



## **KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT**

*Seat 1: William A. Andersen; Seat 2: Jennifer Miller; Seat 3: Mark Wheaton,  
Seat 4: Tom Tharp, Seat 5: Marilyn Beyer*

### **KEY LARGO FIRE & EMS DISTRICT BOARD**

#### **FINAL PUBLIC HEARING SEPTEMBER 19, 2011**

#### **AGENDA**

**1. Call to Order**

Chairman Andersen called the meeting to order at 6:06 p.m.

Also present were: Vicky Fay, Ronnie Fell, Sergio Garcia, Mike Jenkins, Scott Robinson, Peter Rosasco, Theron Simmons, and Jennifer Zimmer. The meeting was held at Station #24.

**2. Pledge of Allegiance**

Commissioner Beyer led the Pledge of Allegiance.

**3. Roll Call**

Vicky Fay called the roll. The following Commissioners were present: William Andersen, Marilyn Beyer, Jennifer Miller, and Tom Tharp. Commissioner Wheaton was absent. There was a quorum.

**4. APPROVAL OF AGENDA**

**Motion:** Commissioner Miller made a motion to ***approve the agenda***. This motion was seconded by Commissioner Beyer and the motion was passed unanimously by the Board.

**5. PUBLIC COMMENT**

Sue Heim and Pauline Klein addressed the Board.

**6. PUBLIC HEARING**

**A. Budget Discussion KLFR&EMS District 2011-2012 Proposed Budget**

Jennifer Zimmer reported the District budget is currently at 0.9250 mills. The ending balance of \$240,587, and Finance recommends a fund balance of \$ 375,000. To achieve the 0.9250 mill, the decrease required is \$134,413.

Commissioners requested that Travel Expenses not be submitted after the fact.

Jack Bridges addressed the Board.

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### **A. Budget Discussion KLFR&EMS District 2011-2012 Proposed Budget (Cont.)**

#### District Budget

The \$150,000 contribution to the Vehicle Placement Fund was removed.

Acct 511/120 (Salaries): The District Administrator position (\$40,000) was removed, and all of the associated costs.

Acct 312 (Legal/Litigation): The Litigation expense was reduced to \$25,000.

Acct 400 (Travel): This item was reduced to zero.

#### KLVFD Budget

Commissioner Miller requested the list of Commissioner Tharp's recommendations. Chief Garcia recommended \$300,000 for the tanker, and Commissioner Tharp recommended \$250,000. The District is applying for an AFG Grant for the tanker. Chief Garcia recommended \$395,000 on the Rescue Pumper. The tanker will be changed to \$300,000 and the rescue vehicle to \$333,900.

Acct 314 (Legal Services): This item will be reduced to \$1.00.

Acct 400 (Travel): The travel was reduced to \$5,000.

Acct 522.121.49 (Regular Salaries): The projected actual salaries for FY 10/11 are \$193,746.

Acct 522.121 (Volunteer Salaries): The projected actual is \$401,045, and the FY 11/12 budget will be \$402,000.

The Board concurred with one volunteer position @ \$9.00 as a supervisory-type position; however, the two \$8.00 per hour positions were not approved.

Acct 460 (Repair & Maintenance): This item remains the same.

Acct 491 (Training): This item will remain unchanged.

Acct 540 (Dues/Subscriptions/Publications): Approved at \$2,000.00.

#### KLVAC Budget

Acct 314 (Legal Services): This item was reduced to \$1.00.

Acct 320 (Accounting & Financial): This item was from \$10,000 to \$7,000.

Acct 400 (Travel): This account will remain the same at \$3,500.

Acct 410 (Phones): The total was changed to \$5,000.

Acct 430.22 (Utilities): The account was reduced to \$8,000 for electric.

Acct 461 (Repair & Maintenance Bldg): The interior cleaning was reduced from \$2,000 to zero.

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KLFR&EMS District, P. O. Box 371023, Key Largo, FL 33037-1023



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**B. Resolution #2011-007:**

**A RESOLUTION OF THE KEY LARGO FIRE RESCUE AND EMERGENCY MEDICAL SERVICES DISTRICT, FLORIDA, ADOPTING THE FINAL LEVY OF AD VALOREM TAXES FOR THE DISTRICT FOR THE FISCAL YEAR 2011-2012; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**Motion:** Commissioner Tharp made a motion to *establish the FY 2011-2012 Final operating millage rate for the District at .7980 mills, which is less than the rolled-back rate of 0.8559 by 7.82%*. This motion was seconded by Commissioner Beyer.

Peter Rosasco indicated the fund balance is going from \$675,000 and will have a projected ending fund balance of \$267,952.

The vote was taken at 9:18 p.m. as follows:

Beyer	(Yes)
Miller	(Yes)
Tharp	(Yes)
Wheaton	(Absent)
Andersen	(Yes)

The motion was passed unanimously by the Board.

**C. Resolution #2011-008:**

**A RESOLUTION OF THE KEY LARGO FIRE RESCUE AND EMERGENCY MEDICAL SERVICES DISTRICT, FLORIDA, PROVIDING FOR ADOPTION OF THE FINAL BUDGET OF THE DISTRICT FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2011, AND ENDING ON SEPTEMBER 30, 2012; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**Motion:** Commissioner Miller made a motion to *establish the Final District Budget for the fiscal year beginning on October 1, 2011, and ending on September 30, 2012 in the amount of \$4,743,059.00*. This motion was seconded by Commissioner Beyer.

The vote was taken at 9:20 p.m. as follows:

Beyer	(Yes)
Miller	(Yes)
Tharp	(Yes)
Wheaton	(Absent)
Andersen	(Yes)

The motion was passed unanimously by the Board.

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### **7. Adjourn**

Commissioner Miller made a motion to adjourn the meeting at 9:22 p.m., which was seconded by Commissioner Beyer.

### **DOCUMENTS:**

2010-2011 Proposed KLVFD Budget (Draft 6, September 14, 2011)

2010-2011 Millage Rate Analysis

Resolution #2011-007 Final Levy of Ad Valorem Taxes

Resolution #2011-008 Adoption of Final Budget

Commissioner Tharp's Recommendations

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