



# KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

## Key Largo Volunteer Ambulance Corps Business Meeting March 12, 2013 Agenda

1. Call to Order
2. Announcements
3. Approval of Minutes
4. Treasurer's Report
5. Committee Reports
6. Legal Report
7. Membership Review
  - A. Michael Summers Leave of Absence
8. Old Business
  - A. Publix Lighting Update
  - B. Other Old Business
9. New Business
  - A. Choice of 401K Representative
  - B. District Meeting Update
  - C. Other New Business
10. Membership Discussion
11. Adjournment



# KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

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## Business Meeting Minutes March 12, 2013

Board members in attendance were Brenda Beckmann, Russ Cullen, Ronnie Fell, Jackie Harder, , Scott Robinson and Tess Marra. A quorum was present. Chief Donald Bock and ambulance corps' attorney, Jack Bridges were also in attendance. Membership attendance is reflected in the monthly attendance roster.

### 1. Call to Order

Meeting was called to order at 6:30pm by President Ronnie Fell.

### 2. Announcements

- Birthdays for the month of March are George Mirabella, Carol Poulisse, CeCe Smith, Don Bock, Tess Marra, and Brian O'Connor.
- There will be a critical incident stress debriefing at Station 24 tomorrow.
- Brenda Beckmann reported that she will be doing yearly HEPA mask testing with all members
- Brenda Beckmann asked that if anyone has had a physical to please give her the paperwork for their health file.

### 3. Approval of Minutes

Jackie Harder motioned to approve the February 12, 2013 minutes. Tess Marra seconded. Motion passed unanimously.

### 4. Treasurer's Report

Tess Marra reported a balance of \$273,623.90. This is a 6.5% decrease over last year at this time. Jackie Harder motioned to approve the treasurer's report. Brenda Beckmann seconded. Motion passed unanimously. Tess Marra reported that a total of \$14,675 has been received as a result of the donation letter. Jackie Harder suggested that a letter be written to the newspaper to thank people and remind them that they could still make a tax deductible donation for 2012.

### 5. Committee Reports

Ronnie Fell asked if there were AED's at Pennekamp Park. Brenda Beckmann reported that the ambulance corps has placed one on the glass bottom boat. The concession stand is privately run and they have purchased their own AED.

### 6. Legal Report

Jack Bridges reported that the District meeting had been cancelled on Monday night, March 11 as there was concern about the proper noticing of the meeting. It has been rescheduled for March 25.

### 7. Membership Review

Michael Summers has requested a leave of absence until June 1.  
Carol Poulisse told members that this will be her last year to run with the corps.

8. Old Business

A. Publix Light Update

Ken Edge provided information from FDOT showing that there would be lighting at the Publix bus stop.

B. Other Old Business

None

9. New Business

A. Choice of 401K Representative

Scott Robinson motioned to hire William Andersen as the 401K representative. Brenda Beckmann seconded. Motion passed unanimously.

B. District Meeting Update

As discussed above, the District meeting was cancelled. Ronnie Fell noted that the website states that the last two Tuesdays of the month are available for special meetings. Jack Bridges suggested that statement be removed.

C. Other New Business

None

10. Membership Discussion

None

11. Adjournment

There being no further business, motion was made by Jackie Harder and seconded by Brenda Beckmann to adjourn. Motion carried unanimously.

Meeting adjourned at 7:00pm.



# KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

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## Key Largo Volunteer Ambulance Corps Special Meeting March 28, 2013 Agenda

1. Call to Order
2. Announcements
3. New Business
  - A. District Meeting Update--Formation of new Corporation if asked to do so by the District
4. Adjournment



# KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

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## **Business Meeting Minutes Special Meeting March 28, 2013**

Board members in attendance were Brenda Beckmann, Russ Cullen, Ronnie Fell, Jackie Harder, Tess Marra and Scott Robinson. A quorum was present. Chief Donald Bock and ambulance corps' attorney Jack Bridges were also in attendance. Other attendees are noted in the sign up sheet.

### 1. Call to Order

Meeting was called to order at 6:30pm by President Ronnie Fell.

### 2. Announcements

None

### 3. New Business

District Meeting Update--Formation of new Corporation if asked to do so by the District

- President Fell stated that the meeting was called to let the District know, if asked, whether KLVAC was willing to assist with the fire department as the contract between the district and the fire department was terminated on March 25, 2013. He then opened the floor for discussion.
- Jack Bridges stated that because mediation is going to begin the District would like to know what their options are. General discussion favors the formation of another 501C-3.
- Each board member spoke and offered the following:
  - the ambulance corps would assist, if asked, in helping the fire department
  - each department would maintain their independence, their own identity, their own history and their own volunteers
  - all are very comfortable with the level of service provided by the fire department
  - hoped mediation would bring something the District and the fire department could work with
  - this is a management problem, not a fire fighter problem
  - the key element is to maintain the same level of service provided by both departments which is about community and making everyone safe
- District representative, Theron Simmons stated that the district would like to know what options are available to them as they need to be prepared for any contingencies.
- Board members were in general agreement that it was better to wait until mediation had begun before discussing any such options.

