



KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

Business Meeting Minutes December 11, 2012

Board members in attendance were Russ Cullen, Jackie Harder, Edwin Linares and Tess Marra. A quorum was present. Also in attendance were Jack Bridges, KLVAC attorney and Chief Donald Bock. Membership attendance is reflected in the monthly attendance roster.

1. Call to Order

Meeting was called to order at 6:30pm by Russ Cullen.

2. Announcements

- Birthdays for the month of December are Ken Edge, Chris Jones, Edward Child, Robert Barnes, and Charles Sommers.
- There will be no toy drive for toys to donate to KISS as the organization has disbanded. Kay Cullen requested that research be done for next year to find a place for toy donations.

3. Approval of Minutes

Jackie Harder motioned to approve the November 13, 2012. Tess Marra seconded. Motion passed unanimously.

4. Treasurer's Report

Tess Marra reported a balance of \$258,608.14. Jackie Harder motioned to approve the treasurer's report. Edwin Linares seconded. Motion passed unanimously.

5. Old Business

A. Christmas Party

The Christmas party will be held on December 18, 2012 at 6:30pm at the Key Largo Civic Club. The Corps will provide turkey and ham. Bring a gift if you wish to participate in the gift exchange. There will be no white elephant this year.

B. Other Old Business

Vicky Fay is completing work on the donation letter which will be mailed out by the end of the year.

6. New Business

A. Other New Business

Chief Bock reported that the Corps' billing agent, Rich Issac, would like to increase the billing by 5 to 10% to make us competitive with everyone else in the area. Jackie Harder requested a written report/request. All were in favor of tabling the request until there was something in writing.

Jackie Harder thought it would be a good idea to have a light for the ambulance corps sign.

7. Adjournment

There being no further business, Jackie Harder motioned for adjournment. Tess Marra seconded. Motion passed unanimously.

There was discussion as to contact to have the pot hole filled in the road next to the building.

Pamela Johnson
Recording Secretary



KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

Key Largo Volunteer Ambulance Corps Business Meeting January 08, 2013

Agenda

1. Call to Order
2. Announcements
3. Approval of Minutes
4. Treasurer's Report
5. Committee Reports
6. Legal Report
7. Membership Review
 - A. Leave of Absence Request/Chris Jones
8. Old Business
 - A. Request for Increase in Billing
 - B. LOSAP/407 Update
 - C. Worker's Comp Claim Payout
 - D. Donation Letter Update
 - E. Other Old Business
9. New Business
 - A. Speaker/Will Pene/LOSAP/407
 - B. Update on Medic Condition
 - C. Other New Business
10. Membership Discussion
11. Adjournment

Chief's Report – January 2013

Hope you had a good holiday season and wishing you a happy and healthy New Year. The people that attended the Key Largo EMS Christmas Party had a great meal and a good time was had by all. Thanks to the hard work of the committee that made it happen; the individual photographs and certificates were a nice touch.

Speaking of healthy, one of our paramedics had chest pain while transporting a patient to the ER and became a patient themselves. Timing is everything and within three hours they had finished receiving "definitive care at Baptist Hospital in Kendall" and should be back to work at the end of the month. It is amazing how medicine has progressed over the last several years.

One ambulance has been down with a radiator fluid leak since December 30. Roy will hopefully get to it this week. Still in awe over how well the new stretcher Power Load's work. Our 120 pound EMT was able to load a 350 pound plus patient into the ambulance and unload them by himself.

I'm happy to say that the electronic patient care reporting software is still "up and running" without glitches.

Vicky Fay has done a fantastic job with the printing and mailing of our donation request letter. They were mailed out Friday and we received two checks today. People have commented on how nice the flyers look. Hopefully we will have another good response this year.

Key Largo Volunteer Ambulance Corp Inc.
Treasurer's Report
December 2012

	Billing Account	Corp Account	Building Account	CPR Account	Cunningham Scholarship	Certificates of Deposit	Total
Beginning Balance	\$13,022.96	\$9,411.41	\$1,501.85	\$1,481.98	\$3,064.97	\$230,124.97	\$258,608.14
Revenues							
Interest		1.24					2.38
Medical Fees	18,231.00	0.81	0.33				18,231.00
Medical Transcripts							0.00
KL Fire Rescue & EMS Reimb	9,309.15						19,813.15
Donations							25.00
Misc. Income - need more info							0.00
Educational Income				20.00			20.00
Uncollected Income/Adjustmnts	32,811.86						32,811.86
Transfer							
Total Revenues	\$60,353.25	\$10,529.81	\$0.33	\$20.00	\$0.00	\$0.00	\$70,903.39

