



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

*Seat 1: William A. Andersen; Seat 2: Jennifer Miller; Seat 3: Mark Wheaton,
Seat 4: Tom Tharp, Seat 5: Marilyn Beyer*

KEY LARGO FIRE & EMS DISTRICT

1ST PUBLIC HEARING SEPTEMBER 12, 2011

AGENDA

1. Call to Order

Chairman Andersen called the meeting to order at 6:00 p.m.

Also present were: Don Bock, Vicky Fay, Sergio Garcia, Scott Robinson, Theron Simmons, and Jennifer Zimmer. The meeting was held at Station #24.

2. Pledge of Allegiance

Commissioner Tharp led the Pledge of Allegiance.

3. Roll Call

Vicky Fay called the roll. The following Commissioners were present: William Andersen, Jennifer Miller, Tom Tharp and Mark Wheaton. Commissioner Beyer was absent due to family illness. There was a quorum.

4. APPROVAL OF AGENDA

Motion: Commissioner Miller made a motion to ***approve the agenda***. This motion was seconded by Commissioner Tharp, and the motion was passed unanimously by the Board.

5. PUBLIC COMMENT

Sue Heim addressed the Board.

6. OLD BUSINESS

A. Budget Discussion KLFR&EMS District 2011-2012 Proposed Budget

Jennifer Zimmer presented Draft 5 of the Budget, and the Millage Rate Analysis. There was a correction to EMS Line 320. The transfer in from capital for the vehicles is \$783,900.00 with a recommended ending fund balance is \$375,000.00. The decrease in budget required to meet:

Rollback is \$298,666.00

.9000 Mills is \$205,893.00

.9250 Mills is \$153,301.00

District

Acct 514 (Legal Services): Reduce the Non-litigation fees to \$50,000.00.

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KLFR&EMS District, P. O. Box 371023, Key Largo, FL 33037-1023



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A. Budget Discussion KLFR&EMS District 2011-2012 Proposed Budget (Continued)

KLVFD

Acct 230 (Life & Health Insurance): The department was paying up to \$750.00 per month. This has been changed to \$500.00 per month per person.

Acct 400 (Travel & Per Diem): This item will remain at \$5,000.00.

Acct 491 (Training): The remaining FY 10-11 training budget will not be used this budget year.

Acct 520 (Operating Supplies): Remove 3 sets of bunker gear (\$26,386 for 10 sets of bunker gear). The new balance is \$61,886.00.

KLVAC

No other changes at this time.

Ford covered the ambulance repair under the warranty.

Acct 524 (Medicine & Drugs): The medicine and drugs are billed at fixed rates. The Corps will review the billing practice.

KLVAC Correction

Line 320 (Accounting/Financial) should be reduced from \$14,500 to \$10,000.

Commissioner Tharp recommended the following changes, which included changes submitted by the District Administrator:

Remove Fire Apparatus Purchases by \$150,000.00. Squad 24 can be replaced for \$350,000.00 and the tanker for \$250,000.00.

Reduce the Commissioner's monthly stipend by 25% (from \$200.00 to \$150.00. per month) and associated payroll expenses by \$229.50.

Remove \$18,500.00 for all travel for District and Departments.

Reduce all reimbursements by 25% (Chief, Asst. Chief & Volunteers). This will save \$103,405.00 and \$7,910.48 in payroll taxes.

Remove the \$8.00 driver and the \$9.00 driver. This will save \$70,080.00 and \$5,361.12.

Reduce the Ambulance Corps supplies by \$10,000. The District will approve additional funds, if required.

Reduce the attorney fees for both departments to \$1.00 each instead of using taxpayer dollars and give it to a private corporation. Each department attorney worked on the contracts with the Districts. There is no precedent in the County to use taxpayer dollars for a corporation's legal fees. This saves \$998.00

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A. Budget Discussion KLFR&EMS District 2011-2012 Proposed Budget (Continued)

- Reduce Fire Dept overtime by \$2,000.00.
- Reduce Fire Dept Repairs & Maintenance by \$8,175.00.
- Reduce Fire Dept Training \$10,500.00 (In house by \$5,000.00 and off site by \$5,500.00.
- Reduce Fire Dept Fire Fighting Gear by \$10,000.00.
- Reduce Fire Dept Dues & Subscriptions by \$1,000.00.
- Reduce Corps Repairs & Maintenance *Building by \$7,700.00.
- Reduce Corps interior cleaning by \$2,000.00.
- Reduce Corps ClinCon by \$2,400.00.
- Reduce Capital Outlay for Ambulance Cabinets by \$5,000.00.
- Remove Capital Outlay for PDA STAT Training Maniken by \$9,175.00.

If the District adopts the proposal by Commissioner Tharp, this would save the District \$427,434.10; and decreases the District budget by \$8,229.50, Fire Department budget by \$228,930.60, Corps by \$40,274.00 and Vehicle Replacement Fund Budget \$150,000.00

Keeping the same Millage Rate as FY 10-11, the ending fund balance would be \$363,183.00, and the budget would only be \$11,817.00 above rollback.

B. Resolution #2011-005: A RESOLUTION OF THE KEY LARGO FIRE RESCUE AND EMERGENCY MEDICAL SERVICES DISTRICT, FLORIDA, ADOPTING THE TENTATIVE LEVY OF AD VALOREM TAXES FOR THE DISTRICT FOR THE FISCAL YEAR 2011-2012; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

Motion: Commissioner Miller made a motion to ***establish the FY 2011-2012 tentative operating millage rate for the District as 0.9250 mills, which is greater than the rolled-back rate of 0.8559 by 8.07%***. This motion was seconded by Commissioner Wheaton.

The vote was taken at 7:39 p.m. as follows: Andersen (Yes), Beyer (Absent), Miller (Yes), Tharp (Yes and Wheaton (Yes). The motion was passed unanimously by the Board.

(See Next Page)

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- C. **Resolution #2011-006:** A RESOLUTION OF THE KEY LARGO FIRE RESCUE AND EMERGENCY MEDICAL SERVICES DISTRICT, FLORIDA, PROVIDING FOR ADOPTION OF THE TENTATIVE BUDGET OF THE DISTRICT FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2011, AND ENDING ON SEPTEMBER 30, 2012; PROVIDING FOR SEVERABILITY: AND PROVIDING AN EFFECTIVE DATE.

Motion: Commissioner Wheaton made a motion to *establish the tentative budget of the District for the fiscal year beginning on October 1, 2011, and ending on September 30, 2012 in the amount of \$5,338,010.* This motion was seconded by Commissioner Miller.

The vote was taken at 7:40 p.m. as follows: Andersen (Yes), Beyer (Absent), Miller (Yes), Tharp (Yes and Wheaton (Yes), and the motion was passed unanimously by the Board.

7. Adjourn

Commissioner Wheaton made a Motion to adjourn at 7:41 p.m., and the motion was seconded by Commissioner Miller.

DOCUMENTS:

- 2010-2011 Proposed KLVFD Budget (Draft 5, September 2, 2011)
- 2010-2011 Millage Rate Analysis
- Resolution #2011-005 Tentative Levy of Ad Valorem Taxes
- Resolution #2011-006 Adoption of Tentative Budget

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