Lessard, Todd A						-515.87
Linares, Edwin A						
8/16/2013	Linares, Edwin A	9841	Paycheck		Billing Account-706	-492.21
Total Linares, Edwin A						-492.21
Smith {transfer}, Cecilia						
8/16/2013	Smith {transfer}, ...	DIR...	Paycheck		Billing Account-706	-1,382.29
Total Smith {transfer}, Cecilia						-1,382.29
Teems, Curtis D						
8/16/2013	Teems, Curtis D	DIR...	Paycheck		Billing Account-706	-520.62
Total Teems, Curtis D						-520.62
TOTAL						-11,172.12

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
August 30, 2013

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Form 941						
8/30/2013	Form 941	EFT...	Liability Check	59-168253...	Billing Account-706	-2,922.93
Total Form 941						-2,922.93
Bock, Donald						
8/30/2013	Bock, Donald	DIR...	Paycheck		Billing Account-706	-604.23
Total Bock, Donald						-604.23
Child, Edward						
8/30/2013	Child, Edward	DIR...	Paycheck		Billing Account-706	-891.87
Total Child, Edward						-891.87
Cruciger, David A						
8/30/2013	Cruciger, David A	DIR...	Paycheck		Billing Account-706	-499.47
Total Cruciger, David A						-499.47
Cuesta, Marc-Anthony						
8/30/2013	Cuesta, Marc-An...	DIR...	Paycheck		Billing Account-706	-826.78
Total Cuesta, Marc-Anthony						-826.78
Faktor, James W						
8/30/2013	Faktor, James W	9900	Paycheck		Billing Account-706	-271.03
Total Faktor, James W						-271.03
Fernandez, Daniel L						
8/30/2013	Fernandez, Dani...	DIR...	Paycheck		Billing Account-706	-660.44
Total Fernandez, Daniel L						-660.44
Jones, Franky R.						
8/30/2013	Jones, Franky R.	9901	Paycheck		Billing Account-706	-1,634.77
Total Jones, Franky R.						-1,634.77
Lessard, Todd A						
8/30/2013	Lessard, Todd A	DIR...	Paycheck		Billing Account-706	-760.98
Total Lessard, Todd A						-760.98
Linares, Edwin A						
8/30/2013	Linares, Edwin A	DIR...	Paycheck		Billing Account-706	-421.17
Total Linares, Edwin A						-421.17
Smith {transfer}, Cecilia						
8/30/2013	Smith {transfer}, ...	DIR...	Paycheck		Billing Account-706	-1,216.00
Total Smith {transfer}, Cecilia						-1,216.00
Teems, Curtis D						
8/30/2013	Teems, Curtis D	DIR...	Paycheck		Billing Account-706	-526.20
Total Teems, Curtis D						-526.20
TOTAL						-11,235.87