Expenditures							
Awards, Banquet, Plaques		52.87					52.87
Licenses & Permits		245.00					245.00
Travel/Tolls		3.75					3.75
Payroll Expenses	22,636.38	11,417.07					34,053.45
Uniforms		53.70					53.70
Professional Fees	1,335.19						1,335.19
Postage and Delivery		17.55					17.55
Repairs & Contract Services		573.44					573.44
Bank Service Charges	35.00	25.00					60.00
Supplies		208.91					208.91
Dues & Subscriptions		5.00					5.00
Total Expenditures	\$24,006.57	\$12,602.29	\$0.00	\$0.00	\$0.00	\$0.00	\$36,608.86

Ending Balance	\$49,369.64	\$7,338.93	\$1,502.18	\$1,501.98	\$3,064.97	\$230,124.97	\$292,902.67
TRANSFERS	-5,000.00		5,000.00				
Balance before Adjustment	44,369.64	7,338.93	6,502.18	1,501.98	3,064.97	230,124.97	292,902.67
Adjustment to arrive at Actual	-32,867.13	195.17	0.00	0.00	0.00	0.00	-32,671.96
ACTUAL BALANCE @ MO END	\$11,502.51	\$7,534.10	\$6,502.18	\$1,501.98	\$3,064.97	\$230,124.97	\$260,230.71

Key Largo Vol. Ambulance Corps		AGING REPORT											
Ending transaction date	12/31/2012												
Report date	12/31/2012												
Name	Calls	Current	31-60	61-90	91-120	121-150	151-180	Over 180	Total				
AETNA HEALTH PLANS	2	\$642.14	\$0.00	\$540.77	\$0.00	\$0.00	\$0.00	\$0.00	\$1,182.91				
ALLIANCE GLOBAL	1	\$0.00	\$621.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$621.43				
AVMED INC.	1	\$0.00	\$0.00	\$108.89	\$0.00	\$0.00	\$0.00	\$0.00	\$108.89				
BLUE CROSS BLUE SHIELD OF FLORIDA	4	\$576.74	\$1,168.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,744.97				
CIGNA	1	\$0.00	\$566.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$566.93				
COVENTRY HEALTHCARE	1	\$0.00	\$603.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$603.99				
CT PIPE TRADES HEALTH FUND	1	\$0.00	\$0.00	\$0.00	\$645.41	\$0.00	\$0.00	\$0.00	\$645.41				
FL MEDICARE PART B (19 FIRST COAST)	11	\$2,848.13	\$3,008.76	\$630.15	\$0.00	\$0.00	\$0.00	\$0.00	\$6,487.04				
FLORIDA MEDICAID	4	\$418.00	\$531.36	\$1,162.20	\$0.00	\$0.00	\$0.00	\$0.00	\$2,111.56				
GEHA	1	\$0.00	\$101.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$101.69				
GEICO	1	\$0.00	(\$371.76)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$371.76)				
HUMANANA	2	\$608.35	\$0.00	\$518.97	\$0.00	\$0.00	\$0.00	\$0.00	\$1,127.32				
JACKSON HEALTH HMO	2	\$0.00	\$0.00	\$1,425.98	\$0.00	\$0.00	\$0.00	\$0.00	\$1,425.98				
MEDICA	1	\$0.00	\$524.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$524.82				
MEDICAL MUTUAL OF OHIO	1	\$0.00	\$506.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$506.29				
PROGRESSIVE AUTO INS.	1	\$527.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$527.00				
SELF PAY	1995	\$9,466.21	\$12,925.19	\$10,958.20	\$147,008.49	\$0.00	\$0.00	\$593.49	\$180,951.58				
STATE FARM SUPPORT CTR	1	\$0.00	\$0.00	\$592.00	\$0.00	\$0.00	\$0.00	\$0.00	\$592.00				
THE LOOMIS COMPANY-TPA WYOMISSING P	1	\$0.00	\$0.00	\$594.18	\$0.00	\$0.00	\$0.00	\$0.00	\$594.18				
UNITED HEALTHCARE	5	\$573.47	\$425.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$999.45				
UPPER KEYS TRAUMA DIST.	1	\$0.00	\$694.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$694.86				
UnitedHealthcare	4	\$645.41	\$0.00	\$835.16	\$0.00	\$0.00	\$0.00	\$0.00	\$1,480.57				
VA MEDICAL CENTER, FEE BASIS	4	\$572.78	\$1,883.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,456.00				
Totals	2046	\$16,878.23	\$23,190.99	\$17,366.50	\$147,653.90	\$0.00	\$0.00	\$593.49	\$205,683.11				
EXCLUDES \$934,527.52 SENT TO COLLECTIONS SINCE 2002													

