

**KEY LARGO FIRE RESCUE AND EMS DISTRICT  
FY 2013-2014  
BUDGET DETAILS - AMBULANCE CORP - DRAFT 1**

6/18/2013

Acct #	Computation / Explanation	FY 13-14 Preliminary Budget	FY 12-13 Adopted Budget	FY 12-13 Actuals thru 5/16/13 check run	FY12-13 Projected Actual	FY11-12 Actual	Budget Increase / (Decrease)	Comments
120	Regular Salaries & Wages:							
.01	Administrative (1 Position)	46,300	45,000	25,381	45,000	44,143	1,300	Based on 3% county proposed raise
.02	Paramedic Payroll	282,847	274,609	27,562	79,074	41,978	8,238	3% raise as per EMS BOD request
	Less: EMS Income Applied to Offset Reimbursement	(232,687)	(195,535)	-	-	-	(37,152)	Billing agent is predicting a 19% revenue increase
	Total Paramedic Payroll Reimbursement	50,160	79,074	27,562	79,074	41,978	(28,914)	
	Total Regular Salaries & Wages	96,460	124,074	52,943	124,074	86,121	(27,614)	
121	Volunteer Pay: Volunteer Reimbursement	145,518	141,280	72,530	130,554	128,142	4,238	a 3% raise per EMS BOD request
140	Overtime Wages	11,106	10,783	-	10,000	9,597	323	Based on EMS BOD request for 3% raise
210	Employer Payroll Taxes @ 7.65% of Full Time Wages and Volunteer Pay	37,161	36,083	6,349	20,244	9,312	1,079	3% raise per EMS BOD request
220	Retirement Contributions (Administrative 1 position & members)	10,500	12,000	1,304	8,852	2,327	(1,500)	\$3,000 for Admin. Asst. & \$7,500 for 401K
230	Life & Health Insurance - Administrative (1 position)	10,500	10,500	5,530	10,500	9,480	-	Administrative Assistant only
240	Worker's Compensation (All Members including Administrative position)	22,547	22,547	19,158	24,744	21,360	-	EMS BOD requested it be set same as prior
250	Unemployment Tax (State/Federal)	220	220	-	-	-	-	Based on YTD expenses paid
312.02	Professional Services: Medical Director	18,000	18,000	11,250	18,000	18,000	-	
314	Legal Services (any additional - requires board approval)	4,810	1	-	-	-	4,809	EMS BOD requested it be included in budget - \$13,230 & \$1,153 last two FY (/3)
320	Accounting and Financial Services	10,500	8,500	6,474	9,711	9,052	2,000	Based on YTD expenses
400	Travel & Per Diem - Training, Seminars, Meetings	4,500	4,500	179	4,500	2,257	-	
410	Station Phones: (4 phone & 2 fax lines), DSL/Internet, Wireless Air Cards for laptops in trucks, Cell Phones	7,500	7,200	3,016	5,170	4,669	300	Trauma Office is no longer paying part of phone bill (22.6%)
411	Advertising	200	200	-	200	131	-	
412	Postage & Freight	500	500	254	500	475	-	
430	Utilities							
.05	Electric & Propane	12,000	8,000	2,862	6,869	6,768	4,000	Monroe County/Trauma Office is no longer paying 1/2 of one of the meters (38%)

