



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

**Seat 1: William A. Andersen; Seat 2: Jennifer Miller; Seat 3: Mark Wheaton,
Seat 4: Tom Tharp, Seat 5: Marilyn Beyer**

DISTRICT MEETING

September 19, 2011

(Station #24 – following the Final Public Hearing)

1. AGENDA

Chairman Andersen called the meeting to order at 9:22 p.m.

Also present were: Vicky Fay, Ronnie Fell, Sergio Garcia, Mike Jenkins, Peter Rosasco, Scott Robinson, Theron Simmons, and Jennifer Zimmer. The meeting was held at Station #24.

1.B. Roll Call

Vicky Fay called the roll. The following Commissioners were present: William Andersen, Marilyn Beyer, Jennifer Miller, and Tom Tharp. Commissioner Wheaton was absent.
There was a quorum.

2. APPROVAL OF AGENDA & MINUTES

2.A. Approval of Agenda

Motion: Commissioner Miller made a motion to **approve the agenda**. This motion was seconded by Commissioner Tharp, and the motion was passed unanimously by the Board.

2.B. Approval of Minutes

2.B.1 1st Public Hearing Minutes – September 12, 2011

Motion: Commissioner Miller made a motion to **approve the 1st Public Hearing Meeting Minutes for September 12, 2011 with one addition**. This motion was seconded by Commissioner Tharp, and the motion was passed unanimously by the Board.

3. CHAIRMAN'S REPORT

The Chairman did not have any new items to report.

4. SECRETARY'S REPORT

There were no new items reported by the Secretary.

5. PUBLIC COMMENT

No members of the general public addressed the Board.

6. OLD BUSINESS

6.A. AFG Grant Status

Vicky Fay reported the District is submitting an AFG Grant for the Fire Dept. for a tanker, and an AFG Grant for the Ambulance Corps for two generators and five AED's, which are due on September 23, 2011.



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7. NEW BUSINESS

7.A. Resignation of Bruce Stoll (District Administrator)

Motion: Commissioner Miller made a motion to ***not approve replacing the administrator position for FY11-12.*** This motion was seconded by Commissioner Beyer, and the motion was passed unanimously by the Board.

7.B. Approval Motion: District Contract Extensions

7.B.1 Vernis & Bowling Contract Extension

Motion: Commissioner Miller made a motion to ***approve the contract extension for Vernis & Bowling,*** which was seconded by Commissioner Tharp. The motion was passed unanimously by the Board.

7.B.2 Tropical Business Services

Motion: Commissioner Miller made a motion to ***approve the contract extension for Tropical Business Services.*** This motion was seconded by Commissioner Tharp, and the motion was passed unanimously by the Board.

7.C. Meeting Scheduled for October 10th

Motion: Commissioner Tharp made a motion to ***approve canceling the meeting on October 10, 2011, and postponing the meeting on October 24, 2011.*** This motion was seconded by Commissioner Beyer, and the Board unanimously passed the motion.

7.D. Approval/Motion: KLVFD Travel Requests

7.D.1 Travel Request (Great Florida Fire School) \$4,470.00

Motion: Commissioner Tharp made a motion to ***approve the Travel Request in the amount of \$4,470.00 for the Great Florida Fire School,*** and the motion was seconded by Commissioner Miller. The motion was passed unanimously by the Board.

7.D.2 Request KLVFD (Honor Guard) \$2,563.00.

Mike Jenkins requested removing the Honor Guard Travel Request from the Agenda.

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8. FINANCIAL REPORT

Jennifer Zimmer reported the District is 91.7% of the way through the FY 10/11 Fiscal Year. The District Board, KLVFD and KLVAC have used 78.7%, 82.2% (*excluding vehicle replacement*) and 86.1% (*with the ambulance purchase*).

9. LEGAL COUNSEL REPORT

Theron Simmons reported the District will respond to the Freeman lawsuit. As of this meeting, Legal is still awaiting information from the County regarding the Infrastructure funds.

10. EMS DEPARTMENT REPORT

The Ambulance Corps received the audit results of the State of Florida Department of Health – Emergency Medical Services, which indicated it was an “excellent inspection”.

11. FIRE DEPARTMENT REPORT

The department did not have anything new to report.

12. COMMISSIONER'S ITEMS

There were no new items presented by the Commissioners.

13. ADJOURN

Bill Andersen made a motion to adjourn the meeting at 9:42 p.m., which was seconded by Commissioner Tharp.

Next Scheduled Meetings:

October 24, 2011 District Board Meeting
November 21, 2011 District Board Meeting
December 19, 2011 District Board Meeting

Documents:

110912 1st Public Hearing Meeting Minutes September 12, 2011
110919 Contract Extension Vernis & Bowling
110919 Contract Extension Tropical Business Services
110831 District Financial Report – August, 2011
110916 KLVFD Travel Request: Great Florida Fire School
110919 KLVAC State Inspection