



Public Risk Underwriters
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Public Entity Application
 New Member Application Muni
Portal Reference # 208446
Coverage Term 06/14/2013 - 10/01/2013

06/06/13 2:59 PM

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General Member Information	
Name:	Key Largo Fire Rescue & Emergency Medical Services District
Mailing:	PO Box 1023
City/State/Zip:	Key Largo, FL 33037
Physical:	PO Box 1023
City/State/Zip:	Key Largo, FL 33037
Phone #:	305-451-2700
Fax #:	
Member Contact Information	Additional Member Information
Contact: Linda Newman	FEIN: NCCI Risk ID:
Title: Station Manager	Population 12971
Phone #: 305-451-2700	County: Monroe
Fax #: 305-451-9560	Member Type: Fire Control District
Email: info@keylargofire.com	
Agency Information	Agency Contact Information
Agency: PRIA - Daytona	Contact: Kate Gross
Address: P. O. Box 2416	Phone #: 386-252-6176
City/State/Zip: Daytona Beach, FL 32115	Fax #:
Phone #: 386-252-6176	Email: kgross@bbpria.com
Fax #: 386-239-4049	

CERTIFICATION

The undersigned being authorized by, and acting on behalf of the applicant and all persons/concerns seeking insurance, has read and understands this Application, including any appendices and/or supplements, and declares that all statements set forth herein are true, complete and accurate. The undersigned acknowledges and agrees that the submission and the Trust's receipt of such written report, prior to the inception of the coverage agreement applied for, is a condition precedent to coverage.

The signing of this Application does not bind the undersigned to purchase the coverage, nor does the review of same bind The Trust to issue a coverage agreement. This application shall be the basis of the contract, should one be issued.

This Application must be signed by the "Ranking Elected / Appointed Official" of the Entity making the application (e.g. Mayor / Manager / equivalent Officer) or the Risk Manager (or ranking official) assigned this function.

SIGNATURE: _____
TITLE: _____
DATE: _____

NOTICE TO APPLICANT

For your protection, the following Fraud Warning is required to appear on this application:

FLORIDA FRAUD STATEMENT

Any person who knowingly and with intent to injure, defraud or deceive any insurer, files a statement of claim or an application containing any false, incomplete or misleading information is guilty of a felony of the third degree.

"I hereby authorize the release of claims information from any Prior Insurer/Carrier/Trust to PRU &/or PGIT."



New Member Application Muni

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Coverage Term: 06/14/2013 - 10/01/2013

Portal Reference # 208446

Member Name: Key Largo Fire Rescue & Emergency Medical Services District

Agency: PRIA - Daytona

Current Coverages Selected

Workers' Compensation

Coverage/Exposure Summary

Line of Business	Exposure/Coverage	Applicable/Not Applicable
General Question	Application General Information	Applicable
General Question	Excess WC (Standard Limits are \$1M/\$1M/\$1M)	Not Applicable
General Question	SIR - TPA Information	Not Applicable
General Question	Stop Loss	Not Applicable
Workers' Compensation	1st Dollar (Standard Limits are \$1M/\$1M/\$1M)	Applicable



COVERAGE INFORMATION

General Questions	New Response
Account CSR:	Kate Gross
Agent Name:	Michelle Martin
Primary Member Contact:	
New Primary Contact, if not listed in dropdown above (include name, phone and email address)	Linda Newman
Requested Effective Date:	06/14/2013
Requested Termination Date:	10/01/2013
Bid Date (If Applicable):	
Need By Date:	06/10/2013
If new business, complete and attach the "Expiring Information" form. Template can be found with Pool Forms under the Documents section of the application. (Submission is not complete without this information)	Yes
If with PGIT less than 5 years, complete and attach the "Loss Summary" form or a "No Known Losses" letter. Form can be found with Pool Forms under the Documents section of the application. (Submission is not complete without this information)	
Member's FEIN:	
NCCI Risk ID #:	
Population:	12,971
Largest city within 25 miles	Key Largo
Seasonal change in population of more than 25% during the year (Yes/No)	No
Enter the total general Fund Revenue from the most recent audited financial statement	1,893,567
Have you attached the most recent audited financials/budget(Yes/No)	Yes
Enter date of the most recent audited financial statement (MM/YY or "None")	09/30/2011
Year was the entity was organized, chartered or incorporated	2005
Full / Detailed Description of Operations:	District contracts Fire and EMS services for Key Largo
Installment Schedule: (Only available for premium > \$100K, pay plan is agency billed)	WC - 25% Down & 9 Equal Installments
Do you have a risk manager? (Yes/No)	No
If yes, please provide name and phone number.	
Full Time?	
If part time, how many hours does the risk manager work per week?	
Enter total number of employees budgeted for the upcoming fiscal year	8
Full time Police	
Full time Fire	3
Full time all other personnel	1
Full time seasonal (40 hours per week)	
Part time Police	
Part time Fire	4
Part time all other personnel	