Russ Cullen motioned to authorize attorney Jack Bridges to inform the district that KLVAC, Inc. is willing, if necessary, to help in some form, the district, with regard to providing fire protection services. Brenda Beckmann seconded. Discussion followed.

Sergio Garcia spoke stating that he felt mediation will work, but should it not, service will continue to be provided.

Russ amended his motion to: authorize attorney Jack Bridges to communicate to the district that the ambulance corps is willing to provide assistance through the provision of firefighter services, if asked. Brenda Beckmann seconded. Motion passed unanimously.

Jack Bridges suggested that the ambulance corps should offer input to the district as to what kind of corporation should be formed and what goals they have. General consensus was that mediation had not even begun and that KLVAC would do what needed to be done.

Tess Marra asked the firefighters in attendance if they would remain. She noted they were all shaking their heads, yes.

Commissioner Murphy stated that she felt all members were handling this sticky situation very well.

4. Adjournment

There being no further business, motion was made by Jackie Harder and seconded by Brenda Beckmann to adjourn. Motion carried unanimously.

Meeting adjourned at 7:45pm.

**Key Largo Volunteer Ambulance Corp Inc.  
Treasurer's Report  
March 2013**

	Billing Account	Corp Account	Building Account	CPR Account	Cunningham Scholarship	Certificates of Deposit	Total
<b>Beginning Balance</b>	\$26,600.92	\$5,066.99	\$6,502.76	\$1,372.77	\$3,064.97	\$231,015.49	\$273,623.90
<b>Revenues</b>							
Interest	0.72	0.32	0.27				1.31
Medical Fees	19,480.88						19,480.88
Medical Transcripts		8.00					8.00
KL Fire Rescue & EMS Reimb		10,527.18					10,527.18
Donations		1,000.00					1,000.00
Misc. Income - need more info							0.00
Educational Income				295.00			295.00
Uncollected Income/Adjustmts	27,234.20						27,234.20
Transfer							
<b>Total Revenues</b>	\$46,715.80	\$11,535.50	\$0.27	\$295.00	\$0.00	\$0.00	\$58,546.57
<b>Expenditures</b>							
Awards, Banquet, Plaques							0.00
Licenses & Permits				120.00			120.00
Medical Billing Refunds	326.00						326.00
Payroll Expenses	34,368.61	10,523.07					44,891.68
Flowers							0.00
Professional Fees	2,193.85	765.00					2,958.85
Postage and Delivery							0.00
Repairs							0.00
Bank Service Charges	35.00	25.00					60.00
Supplies		68.05					68.05
Dues & Subscriptions		5.00					
<b>Total Expenditures</b>	\$36,923.46	\$11,386.12	\$0.00	\$120.00	\$0.00	\$0.00	\$48,429.58
<b>Ending Balance</b>	\$36,393.26	\$5,216.37	\$6,503.03	\$1,547.77	\$3,064.97	\$231,015.49	\$283,740.89
<b>TRANSFERS</b>	2,053.96	(2,053.96)	0.00				
Balance before Adjustment	38,447.22	3,162.41	6,503.03	1,547.77	3,064.97	231,015.49	283,740.89
Adjustment to arrive at Actual	-28,903.14	2,199.55	0.00	0.00	0.00	0.00	-26,703.59
<b>ACTUAL BALANCE @ MO END</b>	\$9,544.08	\$5,361.96	\$6,503.03	\$1,547.77	\$3,064.97	\$231,015.49	\$257,037.30