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.06	Water	4,500	4,000	2,850	4,886	3,286	500	
	<i>Total Utilities</i>	16,500	12,000	5,712	11,755	10,054	4,500	
440	Rental Equipment - O2 rental bottles, copier rental	3,860	2,220	1,930	3,860	1,458	1,640	Includes Oxygen bottle lease and lease for copy machine - based on projected
450	Insurance & Risk Management							
	Fire/Wind/Flood	28,198	26,324	15,573	24,004	22,205	1,874	Includes umbrella now -renewal amount
	Auto & Umbrella	8,345	12,186	8,446	11,584	9,206	(3,841)	Umbrella moved to Gen. Liability - renewal amt
	Disability Insurance (All Members)	5,915	5,326	5,176	5,915	5,898	589	<b>Last year's amount - no renewal premium yet</b>
	<i>Total Insurance &amp; Risk Management</i>	42,458	43,836	29,194	41,503	37,309	(1,378)	
460	Repair & Maintenance: Equipment	21,000	20,575	13,944	20,916	20,067	425	Based on YTD expenses
461	Repair & Maintenance: Buildings	10,000	9,380	9,465	14,198	16,168	620	Based on YTD expenses less awning cost
462	Repair & Maintenance: Vehicles (includes oil & lube) 10% aging fleet	17,000	16,500	10,858	16,287	19,817	500	Based on YTD expenses
470	Printing and Binding	250	500	-	500	421	(250)	
490	General Departmental: Miscellaneous Expenses							
.08	Computer R&M (includes \$1,000 for backup)	2,500	5,000	-	2,300	1,907	(2,500)	Software updates & IT work
.09	Records Maintenance & Disposal	1,000	1,000	-	1,000	-	-	Fee for shredding medical records
.10	Employee Assistance Program (program through AETNA aprx \$2 per month per member)	1,100	1,100	720	1,100	1,080	-	
.11	Licenses & Permits	1,750	1,750	-	1,750	125	-	State license renewal fees
.12	Membership & Retention	2,500	2,500	519	1,500	666	-	Awards & membership recognition events
.13	Employee Drug Testing thru Keys Consortium (includes 4 random/month)	2,360	2,360	-	1,500	-	-	
.14	Key Largo Wastewater District Assessment	1,675	1,675	1,549	1,549	1,680	-	
	<i>Total General Departmental</i>	12,885	15,385	2,788	10,699	5,458	(2,500)	

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491	Training - Instructor Fees, Education							
.07	ACLS	1,800	-	-		1,050	1,800	Class every held every other year
.08	ClinCon or EMS Expo - 4 personnel	2,600	2,600	-	2,600	1,360	-	Annual seminars
.09	CPR Recertification for Department	-	-	-	-	-	-	
.10	Misc. Training/Books	700	700	-	700	95	-	
.11	PALS	-	2,400	1,155	2,400	-	(2,400)	Class held every two years
.12	PHTLS	-	-	-	-	-	-	Class held every two years
.13	Zoll Summit - 2 personnel	1,800	1,800	-	1,800	-	-	
.14	Crystal Reports - PCR training	900	900	-	900	-	-	For patient care report software development training
	<i>Total Training</i>	7,800	8,400	1,155	8,400	2,505	(600)	
510	Office Supplies	3,200	3,200	1,678	2,877	2,352	-	
520	Operating Supplies							
.09	Station Supplies: Ambulance & Building	7,000	6,000	4,639	6,959	5,985	1,000	Based on YTD expenses
.10	Medical Supplies-Bandages/First Aid/Drip Sets	43,000	44,500	20,722	40,852	31,966	(1,500)	Based on YTD expenses & pending BO's
.11	Uniforms, Clothing and Apparel, Membership Supplies	4,000	4,000	1,392	3,500	3,546	-	Replacement of duty uniforms and class B uniforms which are shared by members
	<i>Total Operating Supplies</i>	54,000	54,500	26,753	51,310	41,497	(500)	
522	Fuel: Diesel	17,000	15,000	8,825	16,641	15,646	2,000	
524	Medicine & Drugs : Supplies: Medicine & Controlled Substances	16,500	14,250	9,352	16,132	10,611	2,250	Based on YTD expenses & pending BO's
540	Dues, Subscriptions and Publications	250	250	60	250	-	-	
620	Capital Outlay: Buildings - Painting of Building	-	8,900	7,450	7,450	-	(8,900)	project completed FY13
	<i>Total Capital Outlay: Buildings</i>	-	8,900	7,450	7,450	-	(8,900)	

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640	Capital Outlay: Equipment							
	Computer server and equipment replacements	8,940	5,400	-	5,400	4,682	3,540	Budgeting for replacement two radios and two Minitor V pagers.
	Ambulance Cabinets	-	-	-	-	3,970	-	
	PDA STAT Training Manikin (1)	-	-	-	-	8,748	-	
	Stryker Stretcher Mount System (2) including installation - \$38,250 in Grant Revenues	-	-	1,418	1,418	48,185	-	
	<i>Total Capital Outlay: Equipment</i>	8,940	5,400	1,418	6,818	65,585	3,540	

**Department Total \$ 611,665 \$ 626,684 \$ 309,569 \$ 596,645 \$ 549,871 \$ (15,019)**

Total Operating Budget	602,725	612,384	300,701	582,377	484,286	(9,659)
Total Capital Budget	8,940	14,300	8,868	14,268	65,585	(5,360)
Total	611,665	626,684	309,569	596,645	549,871	(15,019)