New Member Application Muni

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Coverage Term: 06/14/2013 - 10/01/2013

Portal Reference # 208446

Member Name: Key Largo Fire Rescue & Emergency Medical Services District

Agency: PRIA - Daytona

COVERAGE INFORMATION

General Questions	New Response
Volunteers Police	
Volunteers Fire	4
Volunteers all others	38
Enter total payroll amount	1,004,225
Police - Estimated Payroll	
Fire - Estimated Payroll	545,138
All other - Estimated Payroll	459,087



COVERAGE INFORMATION -Workers' Compensation

1st Dollar (Standard Limits are \$1M/\$1M/\$1M)	New Response
1 How many broken arm posters do you need?	5
2 What is the requested WC limit?	PGIT - Statutory (\$1M, \$1M, \$1M)
3 What is the requested WC deductible?	N/A
4 What is the experience modification factor?	1
5 What is the experience modification factor effective date?	10/01/2012
6 Is there a formal drug free program in operation?	Yes
7 Is there a formal safety program in operation?	Yes
8 Is there a formal Return to Work-Light Duty program in place for all operational areas?	Yes
9 Enter the installment schedule:	25% Down & 9 Equal Installments
10 Number of volunteer firefighters (\$1,500 minimum charge)	40
11 Number of volunteer police (\$1,500 minimum charge)	0
12 Number of all other volunteers	38
13 Does applicant own, operate or lease aircraft/watercraft?	Yes
14 Do past, present, or discontinued operations involve storing, treating, discharging, applying, disposing, or transporting hazardous materials?	Yes
15 Any work performed underground or above 15 feet?	Yes
16 Any work performed on docks, barges, vessels, bridges, or over water?	Yes
17 Are sub-contractors used?	Yes
18 Are COI's required for sub-contractors?	Yes
19 Do employees travel out of state?	No
20 Do you lease employees to or from other employers?	No
21 Is any labor provided by work-release inmates?	No
22 Any group transportation provided?	No
23 Are physicals required after offers of employment are made? If yes, list which departments or positions require physicals below.	Yes
24 Does employer have a safety committee?	Yes
25 If this application is the result of an RFP, please attach a copy of the RFP	
26 Is there a formal review of all Workplace Accidents?	Yes
27 Please describe any yes answers from above:	<p>There is a certified Emergency Team with Certified Volunteers, a few small boat used seldomly for search.</p> <p>Work over 15 ft and over water if involved with emegency calls.</p>
28 Describe (list) all Employees Safety Training Programs (workshops, seminars, video, etc) completed within the past 36 months(examples: defensive driving, job hazard analysis, accident investigation, proper hiring techniques, proper lifting techniques.	<p>Training every Thrusday. Safety commitee meets monthly VFIS loss control and Training</p>



Payroll Schedule

Portal Reference # 208446

Scheduled Items Effective As of : 06/06/2013

Key Largo Fire Rescue & Emergency Medical Services District

Agreement No.: New Member Application Muni

2012-2013

Agent: PRIA - Daytona

Class	Employee Count	Estimated Employee Payroll
7704 - FIREFIGHTERS & DRIVERS	7	\$545,138
7705 - AMBULANCE SERVICE		\$401,567
8810 - CLERICAL	1	\$57,520
	8	\$1,004,225