**Key Largo Volunteer Ambulance Corp., Inc.**  
**Payroll Transactions by Payee**  
**March 15, 2013**

Date	Name	Num	Type	Memo	Account	Amount
<b>Form 941</b>						
3/15/2013	Form 941	EFTPS	Liability Check	59-1682537 -...	Billing Account-706	-3,319.20
Total Form 941						-3,319.20
<b>Bock, Donald</b>						
3/15/2013	Bock, Donald	DIRE...	Paycheck		Billing Account-706	-590.29
Total Bock, Donald						-590.29
<b>Child, Edward</b>						
3/15/2013	Child, Edward	DIRE...	Paycheck		Billing Account-706	-592.48
Total Child, Edward						-592.48
<b>Cruciger, David A</b>						
3/15/2013	Cruciger, David A	DIRE...	Paycheck		Billing Account-706	-456.12
Total Cruciger, David A						-456.12
<b>Cuesta, Marc-Anthony</b>						
3/15/2013	Cuesta, Marc-Antho...	DIRE...	Paycheck		Billing Account-706	-1,202.68
Total Cuesta, Marc-Anthony						-1,202.68
<b>Fell, Ronald J</b>						
3/15/2013	Fell, Ronald J	9802	Paycheck		Billing Account-706	-1,113.46
Total Fell, Ronald J						-1,113.46
<b>Fernandez, Daniel L</b>						
3/15/2013	Fernandez, Daniel L	DIRE...	Paycheck		Billing Account-706	-264.89
Total Fernandez, Daniel L						-264.89
<b>Jones, Franky R.</b>						
3/15/2013	Jones, Franky R.	9803	Paycheck		Billing Account-706	-1,496.72
Total Jones, Franky R.						-1,496.72
<b>Lessard, Todd A</b>						
3/15/2013	Lessard, Todd A	DIRE...	Paycheck		Billing Account-706	-266.94
Total Lessard, Todd A						-266.94
<b>Linares, Edwin A</b>						
3/15/2013	Linares, Edwin A	DIRE...	Paycheck		Billing Account-706	-223.28
Total Linares, Edwin A						-223.28
<b>Smith {transfer}, Cecilia</b>						
3/15/2013	Smith {transfer}, Ce...	DIRE...	Paycheck		Billing Account-706	-1,348.64
Total Smith {transfer}, Cecilia						-1,348.64
<b>Teems, Curtis D</b>						
3/15/2013	Teems, Curtis D	DIRE...	Paycheck		Billing Account-706	-825.19
Total Teems, Curtis D						-825.19
<b>TOTAL</b>						<b>-11,699.89</b>

**Key Largo Volunteer Ambulance Corp., Inc.**  
**Payroll Transactions by Payee**  
 March 29, 2013

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
<b>Form 941</b>						
3/29/2013	Form 941	EFT...	Liability Check	59-168253...	Billing Account-706	-3,079.40
Total Form 941						-3,079.40
<b>Bock, Donald</b>						
3/29/2013	Bock, Donald	DIR...	Paycheck		Billing Account-706	-590.28
Total Bock, Donald						-590.28
<b>Child, Edward</b>						
3/29/2013	Child, Edward	DIR...	Paycheck		Billing Account-706	-296.24
Total Child, Edward						-296.24
<b>Cruciger, David A</b>						
3/29/2013	Cruciger, David A	DIR...	Paycheck		Billing Account-706	-164.89
Total Cruciger, David A						-164.89
<b>Cuesta, Marc-Anthony</b>						
3/29/2013	Cuesta, Marc-An...	DIR...	Paycheck		Billing Account-706	-542.39
Total Cuesta, Marc-Anthony						-542.39
<b>Faktor, James W</b>						
3/29/2013	Faktor, James W	9804	Paycheck		Billing Account-706	-580.78
Total Faktor, James W						-580.78
<b>Fell, Ronald J</b>						
3/29/2013	Fell, Ronald J	9805	Paycheck		Billing Account-706	-806.46
Total Fell, Ronald J						-806.46
<b>Fernandez, Daniel L</b>						
3/29/2013	Fernandez, Dani...	DIR...	Paycheck		Billing Account-706	-791.50
Total Fernandez, Daniel L						-791.50
<b>Jones, Franky R.</b>						
3/29/2013	Jones, Franky R.	9806	Paycheck		Billing Account-706	-1,523.73
Total Jones, Franky R.						-1,523.73
<b>Lessard, Todd A</b>						
3/29/2013	Lessard, Todd A	DIR...	Paycheck		Billing Account-706	-526.46
Total Lessard, Todd A						-526.46
<b>Linares, Edwin A</b>						
3/29/2013	Linares, Edwin A	DIR...	Paycheck		Billing Account-706	-707.90
Total Linares, Edwin A						-707.90
<b>Smith (transfer), Cecilia</b>						
3/29/2013	Smith (transfer), ...	DIR...	Paycheck		Billing Account-706	-1,030.72
Total Smith (transfer), Cecilia						-1,030.72
<b>Teems, Curtis D</b>						
3/29/2013	Teems, Curtis D	DIR...	Paycheck		Billing Account-706	-522.91
Total Teems, Curtis D						-522.91
<b>TOTAL</b>						<b>-11,163.66</b>