



## **KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT**

***Seat 1: William A. Andersen; Seat 2: Jennifer Miller; Seat 3: Mark Wheaton,  
Seat 4: Tom Tharp, Seat 5: Marilyn Beyer***

### **DISTRICT MEETING MINUTES**

***April 9, 2012 – DRAFT***

#### **1. AGENDA**

##### **1.A. Call to Order**

Vice-Chairman Wheaton called the meeting to order at 6:00 p.m.

Also present were: Don Bock, Frank Conklin, Vicky Fay, Ronnie Fells, Matt Francis, Sergio Garcia, Scott Robinson, Theron Simmons, and Jennifer Zimmer.

The meeting was held at Station 24.

##### **1.B. Pledge of Allegiance**

Commissioner Miller led the Pledge of Allegiance.

##### **1.C. Roll Call**

Vicky Fay called the roll. The following Commissioners were present: Marilyn Beyer, Jennifer Miller, Tom Tharp and Mark Wheaton. Commissioner Andersen was on vacation. There was a quorum.

#### **2. APPROVAL OF AGENDA**

**Motion:** Commissioner Miller made a motion to ***approve the Agenda for the April 9, 2012 District Meeting.*** This motion was seconded by Commissioner Beyer, and the motion was passed unanimously by the Board.

#### **3. Approval of Minutes**

##### **3.A. District Meeting Minutes – March 12, 2012**

**Motion:** Commissioner Miller made a motion ***to approve the March 12, 2012 District Meeting Minutes.*** This motion seconded by Commissioner Beyer. The Board unanimously passed this motion.

#### **4. CHAIRMAN'S REPORT**

The Vice-Chairman did not have any new items to report to the Board.

#### **5. SECRETARY'S REPORT**

There were no new items presented by the Secretary.



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### **6. PUBLIC COMMENT**

No members from the general public addressed the Board.

### **7. OLD BUSINESS**

### **8. NEW BUSINESS**

#### **8.A. Approval/Motion: Appoint District Representative to Attend Meeting**

Theron Simmons requested a representative from the District attend the 11<sup>th</sup> Circuit Mediation, which is scheduled for April 27th. Commissioner Tharp will attend for the District.

#### **8.B. Discussion: LOSAP Presentation**

Scott Robinson spoke for the Corps. The Corps believe a LOSAP Plan is a great advantage for recruitment and retention. The Corps is in 100% agreement for the District to establish a LOSAP Plan. Robinson discussed The Mouton LOSAP Startup Costs. Commissioner Wheaton suggested Scott work with Commissioner Tharp, and come back to the Board with recommendations.

#### **8.C. Discussion: KLVAC State of Florida Grant**

The Corps requested Board approval for the District to apply for the Florida of Health (Bureau of Emergency Medical Services) matching grant to purchase four Power-Load System Units for the ambulances. This system will automatically transport the stretcher into and out of the ambulance. This will eliminate the possibility of patient drops and reduce potential back injuries. This system has been FDA approved.

**Motion:** Commissioner Tharp made a motion to ***approve the District applying for the matching state grant for the Power-Load System.*** This motion was seconded by Commissioner Miller, and the motion was passed unanimously by the Board.

#### **8.D. Approval/Motion: KLVAC Check Request \$217.50**

The KLVAC requested reimbursement for KLVAC patches they ordered. Under discussion, Commissioner Tharp pointed out that during the District's tenure, and before, the County had never paid for departmental patches. The County did supply County patches for the volunteer's uniforms, but never used tax funds to purchase or reimburse payment for departmental patches, the latter of which were paid for by the departments out of their own funds. The District has provided the departments, free-of-charge, District patches for use on their uniforms. Commissioner Tharp further pointed out, that in the absence of any specific District-adopted policy, that the District had followed the example established by the County with regard to the expenditure of tax funds. Commissioner Miller said that in the absence of a specific written District policy forbidding the expense that the District should pay.

**Motion:** Commissioner Beyer made a motion to ***approve payment of the KLVAC Check Request for \$217.50.*** This motion seconded by Commissioner Miller. The motion was passed and approved as follows: Beyer (Yes), Miller (Yes), Tharp (No) and Wheaton (Yes).



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### **8.E. Approval/Motion: KLVFD Check Requests (Legal Fees) \$25,000**

Andy Tobin reported the Freeman lawsuit is going to the 11<sup>th</sup> Circuit Court of Appeals. The heart of the lawsuit was to destroy the volunteer system. Theron Simmons reported this was a complicated lawsuit, and Dale Morgado performed an extensive amount of the work, and he won the case on a Motion to Dismiss without a trial. The KLVFD will ask the District to pay another \$25,000 for the appeal process.

**Motion:** Commissioner Miller made a motion **to approve the KLVFD Check Request in the amount of \$25,000.** This motion was seconded by Commissioner Tharp, and the motion was passed unanimously by the Board.

### **9. FINANCIAL REPORT**

Jennifer Zimmer reported the District is five months (41.7%) through the budget cycle. The District is at 41.5%; the KLVFD at 38.2% of their budget without the purchase of the vehicle; and the Corps is at 35.6% of their budget. There is a \$350.00 credit in the District Travel line item due to a refund. The registration for the FASD Annual Meeting in June is approximately \$350-\$400 registration).

**Motion:** Commissioner Miller made a motion **to approve using the \$350.00 travel line-item credit towards the FASD 2012 Conference registration.** This motion was seconded by Commissioner Beyer and the motion was passed unanimously by the Board.

### **10. LEGAL COUNSEL REPORT**

Matt Francis report the old dive rescue vehicle sold for \$750.00. The bidding is up to \$5,500 already for the ambulance at gov.deals.com.

### **11. EMS DEPARTMENT REPORT**

All is well. The ambulance is at the Ford Dealer, and the turbo is being replaced.

### **12. FIRE DEPARTMENT REPORT**

Chief Garcia has the information from ISO, it would appear there will be reductions in insurance, and there are other areas for improvement. Bill Meehan is working o fill vacant board positions for the department elections.

### **13. COMMISSIONER'S ITEMS**

**Motion:** Commissioner Miller made a motion **to postpone the April 23, 2012 meeting to May 14, 2012.** This motion was seconded by Commissioner Beyer, and the motion was passed unanimously by the Board.

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### **14. ADJOURN**

Commissioner Tharp made a motion to adjourn the meeting at 6:41 p.m., which was seconded by Commissioner Miller.

### **Next Scheduled Meetings:**

May 14, 2012

June 11, 2012 KLVAC Budget Workshop & District Meeting

June 25, 2012 KLVFD Budget Workshop (District Meeting, if required)

### **Documents:**

120312 District Meeting Minutes March 12, 2012

120403 LOSAP Presentation

120404 KLVAC State of Florida Grant

120312 KLVAC Check Request \$217.50

120404 KLVFD Check Requests (Totaling \$25,000)

120331 District Financial Report (February 2012)