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
December 21, 2012

Date	Name	Num	Type	Memo	Account	Amount
Form 941						
12/21/2012	Form 941	EFTPS	Liability Check	59-1682537 -...	Billing Account-706	-3,047.43
Total Form 941						-3,047.43
Bock, Donald						
12/21/2012	Bock, Donald	DIRE...	Paycheck		Billing Account-706	-619.10
Total Bock, Donald						-619.10
Cruciger, David A						
12/21/2012	Cruciger, David A	DIRE...	Paycheck		Billing Account-706	-151.43
Total Cruciger, David A						-151.43
Cuesta, Marc-Anthony						
12/21/2012	Cuesta, Marc-Antho...	DIRE...	Paycheck		Billing Account-706	-521.98
Total Cuesta, Marc-Anthony						-521.98
Fell, Ronald J						
12/21/2012	Fell, Ronald J	9785	Paycheck		Billing Account-706	-1,050.08
Total Fell, Ronald J						-1,050.08
Fernandez, Daniel L						
12/21/2012	Fernandez, Daniel L	DIRE...	Paycheck		Billing Account-706	-534.62
Total Fernandez, Daniel L						-534.62
Jones, Franky R.						
12/21/2012	Jones, Franky R.	9786	Paycheck		Billing Account-706	-1,576.48
Total Jones, Franky R.						-1,576.48
Lessard, Todd A						
12/21/2012	Lessard, Todd A	DIRE...	Paycheck		Billing Account-706	-814.74
Total Lessard, Todd A						-814.74
Linares, Edwin A						
12/21/2012	Linares, Edwin A	DIRE...	Paycheck		Billing Account-706	-766.04
Total Linares, Edwin A						-766.04
Mesa, Eduardo A						
12/21/2012	Mesa, Eduardo A	DIRE...	Paycheck		Billing Account-706	-689.60
Total Mesa, Eduardo A						-689.60
Smith (transfer), Cecilia						
12/21/2012	Smith (transfer), Ce...	DIRE...	Paycheck		Billing Account-706	-1,430.38
Total Smith (transfer), Cecilia						-1,430.38
Teems, Curtis D						
12/21/2012	Teems, Curtis D	DIRE...	Paycheck		Billing Account-706	-269.42
Total Teems, Curtis D						-269.42
TOTAL						-11,471.30

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
 January 4, 2013

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Form 941						
1/4/2013	Form 941	EFTPS	Liability Check	59-1682537 -...	Billing Account-706	-3,062.70
Total Form 941						-3,062.70
Bock, Donald						
1/4/2013	Bock, Donald	DIRE...	Paycheck		Billing Account-706	-590.28
Total Bock, Donald						-590.28
Cruciger, David A						
1/4/2013	Cruciger, David A	DIRE...	Paycheck		Billing Account-706	-542.81
Total Cruciger, David A						-542.81
Cuesta, Marc-Anthony						
1/4/2013	Cuesta, Marc-Antho...	DIRE...	Paycheck		Billing Account-706	-965.84
Total Cuesta, Marc-Anthony						-965.84
Faktor, James W						
1/4/2013	Faktor, James W	9787	Paycheck		Billing Account-706	-271.02
Total Faktor, James W						-271.02
Fell, Ronald J						
1/4/2013	Fell, Ronald J	9788	Paycheck		Billing Account-706	-1,051.01
Total Fell, Ronald J						-1,051.01
Fernandez, Daniel L						
1/4/2013	Fernandez, Daniel L	DIRE...	Paycheck		Billing Account-706	-790.50
Total Fernandez, Daniel L						-790.50
Jones, Franky R.						
1/4/2013	Jones, Franky R.	9789	Paycheck		Billing Account-706	-877.06
Total Jones, Franky R.						-877.06
Lessard, Todd A						
1/4/2013	Lessard, Todd A	DIRE...	Paycheck		Billing Account-706	-278.54
Total Lessard, Todd A						-278.54
Linares, Edwin A						
1/4/2013	Linares, Edwin A	DIRE...	Paycheck		Billing Account-706	-243.57
Total Linares, Edwin A						-243.57
Mesa, Eduardo A						
1/4/2013	Mesa, Eduardo A	DIRE...	Paycheck		Billing Account-706	-525.47
Total Mesa, Eduardo A						-525.47
Smith (transfer), Cecilia						
1/4/2013	Smith (transfer), Ce...	DIRE...	Paycheck		Billing Account-706	-965.62
Total Smith (transfer), Cecilia						-965.62
Teems, Curtis D						
1/4/2013	Teems, Curtis D	DIRE...	Paycheck		Billing Account-706	-780.54
Total Teems, Curtis D						-780.54
TOTAL						-10,944.96